Mutual Funds

Aditya Birla Sun Life Mutual Fund

ADITYA BIRLA CAPITAL

PROTECTING INVESTING FINANCING ADVISING

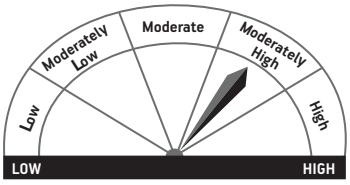
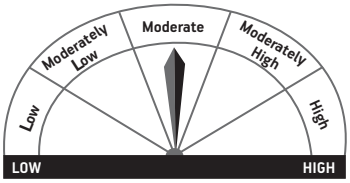
NFO APPLICATION FORM - ADITYA BIRLA SUN LIFE RETIREMENT FUND

(An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier))

Offer of units of ₹ 10/- each during the New Fund Offer and Continuous Offer for Units at NAV based prices.

New Fund Offer Opens: Tuesday, February 19, 2019 | **New Fund Offer Closes:** Tuesday, March 5, 2019

Scheme Re-opens for Continuous Sale And Repurchase: Within 5 Business Days From The Date Of Allotment

Name of Scheme/ Investment Plan	THIS PRODUCT IS SUITABLE FOR INVESTORS WHO ARE SEEKING*	RISKOMETER
Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	• Long term capital growth • investments in equity and equity related securities	 Investors understand that their principal will be at **moderately high** risk
Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	• Long term capital growth and income • investment predominantly in equity and equity related securities as well as debt and money market instruments	
Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	• regular income with capital growth over medium to long term • investments in debt and money market instruments as well as equity and equity related securities	
Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	• Capital appreciation & income over long term to achieve retirement goals • investments in debt & money market instruments as well as equity and equity related securities	 Investors understand that their principal will be at **moderate** risk

*Investors should consult their financial advisers if in doubt whether the product is suitable for them

Distributor Name & ARN/ RIA No.	Sub Broker Name & ARN/ RIA No.	Sub Broker Code	Employee Unique ID. No. (EUIN)	Application No.

Distributor Mobile No. _____ Distributor Email Id _____

Applicable only for Regular Schemes. Please note the Distributor Mobile & Email Id will not be updated in the Broker Master and will be restricted to this transaction only.
EUIN is mandatory for "Execution Only" transactions. Ref. Instruction No. 9
I/we hereby confirm that the EUIN box has been intentionally left blank my me/us as this transaction is executed without any interaction or advice by the employee/relationship manager/sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker.

First Applicant / Authorised Signatory	Second Applicant	Third Applicant

Transaction Charges for Applications routed through Distributors/agents only (Refer Instruction 1 (viii))

In case the subscription (lumpsum) amount is ₹ 10,000/- or more and your Distributor has opted to receive Transaction Charges, ₹ 150/- (for first time mutual fund investor) or ₹ 100/- (for investor other than first time mutual fund investor) will be deducted from the subscription amount and paid to the distributor. Units will be issued against the balance amount invested.

Existing Unitholder please fill in your Folio No., DOB, Name & Email ID and then proceed to Section 4 (Individual investor having completed 18 years of age is eligible to invest in the Scheme.)

Existing Folio No. _____ Date of Birth D D M M Y Y Y Y

1. FIRST / SOLE APPLICANT INFORMATION (MANDATORY) (Refer Instruction No. 2,3,5) Fresh / New Investors fill in all the blocks. (1 to 9) (Individual investor having completed 18 years of age is eligible to invest in the Scheme.)

Name of First/Sole Applicant (as per PAN Card)# Mr. Ms. M/s.

PAN / PEKRN (Mandatory) Date of Birth** (Mandatory) D D M M Y Y Y Y

CKYC Number (Prefix if any) 14 digit CKYC Number

Name of the Second Applicant (as per PAN Card)# Mr. Ms. M/s.

PAN / PEKRN (Mandatory) Date of Birth D D M M Y Y Y Y

CKYC Number (Prefix if any) 14 digit CKYC Number

** Mandatory

#The application is liable to get rejected if does not match with PAN card

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Acknowledgement Slip (To be filled in by the Investor) ADITYA BIRLA SUN LIFE RETIREMENT FUND

Date : _____/_____/_____

Received from Mr./Ms._____

an application for allotment of Units of the Plan (as mentioned overleaf) of the ABSL Retirement Fund - _____

along with Cheque / Demand Draft / Payment Instrument as detailed overleaf.

