# Aditya Birla Sun Life Mutual Fund

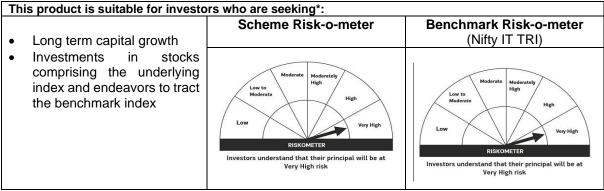


# Key Information memorandum

# Aditya Birla Sun Life Nifty IT ETF

(An open ended exchange traded fund tracking Nifty IT TRI)

NSE Symbol: TECH BSE Scrip Code: 543472



<sup>\*</sup>Investors should consult their financial advisers if in doubt whether the product is suitable for them.

# Continuous Offer for Units at NAV based prices.

#### NAME OF MUTUAL FUND NAME OF THE ASSET NAME OF THE TRUSTEE ADITYA BIRLA SUN LIFE **MANAGEMENT COMPANY COMPANY MUTUAL FUND** ADITYA BIRLA SUN LIFE AMC **ADITYA BIRLA** SUN TRUSTEE PRIVATE LIMITED LIMITED One World Center, Tower 1, 17th One World Center, Tower 1, 17th One World Center, Tower 1, 17th Floor, Jupiter Mills, Senapati Bapat Floor, Jupiter Mills, Senapati Bapat Floor, Jupiter Mills, Senapati Bapat Marg, Elphinstone Road, Mumbai-Marg, Elphinstone Road, Mumbai -Marg, Elphinstone Road, Mumbai -400013 400 013 400 013 Tel: 43568000 Tel: 43568000 Tel: 43568000 Fax No: 43568110 / 8111 Fax No: 43568110 / 8111 Fax No: 43568110 / 8111 Website CIN: L65991MH1994PLC080811 CIN: U74899MH1994PTC166755 www.mutualfund.adityabirlacapital. com

This Key Information Memorandum (KIM) sets forth the information which a prospective investor ought to know before investing. For further details of the scheme/Mutual Fund, due diligence certificate by the AMC, Key Personnel, investors' rights & services, risk factors, penalties & pending litigations etc. investors should, before investment, refer to the Scheme Information Document and Statement of Additional Information available free of cost at any of the Investor Service Centres or distributors or from the website www.mutualfund.adityabirlacapital.com.

The Scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

This Key Information Memorandum is dated June 30, 2024



		0 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			
Name of the Scheme		Sun Life Nifty IT ETF		T TDI	
Type of the Scheme		<u> </u>	d fund tracking Nifty I	ı IKI	
Scheme Code		OET/21/07/0098			
Scheme Category		Traded Fund (ETF)			
Investment Objective	expenses, Nifty Inform	closely correspond to mation Technology	the scheme is to positive total returns of s TRI, subject to tractive forms that of the und	ecurities as king errors.	represented by However, the
	error.	·		, ,	· ·
Alleria	the investr	nent objective of the	ee/indicate any returns Scheme will be achie	eved.	
Asset Allocation Pattern of the scheme	Under norm	nal circumstances, the	asset allocation of the	Scheme will	be as follows
Pattern of the scheme	Instrume	nto.			e Allocations otal Assets)
	instrumer	iii S		Minimum	n Maximum
	Equity & F	Equity related instrumen	nts constituting Nifty IT	95%	100%
	Cash, Mon	ey Market & Debt instru	uments	0%	5%
	Indicative circulars)	Table (Actual instrum	ent/percentages may v	ary subject t	to applicable SEBI
	Sr. no	Type of Instrument	Percentage of expo	sure	Circular references
	1.	Securities Lending	(i) Not more than 2 net assets of the can be deployed Lending; and (ii) Not more than 3 net assets of the can be deployed Lending to a intermediary level	e Scheme d in Stock 5% of the e Scheme d in Stock a single	Para 12.11 of SEBI Master Circular dated May 19, 2023.
	2.	Debt instruments having Structured Obligations / Credit Enhancements	The Scheme will no Debt instruments Structured Obligation Enhancements.	having	N.A.
	3.	Instruments having special features	The Scheme will no instruments having features		N.A.
	4.	Securitized Debt	The Scheme will no securitized debt.	t invest in	N.A.
	5.	Short Selling	The Scheme will no Short Selling		N.A.
	6.	Certificate of Deposits	The Scheme will no Certificate of Deposits		N.A.
	7.	Overseas Securities	The Scheme will no Overseas securities/ADR/GDR		N.A.
	8.	Equity Derivatives for non- hedging purposes	The gross position derivatives will be re 5% of net assets scheme for hedg portfolio rebalancing	estricted to s of the ging and	Para 12.25 of SEBI Master Circular dated May 19, 2023.
	9.	Credit Default Swaps	The Scheme will no Credit Default Swaps	t invest in	N.A.



10.	Fixed	Income	The Sc	heme will r	not invest in	N.A.	
	derivativ	e e	Fixed	Income	Derivative		
	instrume	ents	instrum	ents			

Exposure to equity derivatives of the index itself or its constituent stocks may be undertaken when equity shares are unavailable, insufficient or for rebalancing in case of corporate actions for a temporary period. The gross position to such derivatives will be restricted to 5% of net assets of the scheme for hedging and portfolio rebalancing.

Money Market Instruments include commercial papers, commercial bills, treasury bills, call or notice money, certificate of deposit, Tri-party Repo on Government securities or treasury bills and any other like instruments as specified by the Reserve Bank of India from time to time with maturity of upto 91 days and Government securities having an unexpired maturity upto one year.

Investment in Debt instruments (for liquidity purpose) will be of less than 1-year residual maturity.

The Investment Manager would monitor the tracking error of the Scheme on an ongoing basis and would seek to minimize tracking error to the maximum extent possible. Under normal circumstances, such tracking errors are not expected to exceed 2% per annum subject to compliance with provision 3.6.3.1 of SEBI Master Circular on Mutual Funds dated May 19, 2023. However, this may vary when the markets are very volatile,

In accordance with para 5.2 and 5.8.2.1 of para 5.8 of SEBI Master Circular on Mutual Funds dated May 19, 2023, the cumulative gross exposure through equity, debt and equity derivative positions and such other securities/assets as may be permitted by the Board from time to time should shall not exceed 100% of the net assets of the scheme.

Money Market Instruments include commercial papers, commercial bills, treasury bills, Government securities having an unexpired maturity upto one year, call or notice money, certificate of deposit, usance bill and any other like instruments as specified by the Reserve Bank of India from time to time subject to regulatory approvals, if any. Investment in Debt instruments (for liquidity purpose) will be of less than 1-year residual maturity.

The Investment Manager would monitor the tracking error of the Scheme on an ongoing basis and would seek to minimize tracking error to the maximum extent possible. Under normal circumstances, such tracking errors are not expected to exceed 2% per annum subject to compliance with para 2.8.2 of SEBI Master Circular on Mutual Funds dated May 19, 2023. However, this may vary when the markets are very volatile. There can be no assurance or guarantee that the Scheme will achieve any particular level of tracking error relative to the performance of the Underlying Index.

In accordance with para 5.2 and 5.8.2.1 of para 5.8 of SEBI Master Circular on Mutual Funds dated May 19, 2023, the cumulative gross exposure through equity, debt and such other securities/assets as may be permitted by the Board from time to time subject to regulatory approvals, if any shall not exceed 100% of the net assets of the scheme.

Cash or cash equivalents with residual maturity of less than 91 days may be treated as not creating any exposure. SEBI vide letter dated November 3, 2021 has clarified that Cash Equivalent shall consist of Government Securities, T-Bills and Repo on Government Securities.

### **Portfolio Rebalancing**

# Rebalancing due to short term defensive consideration:

Subject to the SEBI (MF) Regulations, the asset allocation pattern indicated above may change from time to time, keeping in view market conditions, and political and economic factors. Such changes in the investment pattern will be for short term and defensive considerations as per para 1.14.1.2 of SEBI Master Circular on Mutual Funds dated May 19, 2023. However, due to market conditions, the AMC may invest beyond the range set out above. Such deviations shall normally be for a short-term purpose only



not exceeding 7 calendar days, for defensive considerations and the intention being at all times to protect the interests of the Unit Holders.

### Rebalancing due to passive breach

Pursuant to provisions of 3.6.7 of SEBI Master Circular on Mutual Funds dated May 19, 2023 rebalancing the portfolio of the Scheme shall be as follows:

- In case of change in constituents of the index due to periodic review including corporate actions, the portfolio will be rebalanced within 7 calendar days.
- Any transactions undertaken in the scheme portfolio in order to meet the redemption and subscription obligations will be done while ensuring that post such transactions replication of the portfolio with the index is maintained at all points of time.

Provided further and subject to the above, any change in the asset allocation affecting the investment profile of the Scheme shall be effected only in accordance with the provisions of sub regulation (15A) of Regulation 18 of the SEBI (MF) Regulations.

## **Investment Strategy**

The Scheme will be managed passively with investments in stocks in a proportion to the weightage of these stocks in the Nifty IT TRI. The investment strategy would revolve around reducing the tracking error to the least possible through regular rebalancing of the portfolio, taking into account the change in weights of stocks in the index as well as the incremental collections / redemptions in the Scheme. Since the Scheme is an exchange traded fund, the Scheme will only invest in the securities constituting the underlying index. However, due to corporate action in companies comprising of the index, the Scheme may be allocated/allotted securities which are not part of the index. Rebalancing of the scheme shall also be carried out whenever there is a change in the underlying index or any change due to corporate action with respect to the constituents of the underlying index within 7 days. The Scheme may also invest in debt/ money market instruments, in compliance with Regulations to meet liquidity and expense requirements.

### **Portfolio Turnover**

The Scheme shall be a passively managed, index linked, open ended, exchange traded fund. It is therefore expected that there would be a number of subscriptions and redemptions on a daily basis through Market Makers and Large Investors. Generally, turnover will depend upon the extent of purchase and redemption of units and the need to rebalance the portfolio on account of change in the composition, if any, and corporate actions of securities included in the Index.

The Scheme has no explicit constraints either to maintain or limit the portfolio turnover. It would also be difficult to have any reasonable accuracy in estimating the likely portfolio turnover. However, the fund manager intends to avoid any transactions in the portfolio unless there is any subscription, redemption or change in the underlying Index. Thus, given the structure and objective of the portfolio, the portfolio turnover is likely to be low.

A higher churning of the portfolio could attract high transactions of the nature of brokerage, custody charges etc.

# Risk Profile of the Scheme

Mutual Fund Units involve investment risks including the possible loss of principal. Please read the Scheme Information Memorandum (SID) carefully for details on risk factors before investment. Scheme specific Risk Factors are summarized below:

Investments in the Scheme are subject to various risk factors including but not limited to risks associated with: liquidity risk, regulatory risk, passive management of investments, lack of active market, tracking error, redemption risk, investment in Equity and Equity related instruments, investments in Fixed Income Securities such as Price-Risk or Interest-Rate Risk, Credit Risk, Liquidity or Marketability Risk, Reinvestment Risk etc., , risk associated with listing of units, risk associated with Securities Lending and Borrowing and risk associated with Creation Of Segregated Portfolio. Different types of securities in which the Scheme would invest as given in the Scheme Information Document/Key Information Memorandum carry different levels and types of risk. The above are some of the common risks associated with investments in various securities. There can be no assurance that a Scheme's investment objective will be achieved, or that there will be no loss of capital. Investment results may vary



	substantially on a monthly, quarterly or annual basis. Further, the Fund/AMC is not guaranteeing or assuring any returns. Investors may, if they wish, consult their legal, tax, investment and other professional advisors to determine possible legal, tax, financial or other considerations of subscribing to or redeeming Units, i.e. before making a decision to invest/redeem Units.
	Investors in the Scheme are not being offered any guaranteed returns. Please refer to SID for detailed scheme specific risk factors.
Plans/Options	Not Available.
	The AMC/Trustee reserve the right to introduce Plan(s)/Option(s) as may be deemed appropriate at a later date.
Applicable NAV (after the scheme opens for subscriptions and redemptions)	In accordance with para 3.6.2.3 and 8.4, 8.7 of SEBI Master Circular on Mutual Funds dated May 19, 2023, and further amendments if any, thereto, the following cut-off timings shall be observed by Mutual Fund in respect of purchase/ redemption of units of the scheme, and the following NAVs shall be applied in each case:
	For Subscriptions/Purchases/Redemptions/Sales of units directly with Mutual Fund
	On an ongoing basis, only Market Makers (in Creation Unit Size) and Large Investors (with Minimum application amount of Rs. 25 Crores and in multiples of Creation Unit Size) may approach the Fund directly for subscription/redemption of units of the ETF on all Business Days.
	The creation/redemption of units would be based on Portfolio deposit and the applicable cash component for the respective business day on which such creation/ redemption of units are made and the deposit and cash are credited to the Scheme's account. The Fund may also allow Cash (through RTGS / Transfer / Cheque) subscription/redemption in creation unit size by Market Makers and for large investors having execution value greater than Rs. 25 crores.
	The NAV shall be declared in accordance with the provisions as mentioned in the SID.
	Further, pursuant to SEBI letter dated April 26, 2024, the said threshold limit of INR 25 crore for direct transaction in the units of the ETFs with the AMC shall not be applicable for the below mentioned category of investors till October 31, 2024:  a. Schemes managed by Employee Provident Fund Organisation, India b. b) Recognised Provident Funds, approved gratuity funds and approved superannuation funds under Income tax act, 1961
	For all direct transactions in units of ETFs by MMs or other eligible investors (only for large investors meeting threshold of Rs. 25 Cr.) with AMCs shall be at intra-day NAV based on the actual execution price of the underlying portfolio.
	For transactions done on the stock exchange An investor can buy/sell Units on a continuous basis on the NSE and BSE on which the Units are listed during the trading hours on all trading days.
	Therefore, the provisions of Cut-off timing for subscriptions/redemptions will not be applicable.
Minimum Application Amount/ Number of Units	<ul> <li>During Ongoing Offer period:         <ul> <li>For Subscription / Redemption of units directly with Mutual Fund:</li> <li>Subscription / Redemption facility directly with the Mutual Fund would be restricted to Market Makers and Large Investors.</li> <li>Units of the Scheme may be subscribed to / redeemed only in Creation Unit size &amp; in multiples thereof. Large investors can transact directly with the Fund for an amount greater than INR 25 crores.</li> </ul> </li> <li>Market Makers and Large Investors may subscribe to/redeem the units of the Scheme on any business day directly with the Mutual Fund at applicable intra-day NAV and transaction charges, if any, by depositing/receiving stocks comprising the benchmark index and/or cash, value of which is equivalent to Creation Unit size.</li> </ul>
	<ul> <li>The Creation Unit size in case of Aditya Birla Sun Life Nifty IT ETF shall be 10,000 units and in multiples thereof.</li> </ul>



	For Purchase / Sale of units the	ough Stock	Exchange	•	1
	<ul> <li>All categories of Investors may</li> </ul>	purchase/sel	I the units of	of the Scheme	
	Stock Exchange on which the day in round lot of 1 (one) Unit				any trading
	No switch-ins/switch-outs shall basis.	be allowed	under the	Scheme on	an ongoing
Despatch of	Within three working days of the re	ceipt of the re	edemption	request at the	official points
Redemption Request	of acceptance of Aditya Birla Sun L			•	
Benchmark Index	Nifty IT TRI				
IDCW Policy	IDCW will be declared subject to av				
	of the AMC/Trustee. On payment of IDCW.	of IDCW, the	NAV will st	and reduced b	y the amount
Name of the Fund Manager	Mr. Haresh Mehta and Mr. Pranav	Gupta			
Name of the Trustee Company	Aditya Birla Sun Life Trustee Priva	e Limited			
Performance of the scheme :	PERFORMANCE OF THE SCHEM	IES AS AT N	IAY 31, 202	24	
	Returns	Last 1 Year	Last 3 years	Last 5 years	Since Inception
	Aditya Birla Sun Life Nifty IT ETF Inception - October 29, 2021	12.98	-	-	-0.70
	NIFTY IT Total Return Index	13.34	-	_	-0.35
	Note: Past performance may or m		tained in fu	ıture	
	For IDCW option, the returns woul taxes, if any.  II. ABSOLUTE RETURNS FOR				
			■Adi	tya Birla Sun Life Nifty	IT ETF
	30.00% 23.54% 23	.91%	□NIF	TY IT TRI	
	25.00%				
	20.00%   15.00%				
	10.00%				
	5.00%				
	0.00%				
	-5.00%  -10.00%				
	-15.00%   -20.00%		-19.5	50% -19.26	0/2
	-25.00%	2024			
	Apr 2023 - Mar 2	2024	Apr	2022 - Mar 20	23
Additional Scheme	: Oakanasta asata ii ii ii	_ : _ <b>T</b>	L = 1.0°		and all of
Related Disclosures	i. Scheme's portfolio holding towards various sectors	<b>s</b> i.e. 10p 10	noidings b	y issuer and fu	and allocation
Troidica Biodiocaroo	10.11.011.011.01.01.01.01.01.01	https://mutua	lfund aditya	abirlacapital.co	m/forms-and-
	downloads/disclosures	po.//mutua	arrandurty C		,1011110 ariu-
	ii. Portfolio Disclosure - Fortn	ightly / Mon	thly/ Half \	early	
	Kindly refer for details				m/forms-and-
	downloads/portfolio  iii. Portfolio Turnover Rate: 0.	·	j	•	
			ma bis C		amela F
	iv. Aggregate investment in Manager(s) as at May 31, 202		ne by Co	oncernea sch	erne's Fund