Please Note : All Purchases are subject to realisation of Cheques / Demand Drafts / Payment Instrument.

Collection Centre / ABSLAMC Stamp & Signature

Aditya Birla Sun Life AMC Limited (Investment Manager to Aditya Birla Sun Life Mutual Fund)
(Formerly known as Birla Sun Life Asset Management Company Limited)
Regn. No.: 109. Regd Office: One Indiabulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound,
841, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400013
+91 22 4356 7000 | care.mutualfunds@adityabirlacapital.com | www.adityabirlasunlifemf.com | CIN: U65991MH1994PLC080811

Contact Us:
1800-270-7000

adityabirlacapital.com

ADITYA BIRLA CAPITAL

1. FIRST / SOLE APPLICANT INFORMATION (MANDATORY) (Refer Instruction No. 2,3,5) Fresh / New Investors fill in all the blocks. (1 to 9) (Individual investor having completed 18 years of age is eligible to invest in the Scheme.)

(Contd...)

Name of the Third Applicant (as per PAN Card)# Mr. Ms. M/s.

PAN / PEKRN (Mandatory) Date of Birth D D M M Y Y Y Y

CKYC Number (Prefix if any) 14 digit CKYC Number

Name of the Poa Holder (as per PAN Card)# Mr. Ms. M/s.

PAN / PEKRN (Mandatory) Nationality

#The application is liable to get rejected if does not match with PAN card

ISD CODE

TEL: OFF. S T D -

TEL: RESI S T D -

Tax Status [Please tick (✓)] (Applicable for First / Sole Applicant)

☐ Resident Individual ☐ NRI - NRO ☐ PIO/OCI ☐ NRI - NRE

MODE OF HOLDING [Please tick (✓)] (Please Refer Instruction No. 2(iii)) ☐ Joint ☐ Single ☐ Anyone or Survivor (Default option is Anyone or survivor)

MAILING ADDRESS OF FIRST / SOLE APPLICANT (P. O. Box Address is not sufficient. Please provide full address.)

CITY

STATE PINCODE

OVERSEAS ADDRESS (Mandatory for NRI Applicant.)

CITY COUNTRY ZIP CODE

2. GO GREEN [Please tick (✓)] (Refer Instruction No. 11)

☐ SMS Transact ☐ Online Access Mobile No. +91 I/ We would like to register for my/our SMS Transact and/ or Online Access

Email Id

Default Communication mode is E-mail only, if you wish to receive following document(s) via physical mode: [Please tick (✓)] ☐ Account Statement ☐ Annual Report ☐ Other Statutory Information

Facebook Id Twitter Id

3. BANK ACCOUNT DETAILS (Please note that as per SEBI Regulations it is mandatory for investors to provide their bank account details) Refer Instruction No. 3(A)

Name of the Bank

Branch Address

Pin Code City

Account No.

Account Type [Please tick (✓)] ☐ SAVINGS ☐ CURRENT ☐ NRE ☐ NRO ☐ FCNR ☐ OTHERS (Please Specify)

11 Digit IFSC Code 9 Digit MICR Code

4. TRIGGER FACILITY (10th of next month after the birthday of First/ Sole Applicant) (Switch will result in termination of Trigger Facility) (Refer Instruction No. 4)

Trigger Facility Opt-in ☐ Yes ☐ No

Investors opting for this facility will be able to automatically shift/switch their investments from one plan to the other based on the age of the investor. For example, if the investor has availed the trigger facility and is invested in The 30s Plan at 36 years of age then as he turns 40 his investments will automatically be switched in The 40s Plan and subsequently as he turns 50 his investments will be switched from The 40s Plan to The 50s Plan. This switch within plans based on trigger can also happen within the lock-in period.