	Manager		Value	Wai Ket Val	ue ( in Rs.)	
		Units	NAV per unit (in Rs)			
	1. Mr. Haresh Mehta	-	-	-		
	2. Mr. Pranav Gupta	-	-	-	-	
	any other disclosure wuding regulatory provision  Investments of AMC ir	is in this regar	d, kindly refe	er SAI.		
	Pursuant to Regulation of SEBI Master Circular required to invest minit However, the mandator with the applicable MF I	on Mutual Fumum amount ry contribution Regulations sh	inds dated M as a percer already man nall not be wi	lay 19, 2023 ntage of AU de by the AM thdrawn.	, AMC shall M in the So MCs in comp	not be cheme. oliance
	The AMC may invest in the SEBI (MF) Regulation will not charge investme by it in the scheme. The scheme on an ongoing by SEBI and to the exte	ons. As per thent management Sponsor, Trubasis subject	e existing SE nt and advis- ustee and the to SEBI (MF)	EBI (MF) Regory fee on the eir associates Regulations	gulations, the investment in may invest as may invest as & circulars	e AMC t made t in the issued
	Link to v https://mutualfund.aditys	iew the abirlacapital.c		estment <u>d-downloads</u>	(if s/disclosures	any):
The ther	t Load: NIL units of the scheme shall re shall be no exit load for vever, the investor shall h	the units pure	chased or so	ld through st	ock exchang	ges.
or s thro	such other cost as charg ough secondary market.					
Recurring expenses Actu	ual (unaudited) expenses	for the financi	al year ende	d March 31,	2024: 0.22%	6
Max	kimum estimated permis	ssible expens	se as a % pe	r annum of	daily net as	sets:
	Ехі	oense Head			% p.a. of d Net Asset	
l In	vestment Management &	Advisory Fee				
<del> </del>	udit fees/fees and expense					
	ustodial Fees					
	egistrar & Transfer Ag	ent Fees in	cluding cos	st of		
I I -	oviding account	,				
I	atements / redemption ch arketing & Selling Exper			ommission		
	arketing & Selling Exper id statutory	nses including	y Agents Co	01111111551011		
	lvertisement				Upto 1.00	10/2
Co	osts related to investor co	mmunications			Opto 1.00	70
	osts of fund transfer from					
	ost towards investor educ			-4		
I	okerage & transaction co					
	oods & Services Tax on livisory fees	expenses oth	ei ilidli llive	sunent and		
<del>                                 </del>	oods & Services Tax on b	orokerage and	transaction	cost ^		
I	ther Expenses (to be sp					



Maximum Total expenses ratio (TER) permissible under Regulation 52 (6) (c)	Upto 1.00%
Additional expenses under Regulations 52(6A)(c)**	Upto 0.05%
Additional expenses for gross new inflows from specified cities #	Upto 0.30%

The above estimates for recurring expense are for indicative purposes only and have been made in good faith as per the information available to the AMC based on past experience.

# These expenses are in abeyance with effect from March 1, 2023 till further notice.

### Note

(a) The TER of the Direct Plan will be lower to the extent of the abovementioned distribution expenses/ commission which is charged in the Regular Plan.

^ In terms of para 10.1.16 of SEBI Master Circular on Mutual Funds dated May 19, 2023, the AMC / Mutual Fund shall annually set apart at least 1 basis points (i.e. 0.01%) on daily net assets of the Scheme within the maximum limit of Total Expense Ratio as per Regulation 52 of the SEBI (MF) Regulations for investor education and awareness initiatives.

- (b) In terms of para 10.3 of SEBI Master Circular on Mutual Funds dated May 19, 2023, AMC may charge the following Fees and expenses as mentioned below:
  - a. Investment Management and Advisory Fees: AMC may charge GST on investment management and advisory fees to the Scheme in addition to the maximum limit of Total Expense Ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations.
  - b. Other than Investment Management and Advisory Fees: AMC may charge GST on expenses other than investment management and advisory fees to the Scheme within the maximum limit of Total Expense Ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations. Further, GST on Brokerage and transaction cost incurred for execution of trades, will be within the maximum limit of Total Expense Ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations.

As per Regulation 52(6)(b) of SEBI (MF) Regulations, the total expense ratio of the scheme including the investment and advisory fees shall not exceed 1.00 per cent of the daily net assets.:

(c) Additional expenses not exceeding of 0.30% of daily net assets may be charged to the Scheme, if the new inflows from retail investors^ from beyond top 30 cities\* are at least (i) 30% of gross new inflows in the scheme or (ii) 15% of the average assets under management (year to date) of the scheme, whichever is higher. ^As per para 10.1 of SEBI Master Circular on Mutual Funds dated May 19, 2023, inflows of amount upto Rs 2,00,000/- per transaction, by individual investors shall

be considered as inflows from "retail investor".

\*Beyond Top 30 (B30) cities shall mean beyond top 30 cities based on Association of Mutual Funds in India (AMFI) data on 'AUM by Geography - Consolidated Data for Mutual Fund Industry' as at the end of the previous financial year.

In case inflows from beyond such cities is less than the higher of (i) or (ii) mentioned above, such additional expense on daily net assets of the scheme shall be charged on proportionate basis in accordance with para 10.1.3 of SEBI Master Circular on Mutual Funds dated May 19, 2023.

Inflows from corporates and institutions from B-30 cities will not be considered for computing the inflows from B-30 cities for the purpose of additional TER of 30 basis points.

<sup>\*\*</sup>such expenses shall not be charged to the scheme where the exit load is not levied or applicable.

<sup>^</sup> over and above 12 bps and 5bps for cash market and derivatives transactions respectively



The expense so charged shall be utilized for distribution expenses incurred for bringing inflows from such cities. However, the amount incurred as expense on account of inflows from such cities shall be credited back to the scheme in case the said inflows are redeemed within a period of one year from the date of investment.

Note: SEBI vide its letter no. SEBI/HO/IMD-SEC-3/P/OW/2023/5823/1 dated February 24,2023 and AMFI letter dated No. 35P/ MEM-COR/ 85-a/ 2022-23 dated March 02, 2023 has directed AMCs to keep B-30 incentive structure in abeyance with effect from March 01, 2023 till further notice.

- (d) Brokerage and transaction cost incurred for the purpose of execution of trade shall be charged to the schemes as provided under Regulation 52 (6A) (a) upto 12 bps and 5 bps for cash market transactions and derivatives transactions respectively. In terms of para 10.1.14 of SEBI Master Circular on Mutual Funds dated May 19, 2023, any payment towards brokerage and transaction costs (including GST, if any) incurred for the execution of trades, over and above the said 0.12 per cent and 0.05 per cent for cash market transactions and derivatives transactions respectively may be charged to the scheme within the maximum limit of Total Expense Ratio (TER) as prescribed under Regulation 52 of the SEBI (MF) Regulations.
- (e) Additional Expenses upto 0.05% of daily net assets as permissible under Regulation 52 (6A) (c) may be charged by AMC under different heads of expenses mentioned under Regulation 52 (2) and (4) and more specifically stated in table above.
- (f) Maximum Permissible expense: The maximum total expense ratio (TER) that can be charged to the Scheme will be subject to such limits as prescribed under the SEBI (MF) Regulations. The said maximum TER shall either be apportioned under various expense heads as enumerated above, without any sub limit or allocated to any of the said expense head(s) at the discretion of AMC. Also, the types of expenses charged shall be as per the SEBI (MF) Regulations.

Investors should note that, all scheme related expenses including commission paid to distributors will necessarily be paid from the Scheme only within the regulatory limits and not from the books of the ABSLAMC, its associate, sponsor, trustee or any other entity through any route.

The total recurring expenses of the Scheme excluding issue or redemption expenses, whether initially borne by the Mutual Fund or by the AMC, but including the investment management and advisory fee, shall not exceed the limits as prescribed under Regulation 52 of the SEBI (MF) Regulations.

# Tax treatment for the Investors (Unitholders)

Investors are advised to refer to the details in the Statement of Additional Information and also independently refer to his tax advisor.

# Daily Net Asset Value (NAV) Publication

The NAV will be calculated and disclosed for every Business Day. NAV of the scheme will be calculated up to four decimal places. AMC shall update the NAV on AMFI website (www.amfiindia.com) and on the website of the Mutual Fund (www.mutualfund.adityabirlacapital.com) by 11.00 pm on all business days.

In case of any delay, the reasons for such delay would be explained to AMFI in writing. If the NAVs are not available before commencement of business hours on the following day due to any reason, Mutual Fund shall issue a press release providing reasons and explaining when the Mutual Fund would be able to publish the NAVs.

# For Investor Grievances please contact

# • Contact details for general service requests:

Investors may contact the ISCs or the office of the AMC for any queries /clarifications.

The Head Office of the AMC will follow up with the respective ISC to ensure timely redressal and prompt investor services.

• Contact details for complaint resolution:



Ms. Keerti Gupta can be contacted at the office of the AMC at One World Center, Tower 1, 17th Floor, Jupiter Mills, Senapati Bapat Marg, Elphinstone Road, Mumbai – 400013. Contact Nos: 1800-22-7000 / 1800-270-7000 (Toll free)

Email: care.mutualfunds@adityabirlacapital.com

## **Registrar & Transfer Agents**

Computer Age Management Services Limited (CAMS) Rayala Towers, 158, Anna Salai, Chennai - 600 002. Contact Details: 1800-425-2267

E-mail: adityabirlacapital.mf@camsonline.com Website Address: www.camsonline.com

For any grievances with respect to transactions through Stock Exchange Platform for Mutual Funds, the investors should approach either the stock broker or the investor grievance cell of the respective stock exchange.

## Unitholders<sup>1</sup> Information

All Applicants whose monies towards purchase of Units have been realised by the Fund will receive a full and firm allotment of Units, provided also the applications are complete in all respects and are found to be in order. Any application for subscription of units may be rejected if found invalid, incomplete or due to unavailability of underlying securities, etc.

The asset management company shall issue units in dematerialized form to a unit holder in a scheme within 2 (two) working days of the receipt of request from the unit holder.

No Account Statements will be issued to investors opted to hold units in electronic (demat) mode, since the statement of account furnished by depository participant periodically will contain the details of transactions.

# **Portfolio**

In terms of SEBI Regulation, Mutual Funds/ AMCs will disclose Disclosures portfolio (along with ISIN) as on the last day of the month / half-year all Schemes its website on www.mutualfund.adityabirlacapital.com and on the website of AMFI (www.amfiindia.com) within 10 days from the close of each month/ half-year respectively in a user-friendly and downloadable spreadsheet format. The Mutual Fund/AMCs will send to Unitholders a complete statement of the scheme portfolio, within ten days from the close of each month / half-year whose email addresses are registered with the Mutual Fund. Further, the Mutual Fund / AMC shall publish an advertisement disclosing the hosting of such half yearly portfolio scheme on its www.mutualfund.adityabirlacapital.com and on the website of AMFI (www.amfiindia.com).Mutual Funds/ AMCs will also provide a physical copy of the statement of its scheme portfolio, without charging any cost, on specific request received from a unitholder. https://mutualfund.adityabirlacapital.com/forms-anddownloads/portfolio

### Half yearly results

Mutual Fund / AMC shall within one month from the close of each half year, (i.e. 31st March and on 30th September), host a soft copy of its unaudited financial results οn its wehsite (www.mutualfund.aditvabirlacapital.com). Further, the Mutual Fund / AMC will publish an advertisement disclosing the hosting of such unaudited half yearly financial results on their website.

https://mutualfund.adityabirlacapital.com/financials

# **Annual** report

The scheme wise annual report or an abridged summary thereof shall be provided to all Unitholders not later than four months from the date of closure of the relevant accounting year whose email addresses are registered with the Mutual Fund. The physical copies of Scheme wise Annual report will also be made available to the unitholders, at the registered offices at all times. The scheme wise annual report will also be hosted on the website



https://mutualfund.adityabirlacapital.com/financials

### Scheme Summary Document

The AMC is required to prepare a Scheme Summary Document for all schemes of the Fund. The Scheme Summary document is a standalone scheme document that contains all the applicable details of the scheme.

The document is updated by the AMCs on a monthly basis or on changes in any of the specified fields, whichever is earlier. The document is available on the websites of AMC, AMFI and Stock Exchanges in 3 data formats, namely: PDF, Spreadsheet and a machine readable format (either JSON or XML).

https://mutualfund.adityabirlacapital.com/forms-and-downloads/disclosures

### Risk-ometer

Risk-o-meters shall be evaluated on a monthly basis and Mutual Funds/AMCs shall disclose the Risk-o-meters along with portfolio disclosure for their schemes on AMCs website and on AMFI website within 10 days from the close of each month. Mutual Funds shall also disclose the risk level of schemes as on March 31 of every year, along with number of times the risk level has changed over the year, on AMCs website and AMFI website.

https://mutualfund.adityabirlacapital.com/forms-and-downloads/scheme-risk-o-meter

## Tracking Error and Tracking Difference

### Tracking Error:

The Scheme will disclose the tracking error based on past one year rolling data, on a daily basis, on the website of AMC and AMFI. In case the Scheme has been in existence for a period of less than one year, the annualized standard deviation shall be calculated based on available data.

## **Tracking Difference**

The tracking difference i.e. the annualized difference of daily returns between the index and the NAV of the Scheme will be disclosed on the website of the AMC and AMFI, on a monthly basis, for tenures 1 year, 3 year, 5 year, 10 year and since the date of allotment of units.

Notwithstanding anything contained in the Key Information Memorandum, the provisions of SEBI (Mutual Funds) Regulations, 1996 and Guidelines thereunder shall be applicable. Further, investors may ascertain about any further changes from the Mutual Fund/Investor Service Centres / Distributors or Brokers.

Date: June 30, 2024 Place: Mumbai

# Aditya Birla Sun Life Mutual Fund



# **MUTUAL FUNDS**

# Aditya Birla Sun Life Nifty IT ETF

(An open ended exchange traded fund tracking Nifty IT TRI)

	This Product is suitable for investors who are seeking*:												Scheme Riskometer							Benchmark Riskometer Nifty IT TRI						
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Aditya Birla Sun Life AMC Limited (Investment Manager to Aditya Birla Sun Life Mutual Fund)

Regn. No.: 109. Regd Office: One World Center, Tower 1, 17th Floor, Jupiter Mills,

Senapati Bapat Marg, Elphinstone Road, Mumbai 400013.

+91 22 4356 7000 | care.mutualfunds@adityabirlacapital.com | mutualfund.adityabirlacapital.com | CIN: L65991MH1994PLC080811

Contact Us: 1800-270-7000



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Nomination Details  Nomine  Nomi  Nomi	Mandatory) Mandatory  Mandatory	(Refer Instructive y section for section f	PAN  pan  pan  pan  pan  pan  pan  pan  pa	(Single or Joint)  Relationship with Investor  nominee(s) for my mutual ase of death of all the accounts	Date of Birth  Date of Birth  D D M M Y Y  D D M M Y Y  D D M M Y Y  fund units held in my / our legal in the legal in my / our legal in my / our legal in the leg	minate   I/We Guardian Nar Relationship (In ca	e do not wish to no me and ise of Minor)	Allocation %
Nomination Details  Nomine  Nomi  Nomi	Mandatory) Mandatory  Mandatory	(Refer Instructive y section for section f	PAN  pan  pan  pan  pan  pan  pan  pan  pa	(Single or Joint)  Relationship with Investor  nominee(s) for my mutual ase of death of all the accounts	Date of Birth  Date of Birth  D D M M Y Y  D D M M Y Y  D D M M Y Y  fund units held in my / our legal in the legal in my / our legal in my / our legal in the leg	minate   I/We Guardian Nar Relationship (In ca	e do not wish to no me and ise of Minor)	Allocation %
Nomination Details  Nomine  Nomi  Nomi	Mandatory) Mandatory  Mandatory	(Refer Instructive y section for section f	PAN  pan  pan  pan  pan  pan  pan  pan  pa	(Single or Joint)  Relationship with Investor  nominee(s) for my mutual ase of death of all the accounts	Date of Birth  Date of Birth  D D M M Y Y  D D M M Y Y  D D M M Y Y  fund units held in my / our legal in the legal in my / our legal in my / our legal in the leg	minate   I/We Guardian Nar Relationship (In ca	e do not wish to no me and ise of Minor)	Allocation %
Nomination Details  Nomine  Nomi  Nomi	Mandatory) Mandatory  Mandatory	not wish to a	PAN  pan  pan  pan  pan  pan  pan  pan  pa	(Single or Joint)  Relationship with Investor  nominee(s) for my mutual ase of death of all the accoulue of assets held in my/our	Date of Birth  Date of Birth  D D M M Y Y  D D M M Y Y  D D M M Y Y  fund units held in my / our legal in the legal in my / our legal in my / our legal in the leg	minate   I/We  Guardian Nar Relationship (In ca	e do not wish to no me and ise of Minor)	Allocation %

ATCA & CRS INFORMATION [Ple	ase tick (√)] For Individual	Investors including So	ole Proprietor (Non Individual Investors	should ma	andatorily fill seperate FATCA detail form)
The below information is required	for all applicant(s)/ guardian				,
Address Type: Residential or I Is the applicant(s)/ guardian's Cour			ered Office (for address mentioned in form, v other than India?	/existing ad	ldress appearing in Folio)
If Yes, please provide the following	information [mandatory]				
Please indicate all countries in white Category	First Applicant (incl		Second Applicant/ Guardian		Third Applicant
		<u> </u>	, , , , , , , , , , , , , , , , , , ,		
Name of Applicant					
Place/ City of Birth					
Country of Birth					
Country of Tax Residency#					
Tax Payer Ref. ID No^					
[TIN or other, please specify]					
Country of Tax Residency 2					
Tax Payer Ref. ID No. 2					
Identification Type					
[TIN or other, please specify]					
Country of Tax Residency 3					
Tax Payer Ref. ID No. 3					
Identification Type [TIN or other, please specify]					
#To also include USA, where the in	dividual is a citizen/green car	d holder of USA. ^In case	e Tax Identification Number is not available,	kindly prov	ride its functional equivalent.
DECLARATION(S) & SIGNATURE(	S) (Refer Instruction No. 1)				
То,					Poto D D M M V V V V
<b>The Trustee, Aditya Birla Sun Life Trustee Priva</b> Having read and understood the c	ontents of the Statement of		•		Date D D M M V V V V V  We hereby apply for units of the scheme and agree me is through legitimate sources only and does not
involve and is not designed for th	e purpose of the contravent	ion of any Act, Rules, F	Regulations, Notifications or Directions of	the provisi	ons of the Income Tax Act, Anti Money Laundering he details of the scheme & I/we have not received
nor have been induced by any rebate				idei stood t	The details of the scheme & I/We have not received
in this scheme of Aditya Birla Sun applying for the investments and	Life AMC Limited and the apply I/We, including the entity, if	olication is being made the case may arise so,	within the limits for the same. I/We are co hereby agree to indemnify ABSLAMC / A	omplying w	Trust Deed, etc.), allows us to apply for investment ith all requirements / conditions of the entity while ase of any dispute regarding the eligibility, validity
and authorization of the entity and/ For NRIs only: I/We confirm that			•	om abroad	through approved banking channels or from funds
in my/our Non-Resident External/No I/We confirm that details provided b	•				
** I have voluntarily subscribed to Mutual Fund) and confirm of hav	the on-line access for transa ving read, understood and a	acting through the inte agree to abide the ter	rms and conditions for availing of the ir	nternet fac	mited (Investment Manager of Aditya Birla Sun Life ility more particularly mentioned on the website id shall not at any time deny or repudiate the on-line
transactions effected by me and I sh The ARN holder has disclosed to Funds from amongst which the Sche	me/us all the commissions (	in the form of trail co		him for th	ne different competing Schemes of various Mutual
"I / We acknowledge that the RIA ha against any regulatory action, dam	s entered into an agreement	with the AMC / MF for a			oy indemnify, defend and hold harmless the AMC / MF sharing, disclosing and transferring of the aforesaid
					and hereby confirm that the information provided and Conditions and hereby accept the same. (Refer