Particulars	ADITYA BIRLA SUN LIFE RETIREMENT FUND		
☐ Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	☐ Regular Plan	☐ Direct Plan	Currently, the Scheme offers ☐ Growth ☐ Dividend Payout and ☐ Reinvestment Facility.
☐ Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	☐ Regular Plan	☐ Direct Plan	

Cheque / DD / Payment Instrument No.		Cheque / DD / Payment Instrument Date		Amount in Figures (₹)	
Drawn on (Name of Bank and Branch)					

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

... continued overleaf

5. INVESTMENT DETAILS [Please tick (✓)] (Refer Instruction No. 6, 9 & 10) (If this section is left blank, only folio will be created)

Single cheque/ demand draft must be issued for multiple investment drawn in favour of Aditya Birla Sun Life Retirement Fund and the instrument should be crossed "A/c Payee Only". Please write appropriate scheme name as well as the Plan/Option/Sub Option

S. No.	Cheque / DD Favouring Scheme Name* (refer Instruction 6)	Plan	Option	Amount Invested (₹)	Cheque/DD No./UTR No. (in case of NEFT/RTGS)	Cheque Date	DD Charges^	Net Amount Paid (₹)
1.	Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	☐ Regular	☐ Growth					
			☐ Dividend Payout					
		☐ Direct	☐ Dividend Reinvestment					
2.	Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	☐ Regular	☐ Growth					
			☐ Dividend Payout					
		☐ Direct	☐ Dividend Reinvestment					
3.	Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	☐ Regular	☐ Growth					
			☐ Dividend Payout					
		☐ Direct	☐ Dividend Reinvestment					
4.	Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	☐ Regular	☐ Growth					
			☐ Dividend Payout					
		☐ Direct	☐ Dividend Reinvestment					

Drawn on Bank/Branch: _____ A/c no._____ A/c Type: _____

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.
(Type of Account : Saving / Current / NRE / NRO / FCNR / NRSR) *All purchases are subject to realization of funds ^Refer to Instruction No. 6

KYC DETAILS (Mandatory)

OCCUPATION [Please tick (✓)]

FIRST APPLICANT	☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist ☐ Retired ☐ Housewife ☐ Sole Proprietor ☐ Forex Dealer ☐ Others ..... (please specify)
SECOND APPLICANT	☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist ☐ Retired ☐ Housewife ☐ Sole Proprietor ☐ Forex Dealer ☐ Others ..... (please specify)
THIRD APPLICANT	☐ Private Sector Service ☐ Public Sector Service ☐ Government Service ☐ Business ☐ Professional ☐ Agriculturist ☐ Retired ☐ Housewife ☐ Sole Proprietor ☐ Forex Dealer ☐ Others ..... (please specify)

GROSS ANNUAL INCOME [Please tick (✓)]

FIRST APPLICANT	☐ Below 1 Lac ☐ 1-5 Lacs ☐ 5-10 Lacs ☐ 10-25 Lacs ☐ > 25 Lacs - 1 Crore ☐ > 1 Crore Net worth Rs. _____ as on D D M M Y Y Y Y [Not older than 1 year]
SECOND APPLICANT	☐ Below 1 Lac ☐ 1-5 Lacs ☐ 5-10 Lacs ☐ 10-25 Lacs ☐ > 25 Lacs - 1 Crore ☐ > 1 Crore OR Net Worth _____
THIRD APPLICANT	☐ Below 1 Lac ☐ 1-5 Lacs ☐ 5-10 Lacs ☐ 10-25 Lacs ☐ > 25 Lacs - 1 Crore ☐ > 1 Crore OR Net Worth _____

For Individuals

	I am Politically Exposed Person	I am Related to Politically Exposed Person	Not Applicable
Sole/First Applicant	☐	☐	☐
Second Applicant	☐	☐	☐
Third Applicant	☐	☐	☐

6. DEMAT ACCOUNT DETAILS (OPTIONAL) (Please ensure that the sequence of names as mentioned in the application form matches with that of the A/c. held with the depository participant.) Refer Instruction No. 3(B)

NSDL: Depository Participant Name: _____ DPID No.: I N _ _ _ _ _ _ Beneficiary A/c No. _ _ _ _ _ _ _ _

CDSL: Depository Participant Name: _____ Beneficiary A/c No. _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _

Enclosed: ☐ Client Master ☐ Transaction/ Statement Copy/ DIS Copy

7. NOMINATION DETAILS (Mandatory) (Refer Instruction No. 8)

☐ I/We wish to nominate ☐ I/We DO NOT wish to nominate and sign here ..... 1st Applicant Signature (Mandatory)

	Nominee Name and Address	Applicant's Relationship with the Nominee	Guardian Name (in case of Minor)	Allocation %	Nominee/ Guardian Signature
Nominee 1					
Nominee 2					
Nominee 3					

8. FATCA & CRS INFORMATION [Please tick (✓)] For Individual Investors (Refer Instruction No. 14)

The below information is required for all applicant(s)

Address Type: ☐ Residential or Business ☐ Residential ☐ Business ☐ Registered Office (for address mentioned in form/existing address appearing in Folio)

Is the applicant(s) Country of Birth / Citizenship / Nationality / Tax Residency other than India? ☐ Yes ☐ No

If Yes, please provide the following information [mandatory]

Please indicate all countries in which you are resident for tax purposes and the associated Tax Reference Numbers below.