Signature of Second Applicant

Signature of Third Applicant

Signature of First Applicant / Authorised Signatory

### 1. GENERAL INSTRUCTIONS

- i) Please read the terms of the Key Information Memorandum, the Statement of Additional Information/Scheme Information Document and addenda issued from time to time carefully before filling the Application Form. Investors should also appraise themselves of the prevailing Load structure on the date of submitting the Application Form. Investors are deemed to have accepted the terms subject to which this offer is being made and bind themselves to the terms upon signing the Application Form and tendering payment.
- ii) Application form should be completed in English and in BLOCK LETTERS. Please tick in the appropriate boxes wherever applicable.
- iii) The signature should be in English or in any of the Indian languages specified in the eighth schedule of the Constitution of India. Thumb Impressions must be attested by a magistrate or a notary public or a special executive magistrate under his/her official seal. Applications by minors should be signed by the guardians. In case of H.U.F., the Karta should sign on behalf of the H.U.F.
- iv) The application complete in all respects along with the cheque must be submitted to the nearest designated Investor Service Centre. Applications incomplete in any respect or not accompanied by cheque of the amount payable are liable to be rejected and the money paid will be refunded without interest.
- No receipt will be issued for the application money. The designated Investors Service Centre will
  stamp and return the acknowledgment slip in the application form, to acknowledge receipt of
  the application.
- vi) All cheques must be drawn in favour of "Scheme Name" and crossed "Account Payee Only". A separate cheque must accompany each application /each Scheme. In case the Scheme name as provided by investor on the application form and on the payment instrument are different, the application shall be processed and units allotted of the Scheme as mentioned in the application Form duly signed by investor.
- vii) Investors already holding a folio in Aditya Birla Sun Life AMC Limited can provide their existing Folio Number and Name of applicants(s) corresponding to the said folio. It is the responsibility of the Investor to ensure correctness of such details provided. The personal details and Bank Account details as registered in the existing folio number as provided would apply to the said investment and the registered details would prevail over any conflicting information furnished in this form. The AMC reserves the right to assign any of the existing Folio Number of the investor against multiple applications and / or subsequent purchases under this new application form lodged, with identical mode of holding and address and such other criterions and integrity checks as may be determined by the AMC from time to time.

### 2. INVESTOR PARTICULARS

- Name and address must be given in full. P.O. Box address is not sufficient. In case of NRIs/ FPIs investors an overseas address must be provided.
- ii) "On behalf of Minor" Accounts: Name of Guardian must be mentioned if investments are being made on behalf of a minor. Date of birth is mandatory in case of minor. The minor shall be the first and the sole holder in the account (folio). No joint holder will be allowed in an account (folio) where minor is the first or sole holder. Guardian in the account (folio) on behalf of the minor should either be a natural guardian (i.e. father or mother) or a court appointed legal guardian or such other category of investor who may be notified by SEBI from time to time and the same must be mentioned in the space provided in application form. Copy of document evidencing the date of birth of the minor and relationship of the guardian with the minor (whether natural or legal guardian) should mandatorily be provided while opening of the account (folio). Also, nomination shall not be allowed in a folio/account held on behalf of a minor.
- iii) In accordance with para 17.6 of SEBI Master Circular on Mutual Funds dated May 19, 2023 read with SEBI circular dated May 12, 2023, payment for investment by any mode shall be accepted from the bank account of the minor, parent or legal guardian of the minor, or from a joint account of the minor with parent or legal guardian, else the transaction is liable to get rejected. A copy of birth certificate, passport copy, etc. evidencing date of birth of the minor and relationship of the guardian with the minor, should be mandatorily attached with the application.
  - Further, irrespective of the source of payment for subscription, all redemption proceeds shall be credited only in the verified bank account of the minor, i.e. the account the minor may hold with the parent/legal guardian after completing all KYC formalities.
- iv) In case of an application under Power of attorney or by a limited company, body corporate, registered society, trust or partnership, etc the relevant Power of attorney or the relevant resolution or authority to make the application as the case maybe, or duly notarised copy thereof, along with the Memorandum and Articles of Association/ Bye Laws must be lodged with the application form.
- v) Documentation to be submitted by Corporate Investors/Societies/Trusts/PartnershipFirms/FPIs

	Corporate Investors	Trusts	Societies	Partnership Firms	FPIs	POA
Board/ Committee Resolution/ Authority Letter	1	1	1	1	1	
Trust Deed		1				
Partnership Deed				1		
Bye-laws			1			
List of authorised Signatories with name, designation & Specimen Signature	1	1	1	1	1	
Overseas Auditor's certificate					1	
Power of Attorney						/

The Power of Attorney should necessarily be signed by both the investor and the constituent Power of Attorney. Where only uncertified photocopies of the documents are submitted / attached to the application form, the onus for authentication of the documents so submitted shall be on investors and the ABSLAMC / ABSLMF will accept and act in good faith on uncertified / not properly authenticated documents submitted/attached with the application form. Submission of such documents by investors shall be full and final proof of the non individual investor's authority to invest and the ABSLAMC/MF shall not be liable under any circumstances for any defects in the documents so submitted. Non-Individual investors are required to ensure that the object clause of the constitution document (viz. MOA / AOA / Trust Deed, etc.) permits investment in the scheme(s) of Aditya Birla Sun Life Mutual Fund. ABSLAMC/ ABSLMF shall accept and process the applications made by these entities in good faith by relying on the undertaking given with respect to the authority, validity and compliance with all relevant formalities/conditions etc. in the application for making such investments with Aditya Birla Sun Life Mutual Fund. Further, ABSLAMC/ABSLMF/Trustees or any of its affiliates shall not be liable in case of any dispute arising with respect to eligibility, validity and authorization of the entity and/or the applicants who have applied on behalf of the entity, as applicable.

vi) Applicants can specify the mode of holding in the application form as "Single" or "Joint" or "Anyone or Survivor". In the case of holding specified as "Joint", redemption and all other request/ transactions would have to be signed by all unit holders. However, in cases of holding specified as "Anyone or Survivor", any one of the unit holders will have the power to make all necessary requests, without it being necessary for all the unit holders to sign. In the event the account has more than one registered unit holders and the mode of holding is not specified in the application form, the default option for holding would be considered to be "anyone or survivor".

- However, in all cases, the proceeds of all Income Distribution cum capital withdrawal option/redemption will be paid to the first named holder. All communications will also be sent to the first named holder.
- iii) Investors should clearly indicate their preference of Plan/option on the application form. If no plan is selected in the application form, the investment will be deemed to be for the default option.
- viii) Creation Unit size for the Scheme shall be 10,000 units and in multiples thereof.

### 3 (A). BANK AND PERMANENT ACCOUNT NUMBER DETAILS

**Bank Details:** In order to protect the interest of investors from fraudulent encashment of cheques, the SEBI Regulations have made it mandatory for investors to mention in their application / Redemption request, the bank name and account number.

In case of Minor Accounts, irrespective of the source of payment for subscription, all redemption proceeds shall be credited only in the verified bank account of the minor, i.e. the account the minor may hold with the parent/legal guardian after completing all KYC formalities.

PAN Details: It is compulsory for all investors to quote their Permanent Account Number (PAN) and submit copy of the PAN card issued by the Income Tax Department, irrespective of the amount of investment, while making an application for Purchase of Units. In case of joint applicants, PAN details of all holders should be submitted. In case the investor making the application is a minor, PAN details of the Guardian must be submitted. Investors residing in the state of Sikkim are exempt from the mandatory requirement of PAN proof submission, however sufficient documentary evidence shall have to be submitted to Aditya Birla Sun Life Mutual Fund for verifying that they are residents of State of Sikkim. Investors (being individuals) applying for Micro SIP registrations are exempt from mandatory requirement of PAN submission. For further details on Micro SIP, documents required etc please refer instructions in SIP Application Form.

### (B), DEMAT ACCOUNT DETAILS: Option to hold Units in dematerialized (demat) form

Pursuant to para 14.4.2 of the SEBI Master Circular for Mutual Funds dated May 19, 2023, investors have an option to subscribe to/hold units of Scheme(s)/Plan(s) viz. open ended, close ended, Interval (except for exchange traded fund/s) in dematerialized (demat) form.

Consequently, the Unitholders under the Scheme(s)/Plan(s) shall have an option to subscribe to/hold the units in electronic (demat) form in accordance with the provisions laid under the respective Scheme(s)/Plan(s) and in terms of the guidelines/procedural requirements as laid by the Depositories (NSDL/CDSL) from time to time. Units under Plan(s)/Option(s) of all Schemes of Aditya Birla Sun Life Mutual Fund with Income Distribution cum capital withdrawal option of daily, weekly or fortnightly frequency, as defined under respective Scheme Information Document, shall be available in physical (non-demat) mode only. Also, various Special Products/Facilities such as Systematic Withdrawal Plan, Systematic Transfer Plan, Switching etc. offered by AMC/Mutual Fund shall be available for unitholders in case the units are held/opted to be held in physical (non-demat) mode.

Investors intending to hold units in electronic (demat) form will be required to have beneficiary account with a Depository Participant (DP) (registered with NSDL / CDSL) and will be required to indicate, in the application form, the DP's name, DP ID Number and the Beneficiary account number of the applicant held with the DP at the time of subscribing to the units. Applicants must ensure that the sequence of the names as mentioned in the application form matches with that of the Beneficiary account held with the DP. Names, PAN details, KYC details etc. mentioned in the Application Form will be verified against the Depository records. If the details mentioned in the application Form are found to be incomplete / incorrect or not matching with the depository records, the application shall be treated as application for physical (non-demat) mode and accordingly units will be allotted in physical (non-demat) mode, subject to it being complete in all other aspects. Unitholders who have opted to hold and thereby allotted units in electronic (demat) form will receive payment of redemption / Income Distribution cum capital withdrawal option proceeds into bank account linked to their Demat account.

Units held in electronic (demat) form will be transferable subject to the provisions laid under the respective Scheme(s)/Plan(s) and in accordance with provisions of Depositories Act, 1996 and the Securities and Exchange Board of India (Depositories and Participants) Regulations, 1996 as may be amended from time to time.

In case, the Unitholder desires to hold the Units in a Dematerialized /Rematerialized form at a later date, the request for conversion of units held in physical (non-demat) mode into electronic (demat) form or vice-versa should be submitted alongwith a Demat/Remat Request Form to their Depository Participant(s). Investors should ensure that the combination of names in the account statement is the same as that in the demat account.

### Transfer of Units

Units are freely transferable, the Asset Management Company shall on production of instrument of transfer together with the relevant documents, register the transfer within thirty days from the date of such production. Further, units held in demat form are transferable in accordance with the provisions of the Securities and Exchange Board of India (Depositories and Participants) Regulations, 2018, as amended from time to time. Transfer of units will be subject to payment of applicable stamp duty by the Unitholder(s).

### 4. KNOW YOUR CUSTOMER (KYC)

According to guidelines issued by SEBI under 'The Prevention of Money Laundering Act, 2002', Mutual Funds are required to follow enhanced know your customer (KYC) norms. Investors can visit branches of ABSLAMC or may visit www.adityabirlacapital.com, www.amfiindia.com and www.cdslindia.com to know detailed procedure for KYC compliance.

 $Effective\ January\ 01,2011\ it\ is\ mandatory\ for\ all\ category\ of\ investors\ to\ be\ KYC\ compliant\ for\ all\ investment\ transactions\ made\ on\ or\ after\ January\ 01,2011,\ irrespective\ of\ amount\ of\ investment.$ 

 $To further {\it clarify}, the {\it above category of investors shall include 2000} and {\it clarify}, the {\it above category of investors shall include 2000} and {\it clarify}. \\$ 

i. their constituted Power of Attorney (PoA) holder, in case of investments through a PoA

ii. each of the applicants, in case of investments in joint names; and

iii. Guardian in case of investments on behalf of minor.

Applications without KYC Acknowledgement letter for the specified category of investors are liable to be

Provided further, where it is not possible to verify the KYC compliance status of the investor at the time of allotment of units, the ABSLAMC shall verify the KYC compliance status of the investor within a reasonable time after the allotment of units. In the event of non compliance of KYC requirements, the ABSLAMC reserves the right to freeze the folio of the investor(s) for any kind of transactions or affect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to payment of exit load. Investors should note that on completion of KYC Compliance all details of the investor in the Mutual Fund records will be replaced by the details as given in KYC Application Form by the investor. Any change in these details like change of Name / Address / Status / Signature, etc. should be given by Investor directly in the prescribed manner.

Pursuant to para 16.2.4.4.b of the SEBI Master Circular for Mutual Funds dated May 19, 2023, SEBI (KYC Registration Agency) Regulations, 2011 and SEBI Circular No. MIRSD/SE/Cir-21/2011 dated October 05, 2011, regarding uniformity in the Know Your Customer (KYC) process in the securities market and development of a mechanism for centralization of the KYC records to avoid duplication of KYC Process across the intermediaries in the securities market, the following changes are being made to KYC process:

- SEBI has introduced a common KYC Application Form for all the SEBI registered intermediaries viz.
   Mutual Funds, Portfolio Managers, Depository Participants, Stock Brokers, Venture Capital Funds,
   Collective Investment Schemes, etc. New Investors are therefore requested to use the common KYC
   Application Form and carry out the KYC process including In-Person Verification (IPV) with any SEBI
   registered intermediaries including mutual funds. The KYC Application Forms are also available on
   our website www.adityabirlacapital.com.
- 2. The Mutual Fund shall perform the initial KYC of its new investors and may undertake enhanced KYC measures commensurate with the risk profile of its investors. The Mutual Fund shall upload the details of the investors on the system of the KYC Registration Agency (KRA). Registrar & Transfer Agent (RTA) of the Mutual Fund may also undertake the KYC of the investors on behalf of the Mutual Fund. KRA shall send a letter to the investor within 10 working days of the receipt of the initial/updated KYC documents from the Mutual Fund, confirming the details thereof.
- Once the investor has done KYC with a SEBI registered intermediary, the investor need not undergo
  the same process again with another intermediary including mutual funds. However, the Mutual
  Fund reserves the right to carry out fresh KYC of the investor.
- 4. It is mandatory for intermediaries including mutual funds to carry out In-Person Verification (IPV) of its new investors w.e.f January 01, 2012. The IPV carried out by any SEBI registered intermediary can be relied upon by the Mutual Fund. ABSLAMC and NISM/AMFI certified distributors who are KYD compliant are authorized to undertake the IPV for Mutual Fund investors. Further, in case of any applications received directly (i.e. without being routed through the distributors) from the investors, the Mutual Fund may rely upon the IPV (on the KYC Application Form) performed by the scheduled commercial banks.

Further, as per SEBI circular dated April 24, 2020, earlier circular on IPV stands modified as under:

- IPV/ VIPV would not be required when the KYC of the investor is completed using the Aadhaar authentication / verification of UIDAI.
- IPV / VIPV will not be required by the RI when the KYC form has been submitted online, documents have been provided through digilocker or any other source which could be verified online.
- As per SEBI Circular dated April 24, 2020, The eSign mechanism of Aadhaar will be accepted in lieu of wet signature on the documents provided by the investor and the cropped signature affixed on the online KVC formunder eSign will be accepted as valid signature.
- Existing KYC compliant investors of the Mutual Fund can continue to invest as per the current practice. However, existing investors are also urged to comply with the new KYC requirements including IPV as mandated by SEBI.

 $For further details with {\it respect to KYC process}, please {\it read Statement of Additional Information}.$ 

### 5. MODE OF PAYMENT

 Resident investors may make payment by cheque payable locally in the city where the application form is submitted at the local Aditya Birla Sun Life AMC Limited (ABSLAMC) Offices / Authorised Collection Centres

ii) The cheque should be drawn on any bank which is situated at and is a member/sub member of the bankers clearing house or the cheque should be drawn on Bank branch which is participating in 'Speed Clearing' facility made available by Reserve Bank of India (RBI) [i.e. if the presenting bank branch and location is appearing in list of 'Speed Clearing' locations as prescribed by RBI from time to time for Core Banking Solution (CBS) branches]. Investors are requested to note that only cheques of value of upto ₹ 1 lacs shall be accepted under this 'Speed Clearing' facility. Further, the list of Speed Clearing-enabled bank branches are hosted on the website of the RBI under the link http://www.rbi.org.in/Scripts/bs\_viewcontent.aspx?ld=2016.

iii) Payment through Stock invest, outstation cheques and third party payments will not be accepted

iv) For all mode of payments, details of source account, source bank name and source branch name should be more tipped.