Category	First Applicant	Second Applicant	Third Applicant
Name of Applicant			
Place/ City of Birth			
Country of Birth			
Country of Tax Residency#			
Tax Payer Ref. ID No^			
Identification Type [TIN or other, please specify]			
Country of Tax Residency 2			
Tax Payer Ref. ID No. 2			
Identification Type [TIN or other, please specify]			
Country of Tax Residency 3			
Tax Payer Ref. ID No. 3			
Identification Type [TIN or other, please specify]			

#To also include USA, where the individual is a citizen/green card holder of USA. ^In case Tax Identification Number is not available, kindly provide its functional equivalent.

9. DECLARATION(S) & SIGNATURE(S) (Refer Instruction No. 1)

Date D D M M Y Y Y Y

To,
The Trustee,
Aditya Birla Sun Life AMC Ltd.

Having read and understood the contents of the Statement of Additional Information / Scheme Information Document of the Scheme, I/We hereby apply for units of the scheme and agree to abide by the terms, conditions, rules and regulations governing the scheme. I/We hereby declare that the amount invested in the scheme is through legitimate sources only and does not involve and is not designed for the purpose of the contravention of any Act, Rules, Regulations, Notifications or Directions of the provisions of the Income Tax Act, Anti Money Laundering Laws, Anti Corruption Laws or any other applicable laws enacted by the government of India from time to time. I/We have understood the details of the scheme & I/we have not received nor have been induced by any rebate or gifts, directly or indirectly in making this investment.

For NRIs only: I/We confirm that I am/we are Non Residents of Indian Nationality/Origin and that I/we have remitted funds from abroad through approved banking channels or from funds in my/our Non-Resident External/Non-Resident Ordinary/FCNR account. (Refer Inst. No. 6)

I/We confirm that details provided by me/us are true and correct.**

I have voluntarily subscribed to the on-line access for transacting through the internet facility provided by Aditya Birla Sun Life AMC Ltd. (Investment Manager of Aditya Birla Sun Life Mutual Fund) and confirm of having read, understood and agree to abide the terms and conditions for availing of the internet facility more particularly mentioned on the website www.adityabirlacapital.com and hereby undertake to be bound by the same. I further undertake to discharge the obligations cast on me and shall not at any time deny or repudiate the on-line transactions effected by me and I shall be solely liable for all the costs and consequences thereof.

The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.

"I / We acknowledge that the RIA has entered into an agreement with the AMC / MF for accepting transaction feeds under the code. I / We hereby indemnify, defend and hold harmless the AMC / MF against any regulatory action, damage or liability that they may suffer, incur or become subject to in connection therewith or arising from sharing, disclosing and transferring of the aforesaid information."

I/We hereby provide my /our consent in accordance with Aadhaar Act, 2016 and regulations made thereunder, for (i) collecting, storing and usage (ii) validating/authenticating and (ii) updating my/our Aadhaar number(s) in accordance with the Aadhaar Act, 2016 (and regulations made thereunder) and PMLA.

I/We hereby provide my/our consent for sharing/disclosing of my Aadhaar number(s) including demographic information with the asset management companies of SEBI registered mutual fund and their Registrar and Transfer Agent (RTA) for the purpose of updating the same in my/our folios.

FATCA & CRS Declaration: I/ We have understood the information requirements of this Form (read along with FATCA & CRS Instructions) and hereby confirm that the information provided by me/ us on this Form is true, correct, and complete. I/ We also confirm that I/ We have read and understood the FATCA & CRS Terms and Conditions and hereby accept the same. (Refer Inst. No. 14)

Signature of First Applicant / Authorised Signatory	Signature of Second Applicant	Signature of Third Applicant

CONFIRMATION CLAUSE

I/We hereby give consent to the Company or its Authorized Agents and third party service providers to use information/data provided by me to contact me through any channel of communication including but not limited to email, telephone, sms, etc. and further authorise the disclosure of the information contained herein to its affiliates/group companies or their Authorized Agents or Third Party Service Providers in order to provide information and updates to me on various financial and investment products and offering of other services. I/We agree that all personal or transactional related information collected/provided by me can be shared/transferred and disclosed with the above mentioned parties including with any regulatory, statutory or judicial authorities for compliance with any law or regulation in accordance with privacy policy as available at the website of the Company. ☐ Yes ☐ No

VALUE ADD

I/We am/are interested in knowing my/our credit score and am/are happy to receive help in this regard.

I / We hereby provide my consent to :-

1. Aditya Birla Sun Life AMC Limited and its group companies & associates to conduct check on my/our credit information with any of the credit bureau.
2. Aditya Birla Sun Life AMC Limited and its group companies & associates to conduct a background check either by their employees or through any third party vendor.

   ☐ Yes ☐ No

Instructions for filling the Application Form

1. GENERAL INSTRUCTIONS

i) Please read the terms of the **Key Information Memorandum, the Statement of Additional Information/Scheme Information Document** and addenda issued from time to time carefully before filling the Application Form. Investors should also appraise themselves of the prevailing Load structure on the date of submitting the Application Form. Investors are deemed to have accepted the terms subject to which this offer is being made and bind themselves to the terms upon signing the Application Form and tendering payment.

ii) Application form should be completed in English and in BLOCK LETTERS. Please tick in the appropriate boxes wherever applicable.

iii) The signature should be in English or in any of the Indian languages specified in the eighth schedule of the Constitution of India. Thumb Impressions must be attested by a magistrate or a notary public or a special executive magistrate under his/her official seal.

iv) The application complete in all respects along with the cheque / demand draft must be submitted to the nearest designated Investor Service Centre. Applications incomplete in any respect or not accompanied by cheque or demand draft of the amount payable are liable to be rejected and the money paid will be refunded without interest.

v) No receipt will be issued for the application money. The designated Investors Service Centre will stamp and return the acknowledgment slip in the application form, to acknowledge receipt of the application.

vi) All cheques and bank drafts must be drawn in favour of "Scheme Name" and crossed "Account Payee Only". A separate cheque or bank draft must accompany each application /each Scheme. In case the Scheme name as provided by investor on the application form and on the payment instrument are different, the application shall be processed and units allotted of the Scheme as mentioned in the application Form duly signed by investor.

vii) Investors already holding a folio in Aditya Birla Sun Life AMC Ltd. can provide their existing Folio Number and Name of applicants(s) corresponding to the said folio. It is the responsibility of the Investor to ensure correctness of such details provided. The personal details and Bank Account details as registered in the existing folio number as provided would apply to the said investment and the registered details would prevail over any conflicting information furnished in this form. The AMC reserves the right to assign any of the existing Folio Number of the investor against multiple applications and / or subsequent purchases under this new application form lodged, with identical mode of holding and address and such other criterions and integrity checks as may be determined by the AMC from time to time.

viii) TRANSACTION CHARGES

SEBI with the intent to enable investment by people with small saving potential and to increase reach of Mutual Fund products in urban areas and in smaller towns, wherein the role of the distributor is considered vital, has allowed AMCs vide its circular No. Cir/ IMD/ DF/13/2011 dated August 22, 2011 to deduct transaction charges for subscription of ₹ 10,000/- and above. In accordance with the said circular, if the distributor, through which your application form is being routed, has opted to receive the Transaction Charges, Aditya Birla Sun Life AMC Ltd. shall deduct the Transaction Charge of ₹ 150/- (for First Time Mutual Fund Investor) or ₹ 100/- (for Investor other than First Time Mutual Fund Investor i.e. Existing Mutual Fund Investor) from your subscription amount and pay the same to such distributor. Thereafter, the units shall be allotted against the balance amount invested after deduction of Transaction charges payable to the distributor. The statement of account shall clearly state the net investment as gross subscription less transaction charge and depict the number of units allotted against the net investment amount.