### $\textbf{v)} \, \textbf{Restriction} \, \textbf{on} \, \textbf{acceptance} \, \textbf{of} \, \textbf{Third} \, \textbf{Party} \, \textbf{Payment:}$

- a) Pursuant to the AMFI Best Practice Guidelines circular on 'Risk mitigation process against Third-Party Cheques in mutual fund subscriptions' read with compliance with 'Know your Customer (KYC)' norms under Prevention of Money Laundering Act, 2002 (PMLA), Aditya Birla Sun Life AMC Limited (ABSLAMC)/ Aditya Birla Sun Life Mutual Fund (ABSLMF) shall not accept applications for subscriptions of units accompanied with Third Party Payments, except in the cases as enumerated below in para (c).
- b) "Third Party Payment" means payment through an instrument issued from a bank account other than that of the beneficiary investor. In case of payments from a joint bank account, the first named investor/holder of the mutual fund folio has to be one of the joint holders of the bank account from which payment is made.
- c) ABSLAMC shall not accept subscriptions accompanied with Third Party Payments except in the following exceptional situations subject to submission of requisite documentation/ declarations enumerated in para (d) below:
  - i. Payment by Employer on behalf of employee under Systematic Investment Plans (SIP) through Payroll deductions.

ii. Custodian on behalf of an FPI or a client.

 In case of 'exceptional situations' mentioned above, investors are required to submit following documents/declarations alongwith the application form without which such applications will be rejected/not processed/refunded:

 Mandatory KYC for all Investors (guardian in case of minor). In order for an application to be considered as valid, investors and the person making the payment should attach their valid KYC AcknowledgementLetter to the application form.

ii. A separate, complete and valid 'Third Party Payment Declaration Form', inter alia, containing the details of the bank account from which the payment is made and the relationship with the investor(s). The declaration has to be given by the person making the payment i.e. Third Party. Please contact the nearest Investor Service Centre (ISC) of ABSLAMC or visit our website www.adityabirlacapital.com for the said Declaration Form.

ABSLAMC/ABSLMF shall verify the source of funds to ensure that funds have come from the drawer's account only.

e) Investors are requested to note that, in case of:

i. Payment by Cheque: An investor at the time of his/her purchase must provide the details of his pay-in bank account (i.e. account from which a subscription payment is made) and his pay-out bank account (i.e. account into which redemption/income Distribution cum capital withdrawal option proceeds are to be paid).

If the name/bank account number is not pre-printed on the cheque and signature on the cheque does not match with signature on the application, then the first named applicant/investor should submit any one of the following documents:

a. a copy# of the bank passbook or a statement of bank account having the name and address of the account holder and account number:

b. a letter\* (in original) from the bank on its letterhead certifying that the investor maintains an account with the bank, along with information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available).

# Investors should also bring the original documents along with the documents mentioned in (a) above to the ISCs/Official Points of Acceptance of ABSLMF. The copy of such documents will be verified with the original documents to the satisfaction of the ABSLAMC/ABSLMF. The original documents will be returned across the counter to the investor after due verification.

\* In respect of (b) above, it should be certified by the bank manager with his/her full signature, name,

Investors should note that where the bank account numbers have changed on account of the implementation of core banking system at their banks, any related communication from the bank towards a change in bank account number should accompany the application form for subscription of units.

ii. Payment by RTGS, NEFT, ECS, Bank transfer, etc: A copy of the instruction to the bank stating the account number debited must accompany the purchase application. The account number mentioned on the transfer Instruction copy should be a registered bank account or the first named unitholder should be one of the account holders to the bank account.

### 6 NRUNVESTORS

### Repatriation basis:

Payments by NRIs/FPIs may be made by way of Indian rupee drafts purchased abroad or out of funds held in NRE/FCNR account or by way of cheques drawn on non-resident external accounts payable at par and payable at the cities where the Investor Service Centres are located. In case of Indian rupee drafts purchased and subscriptions through NRIs / FCNR account, an account debit certificate from the bank issuing the draft confirming the debit should also be enclosed.

### Non Repatriation basis:

NRIs investing on a non repatriable basis may do so by issuing cheques drawn on Non-Resident of India (NRO) account payable at the cities where the Investor Service Centres are located.

### 7. NOMINATION

- As per para 17.16 of the SEBI Master Circular for Mutual Funds dated May 19, 2023, SEBI had mandated that investors subscribing to mutual fund units on or after October 1, 2022, shall have the choice of:
  - a. Providing nomination in the format specified in fourth schedule of SEBI (Mutual Funds) Regulations.1996(or)
  - b. Opting out of nomination through a signed Declaration form.
- 2. If the units are held jointly (i.e., in case of multiple unitholders in the folio), all joint holders need to sign the Nomination Form (even if the mode of holding/operation is on "Anyone or Survivor" basis).
- Nomination made by a unit holder shall be applicable for units held in all the schemes under the respective folio / account.
- Who can Nominate:
  - i) The nomination can be made only by individuals applying for/holding units on their own behalf singly or jointly.
  - ii) A Non-Resident Indian may be nominated subject to the applicable exchange control regulations

Nomination is not allowed for

ii) Non-individuals including a Society, Trust, Body Corporate, Partnership Firm, Karta of Hindu undivided family, a Power of Attorney holder.

Nomination is not allowed in a folio of a Minor unitholder. Also, Guardian of Minor unitholder cannot nominate.

5. Who can be a Nominee:

Nomination can also be in favour of the Central Government, State Government, a local authority, any person designated by virtue of his office or a religious or charitable trust.

A minor may be nominated. In that event, the date of birth proof of Minor, Name and address of the Guardian of the minor nominee needs to be provided.

- Multiple Nominees: Nomination can be made in favour of multiple nominees, subject to a maximum of three nominees. In case of multiple nominees, the percentage of the allocation/share should be in whole numbers without any decimals, adding upto a total of 100%. If the total percentage of allocation amongst multiple nominees does not add up to 100%, the nomination request shall be treated as invalid and rejected. If the percentage of allocation/share for each of the nominee is not mentioned, the allocation /claim settlement shall be made equally amongst all the nominees.
- 7. Every new nomination for a folio/account shall overwrite the existing nomination, if any.
- Nomination shall stand rescinded upon the transfer of units.
- 9. Death of Nominee/s: In the event of the nominee(s) pre-deceasing the unitholder(s), the unitholder/s is/are advised to make a fresh nomination soon after the demise of the nominee. The nomination will automatically stand cancelled in the event of the nominee(s) pre-deceasing the unitholder(s). In case of multiple nominations, if any of the nominee is deceased at the time of death claim settlement, the said nominee's share will be distributed equally amongst the surviving nominees.
- Transmission of units in favour of a Nominee shall be valid discharge by the asset management company/MutualFund/Trustees against the legal heir(s).
- $11. \quad \text{The nomination will be registered only when this form is valid and complete in all respects}.$
- 12. In respect of folios/accounts where the Nomination has been registered, the AMC will not entertain any request for transmission / claim settlement from any person other than the registered nominee(s), unless so directed by any competent court.

### 8.ELECTRONIC PAYOUT OF REDEMPTION/INCOME DISTRIBUTION CUM CAPITAL WITHDRAWAL OPTION

ABSLAMC will endeavor to credit the redemptions/Payout of Income Distribution cum capital withdrawal option directly to the designated Bank A/c of the unitholders of Aditya Birla Sun Life Mutual Fund schemes through any of the available electronic mode (i.e. RTGS/ NEFT/ Direct Credit/ ECS). ABSLAMC reserves the right to use any of the above mode of payment as deemed appropriate for all folios where the required information is available. The Mutual Fund, however, reserves the right to issue a cheque inspite of an investor optine for Electronic Payout.

### 9. DIRECT APPLICATIONS AND EUIN

- a. Investment in Direct Plan: Investors applying under Direct Plan, are advised to write the word 'DIRECT' in the column 'ARN No' or 'Broker Code' in their applications for purchases/additional purchases/switches in all such cases where applications are not routed through any distributor/agent/ broker. In cases where unit holder uses a pre-printed transaction slip/application form where details in the 'ARN No' or 'Broker Code' column is already printed, unit holder should cancel the ARN No/ Broker Code, write 'DIRECT' in the said column. Also, in case ARN No/ Broker Code is mentioned in the application form, but "Direct Plan" is indicated, the ARN No/ Broker Code will be ignored and the application will be processed under Direct Plan, subject to it being complete in all other aspects. Further, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.
- b. Employee Unique Identification Number (EUIN) is a unique number allotted to Sales personnel i.e. employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products. Such sales personnel associated with Distributor, should also be holding a valid NISM certificate. Thus, in case of applications routed through distributors, in addition to the AMFI Registration Number (ARN) of the distributor, Investors are requested to

also provide the EUIN of the individual ARN holder or of employee/relationship manager/sale person of the Distributor interacting with the investor. Providing appropriate EUIN in the application/transaction forms would assist in tackling the problem of mis-selling even if the Sales personal on whose advice the transaction was executed by investor leaves the employment of the distributor or his/her sub broker. If the distributor has not given any advice pertaining to the investment (i.e. transaction is 'execution only'), then the EUIN box may be left blank, but it would be mandatory for the investor to provide confirmation as mentioned in the application form.

### 10 F-MAII COMMUNICATION

Account Statements, Quarterly Newsletter, Annual Reports and Transaction Confirmation can be sent to Unit holders by post / email. Should the Unit holder experience any difficulty in accessing in the electronically delivered documents, the unit holder shall promptly inform the same to the Mutual Fund. It is deemed that the Unit holder is aware of all security risks including possible third party interception of the documents and contents of the documents becoming known to third parties. For ease of communication, first applicant's own email ID and mobile number should be provided.