Please note that Transaction Charges shall not be deducted in the following cases:

a. Purchases / subscriptions for an amount less than ₹ 10,000/-;

b. Transaction other than purchases / subscriptions relating to new inflows such as Switches / STPs etc.

c. Purchases / subscriptions made directly with the Mutual Fund (i.e. not routed through any distributor / agent). In case of investments through Systematic Investment Plan (SIP):

Transaction charges in case of investments through Systematic Investment Plan (SIP) shall be deducted only if the total commitment (i.e. amount per SIP installment x No. of installments) amounts to ₹ 10,000/- or more. The transaction charges shall be deducted in 3-4 installments. **Investor should note that, as per SEBI circular no. SEBI/IMD/CIR No. 4/ 168230/09, dated June 30, 2009, the upfront commission, if any, on investment made by the investor shall continue to be paid by the investor directly to the Distributor by a separate cheque, based on his assessment of various factors including the service rendered by the Distributor.**

2. INVESTOR PARTICULARS

i) Name and address must be given in full. P.O. Box address is not sufficient. In case of NRIs investors an overseas address must be provided.

ii) In case of an application under Power of attorney or by a limited company, body corporate, registered society, trust or partnership, etc the relevant Power of attorney or the relevant resolution or authority to make the application as the case maybe, or duly notarised copy thereof, along with the Memorandum and Articles of Association/ Bye Laws must be lodged with the application form.

iii) The Power of Attorney should necessarily be signed by both the investor and the constituent Power of Attorney. Where only uncertified photocopies of the documents are submitted/ attached to the application form, the onus for authentication of the documents so submitted shall be on investors and the ABSLAMC/ ABSLMF will accept and act in good faith on uncertified/ not properly authenticated documents submitted/attached with the application form. Submission of such documents by investors shall be full and final proof of the non individual investor's authority to invest and the ABSLAMC/MF shall not be liable under any circumstances for any defects in the documents so submitted. Non-Individual investors are required to ensure that the object clause of the constitution document (viz. MOA / AOA / Trust Deed, etc.) permits investment in the scheme(s) of Aditya Birla Sun Life Mutual Fund. ABSLAMC/ ABSLMF shall accept and process the applications made by these entities in good faith by relying on the undertaking given with respect to the authority, validity and compliance with all relevant formalities/conditions etc. in the application for making such investments with Aditya Birla Sun Life Mutual Fund. Further, ABSLAMC/ABSLMF/Trustees or any of its affiliates shall not be liable in case of any dispute arising with respect to eligibility, validity and authorization of the entity and/or the applicants who have applied on behalf of the entity, as applicable.

iv) Applicants can specify the mode of holding in the application form as "Single" or "Joint" or "Anyone or Survivor". In the case of holding specified as "Joint", redemption and all other request/ transactions would have to be signed by all unit holders. However, in cases of holding specified as "Anyone or Survivor", any one of the unit holders will have the power to make all necessary requests, without it being necessary for all the unit holders to sign. In the event the account has more than one registered unit holders and the mode of holding is not specified in the application form, the default option for holding would be considered to be "anyone or survivor".

However, in all cases, the proceeds of all dividend/redemption will be paid to the first named holder. All communications will also be sent to the first named holder.

v) Investors should clearly indicate their preference of Plan/option on the application form. If no plan is selected in the application form, the investment will be deemed to be for the default option.

3 (A). BANK AND PERMANENT ACCOUNT NUMBER DETAILS

Bank Details: In order to protect the interest of investors from fraudulent encashment of cheques, the SEBI Regulations have made it mandatory for investors to mention in their application / Redemption request, the bank name and account number.

Please note that the bank account details of the unit holder are required for the purpose of receiving redemption proceeds/dividend payouts as provided in the Application Form.

PAN Details: It is compulsory for all investors to quote their Permanent Account Number (PAN) and submit copy of the PAN card issued by the Income Tax Department, irrespective of the amount of investment, while making an application for Purchase of Units. In case of joint applicants, PAN details of all holders should be submitted. Investors residing in the state of Sikkim are exempt from the mandatory requirement of PAN proof submission, however sufficient documentary evidence shall have to be submitted to Aditya Aditya Birla Sun Life Mutual Fund for verifying that they are residents of State of Sikkim. Investors (being individuals) applying for Micro SIP registrations are exempt from mandatory requirement of PAN submission. For further details on Micro SIP, documents required etc please refer instructions in SIP Application Form.

(B). DEMAT ACCOUNT DETAILS: Option to hold Units in dematerialized (demat) form

Pursuant to SEBI Circular no. CIR/IMD/DF/9/2011 dated May 19, 2011, effective October 01, 2011, investors have an option to subscribe to/hold units of Scheme(s)/Plan(s) viz. open ended, close ended, Interval (except for exchange traded fund/s) in dematerialized (demat) form.

Consequently, the Unitholders under the Scheme(s)/Plan(s) shall have an option to subscribe to/ hold the units in electronic (demat) form in accordance with the provisions laid under the respective Scheme(s)/Plan(s) and in terms of the guidelines/procedural requirements as laid by the Depositories (NSDL/CDSL) from time to time. Units under Plan(s)/Option(s) of all Schemes of Aditya Birla Sun Life Mutual Fund with dividend distribution of daily, weekly or fortnightly frequency, as defined under respective Scheme Information Document, shall be available in physical (non-demat) mode only. Also, various Special Products/Facilities such as Systematic Withdrawal Plan, Systematic Transfer Plan, Switching etc. offered by AMC/Mutual Fund shall be available for unitholders in case the units are held/opted to be held in physical (non-demat) mode.

Investors intending to hold units in electronic (demat) form will be required to have beneficiary account with a Depository Participant (DP) (registered with NSDL / CDSL) and will be required to indicate, in the application form, the DP's name, DP ID Number and the Beneficiary account number of the applicant held with the DP at the time of subscribing to the units. Applicants must ensure that the sequence of the names as mentioned in the application form matches with that of the Beneficiary account held with the DP. Names, PAN details, KYC details etc. mentioned in the Application Form will be verified against the Depository records. **If the details mentioned in the application form are found to be incomplete / incorrect or not matching with the depository records, the application shall be treated as application for physical (non-demat) mode and accordingly units will be allotted in physical (non-demat) mode, subject to it being complete in all other aspects.** Unitholders who have opted to hold and thereby allotted units in electronic (demat) form will receive payment of redemption / dividend proceeds into bank account linked to their Demat account.

Units held in electronic (demat) form will be transferable subject to the provisions laid under the respective Scheme(s)/Plan(s) and in accordance with provisions of Depositories Act, 1996 and the Securities and Exchange Board of India (Depositories and Participants) Regulations, 1996 as may be amended from time to time.

In case, the Unitholder desires to hold the Units in a Dematerialized /Rematerialized form at a later date, the request for conversion of units held in physical (non-demat) mode into electronic (demat) form or vice-versa should be submitted alongwith a Demat/Remat Request Form to their Depository Participant(s). Investors should ensure that the combination of names in the account statement is the same as that in the demat account.

4. TRIGGER FACILITY

Investors opting for this facility will be able to automatically shift/switch their investments from one plan to the other based on the age of the investor. For example, if the investor has availed the trigger facility and is invested in The 30s Plan at 36 years of age then as he turns 40 his investments will automatically be switched in The 40s Plan and subsequently as he turns 50 his investments will be switched from The 40s Plan to The 50s Plan. This switch within plans based on trigger can also happen within the lock-in period.

1. Once the trigger option is selected, on the date of trigger all investments in the existing/ previous plan will be switched to next plan as per age.
2. The trigger will be processed on the 10th of the subsequent month upon the investor attaining the relevant age. In case, the same falls on Non business day the same will be triggered on next business day. For e.g if the investor's is turning 40 on 1st Jan 2019 all investment in the previous plans will be moved to 40s plan on 10 Feb 2019.
3. Last Auto trigger facility can be availed at the age of 59.
4. Future instalments through Systematic investment in existing plan will be invested in next plan.
5. The trigger will be processed within the lock-in period. The date of lock in for such units created will be considered from the original date of allotment in the previous plan(s).
6. The opt in for the trigger facility will be considered for the scheme at a folio level and not at a transaction or plan level.
7. The investor who has opted –in may choose to opt-out at least 10 working days prior to scheduled trigger date.
8. Any investor initiated switch to or from the source scheme during the period of units transfer under the Trigger facility would lead to termination of the trigger facility.
9. This facility will not be available for units held in demat mode.

5. KNOW YOUR CUSTOMER (KYC)

According to guidelines issued by SEBI under 'The Prevention of Money Laundering Act, 2002', Mutual Funds are required to follow enhanced know your customer (KYC) norms. Investors can visit branches of ABSLAMC or may visit www.adityabirlacapital.com, www.amfiindia.com and www.cdslindia.com to know detailed procedure for KYC compliance.