### 11. TERMS AND CONDITIONS FOR ON-LINE ACCOUNT ACCESS

- User of Customer Identification PIN (CIP) facility in the parlance of Aditya Birla Sun Life AMC Limited (ABSLAMC) means a Unitholder being serviced by ABSLAMC.
- ii) A CIP will enable the user to view the Account Statement on the Aditya Birla Sun Life website (www.adityabirlacapital.com) and other services mentioned hereinaer.
- iii) The user shall have no objection to ABSLAMC verifying the identity before allotting the CIP.
- iv) The CIP allotted to the user is confidential in nature and the user confirms that he/she will keep the CIP confidential and will not divulge it to anybody else. The user also agrees to take all possible care to prevent discovery of the CIP by any person. The responsibility for misuse of the CIP of the User is solely of the user and ABSLAMC shall not be responsible for the use/misuse of the CIP in any manner what spever.
- The User shall inform ABSLAMC immediately in case the CIP becomes known to any other person. ABSLAMC may in its absolute discretion, issue to the user a new CIP on similar terms and conditions or under such terms and conditions as ABSLAMC may deem fit.
- vi) ABSLAMC will take reasonable efforts to keep its website updated so as to provide most current information to the user. The user acknowledges that ABSLAMC expressly disclaims liability for errors or omissions in the information on the website. The user also recognises that because of communication and other issues, it is possible that the site may not be operating/working on many occasions. The user also agrees that the look and feel of the Web screen and outputs there from may differ based on the nature of the software used by the user to browse the site. The user agrees not only to the terms and conditions herein contained but also the disclaimer and other matters, as may be displayed/posted on the site.
- vii) ABSLAMC may, in the interest of the user request a fax confirmation of the Instructions and any additional information that ABSLAMC may require. ABSLAMC shall not be bound to act on instructions/requests received until the said fax confirmation and additional information is received from thousar.
- viii) The user shall be fully liable to ABSLAMC for eve transaction entered into using the CIP facility, whether withou without the knowledge of the user and consequences thereof.
- ix) The user shall not use the online services on a PC or other Internet access device which belongs to any other person or which is provided to the user by his/her employer without such person's or, as the case may be, his/her employer's previous written permission. ABSLAMC will not be responsible for any harm or loss caused to any person as a result of the user not complying with this condition. The user indemnifies and agrees to keep ABSLAMC at all times saved, defended, harmless and indemnified from and against any and all loss, costs, outgoings, expenses, claims, damages or consequences whatsoever that ABSLAMC may suffer as a result of the user using any PC or Internet device without the permission of the owner thereof and he/she shall be bound to compensate. ABSLAMC shall not be liable for the non-suitability thereof or if any other data or soware contained in such PC or Internet access device through which the online services are accessed by the user is damaged or lost in any manner whatsoever.
- x) The user is aware of all security risks including possible third party interception of his/her account and the content of his/her account becoming known to third parties. The user accepts that the use of online services is not a secure method of viewing, accepting and transmitting information and that it involves security hazards and the risk of any loss of information or obtaining of information by any third party will be to his/her account and ABSLAMC shall, in no way, be held responsible for the same and this shall not be considered as a breach of its or its constituent company – user confidentiality.
- xi) The user agrees that the use and storage of any information including without limitation, the CIP, account information, transaction activity, account balances and any other information available on the user personal computer is at his/her own risk and is his/her sole responsibility.
- xiii) The user shall not interfere with, alter, amend, tamper with or misuse in any manner whatsoever the Online Services and in the event of any damage due to improper or fraudulent use by the user, he / shall be liable in damages to ABSLAMC.
- xiii) In case of any discrepancy in the details of any transaction carried out in respect of the user's Account, the user shall be obliged to intimate ABSLAMC thereof in writing within 10 (ten) days of receipt of the Statement of Account / policy document in respect of the user, failing which the statement / policy will be deemed to be correct and accepted by the user.
- xiv) ABSLAMC is authorized to provide any information or details relating to the user or his/her account to any third person so far as is necessary to give effect to any instructions or to comply with any order of Court or of any competent/statutory authority or as is required under applicable law.
- xv) The user hereby acknowledges that he/she is utilizing this facility at his/her own risk. These risks would among others, include the following:
  - a) Misuse of Password: The user acknowledges that if any third person obtains access to his/her password such third person would be able to provide transaction request to ABSLAMC. The user shall ensure that the terms and conditions applicable to the use of the password as contained herein are complied with at all times.

- b) Internet Frauds: The Internet per se is susceptible to a number of frauds, misuse, hacking and other actions, which could affect Instructions to ABSLAMC. Whilst ABSLAMC shall aim to provide security to prevent the same, there cannot be any guarantee from such Internet frauds, hacking and other actions, which could affect Instructions to ABSLAMC. The user shall separately evaluate all risks arising out of the same
- c) The technology for enabling the services offered by ABSLAMC could be affected by virus or other malicious, destructive or corrupting code, programme or macro. This could result in delays in the processing of Instructions or failure in the processing of instructions and other such failures and inabilities. The user understands that ABSLAMC disclaims all and any liability, whether direct or indirect, whether arising out of loss of profit or otherwise arising out of any failure or inability by ABSLAMC to honour any user instruction for whatsoever reason. The user understands and accepts that ABSLAMC shall not be responsible for any of the aforesaid risks. The user also accepts that ABSLAMC shall disclaim all liability in respect of the said risks.
- xvi) The user acknowledges having read and understood the Terms and Conditions relating to opening of an account and various services. The user accepts and agrees to be bound by the said Terms and Conditions including those excluding ABSLAMC's liability.
- xvii) The user understands that ABSLAMC may, at its absolute discretion, alter, suspend or terminate any of the services completely or partially without any notice to the Unitholder and without assigning any reasons thereof.
- xviii) The user agrees that at present online services are offered as a privilege services to the users without any charge. However, ABSLAMC may levy any service charges as applicable from time to time in consideration for the services provided herein. However users not consenting to the charge then, may opt out of the CIP facility.
- xix) ABSLAMC reserves the exclusive right to amend the terms and conditions for issue and use of CIP to the users witho any prior approval of the user concerned, and thereafter such amended terms and conditions will apply to the user.
- xx) In consideration of ABSLAMC providing the user with the online services, user agrees to indemnify and keep safe, harmless and indemnified ABSLAMC, its constituent companies, their officers, employees, successors and assigns from and against all actions, claims, demands, proceedings, loss, damages, costs, charges and expenses whatsoever which ABSLAMC or its constituent companies may at any time incur, sustain, suffer or be put to as a consequence of or arising out of the user' use of the said online services.
- xxi) The user hereby indemnifies and agrees to keep ABSLAMC saved, defended, harmless and indemnified for all liabilities, losses, damages and expenses which ABSLAMC may sustain or incur either directly or indirectly as a result of: a) lilegal, unauthorized, fraudulent usage or misuse of the user's CIP to access ABSLAMC's Website; all requests carrying the user's CIP as evidenced by electronic records available at ABSLAMC will be the user's sole responsibility b) Non-compliance of the terms and conditions relating to online services on ABSLAMC's website.
- xxii) The Courts in Mumbai alone shall have jurisdiction over all disputes arising out of or in respect of this arrangement.

### 12. RTGS/NEFT

Funds Transfer shall be effected only if the recipient/destination Bank/Branch is participating in RTGS/

It is the responsibility of the Investor to ensure the correctness of the message especially the IFSC code of the recipient / destination branch & account number. The collecting bank as well as ABSLMF will get valid discharge if the amount is credited to the account number mentioned in the Application even if the name of the Investor account holder differs. ABSLMF shall not assume any liability or responsibility arising out of or made liable for any incorrect request or message.

If the date of payment happens to be a holiday at the centre where the recipient branch is situated, the credit will be passed on to the Investor on next working day.

 ${\sf ABSLMF}\, {\sf shall}\, {\sf not}\, {\sf be}\, {\sf liable}\, {\sf for}\, {\sf delay}\, {\sf in}\, {\sf payments}\, {\sf to}\, {\sf the}\, {\sf Investor}\, {\sf if};$ 

 $a.\,Incorrect\,and\,in sufficient\,details\,are\,provided.$ 

b. If there is dislocation of work due to circumstances beyond the control of Remitting/ Destination Banks including but not limited to circumstances like non-functioning of computer system, disruption of work due to natural calamities, strike, riot etc or Netware or internet problem or other causes beyond the control of the Branch/bank resulting in disruption of communication, such cases will be settled on the next working day when RTGS/NEFT is functioning properly.

The Investor hereby agrees and undertakes that he is aware of all the RTGS/NEFT rules set by RBI & to abide by all the rules, terms, conditions and administrative guidelines issued or which may be issued by the RBI or any other regulatory authorities applicable to the transactions relating to RTGS/NEFT whether directly or/and indirectly.

### 13. DETAILS UNDER FATCA & CRS

The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto. Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days. Please note that you may receive more than one request for information if you have multiple relationships with (insert FI's name) or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

14. In case 3 (three) consecutive instalments are not honoured/failed on account of reasons attributable to the investors like insufficient balance etc. Aditya Birla Sun Life AMC Limited shall discontinue SIP, SWP and STP registrations

### ${\bf APPLICATION\,NOT\,COMPLETE\,IN\,ANY\,RESPECT\,ARE\,LIABLE\,TO\,BE\,REJECTED.}$

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