Effective January 01, 2011 it is mandatory for all category of investors to be KYC compliant for all investment transactions made on or after January 01, 2011, irrespective of amount of investment.

To further clarify, the above category of investors shall include:

i. their constituted Power of Attorney (PoA) holder, in case of investments through a PoA; and

ii. each of the applicants, in case of investments in joint names

Applications without KYC Acknowledgement letter for the specified category of investors are liable to be rejected.

Provided further, where it is not possible to verify the KYC compliance status of the investor at the time of allotment of units, the ABSLAMC shall verify the KYC compliance status of the investor within a reasonable time after the allotment of units. In the event of non compliance of KYC requirements, the ABSLAMC reserves the right to freeze the folio of the investor(s) for any kind of transactions or affect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to payment of exit load. Investors should note that on completion of KYC Compliance all details of the investor in the Mutual Fund records will be replaced by the details as given in KYC Application Form by the investor. Any change in these details like change of Name / Address / Status /Signature, etc. should be given by Investor directly in the prescribed manner.

Pursuant to SEBI Circular No. MIRSD/ Cir-26/ 2011 dated December 23, 2011, SEBI (KYC Registration Agency) Regulations, 2011 and SEBI Circular No. MIRSD/SE/Cir-21/2011 dated October 05, 2011, regarding uniformity in the Know Your Customer (KYC) process in the securities market and development of a mechanism for centralization of the KYC records to avoid duplication of KYC Process across the intermediaries in the securities market, the following changes are being made to KYC process w.e.f. January 01, 2012:

1. SEBI has introduced a common KYC Application Form for all the SEBI registered intermediaries viz. Mutual Funds, Portfolio Managers, Depository Participants, Stock Brokers, Venture Capital Funds, Collective Investment Schemes, etc. New Investors are therefore requested to use the common KYC Application Form and carry out the KYC process including In-Person Verification (IPV) with any SEBI registered intermediaries including mutual funds. The KYC Application Forms are also available on our website www.adityabirlacapital.com.
2. The Mutual Fund shall perform the initial KYC of its new investors and may undertake enhanced KYC measures commensurate with the risk profile of its investors. The Mutual Fund shall upload the details of the investors on the system of the KYC Registration Agency (KRA). Registrar & Transfer Agent (RTA) of the Mutual Fund may also undertake the KYC of the investors on behalf of the Mutual Fund. KRA shall send a letter to the investor within 10 working days of the receipt of the initial/updated KYC documents from the Mutual Fund, confirming the details thereof.
3. Once the investor has done KYC with a SEBI registered intermediary, the investor need not undergo the same process again with another intermediary including mutual funds. However, the Mutual Fund reserves the right to carry out fresh KYC of the investor.
4. It is mandatory for intermediaries including mutual funds to car out In-Person Verification (IPV) of its new investors w.e.f January 01, 2012. The IPV carried out by any SEBI registered intermediary can be relied upon by the Mutual Fund. ABSLAMC and NISM/AMFI certified distributors who are KYD compliant are authorized to undertake the IPV for Mutual Fund investors. Further, in case of any applications received directly (i.e. without being routed through the distributors) from the investors, the Mutual Fund may rely upon the IPV (on the KYC Application Form) performed by the scheduled commercial banks.
5. Existing KYC compliant investors of the Mutual Fund can continue to invest as per the current practice. However, existing investors are also urged to comply with the new KYC requirements including IPV as mandated by SEBI.

6. MODE OF PAYMENT

i) Resident investors may make payment by cheque payable locally in the city where the application form is submitted at the local Aditya Birla Sun Life AMC Ltd. (ABSLAMC) Offices / Authorised Collection Centres.

ii) Payment shall be accepted through RTGS/NEFT,DDs as well as MICR Cheques during the NFO of the scheme. However, payment through DD drawn on any bank or MICR cheques drawn on bank other than ICICI Bank, HDFC Bank, Citi bank, Axis Bank, Standard Chartered Bank, IDBI Bank, HSBC Bank, State Bank of India & Kotak Bank or cheques drawn on Bank branch made available by Reserve Bank of India (RBI) will be accepted till the end of the business hours on Tuesday, March 05, 2019.

iii) Payment through outstation cheques and third party payments will not be accepted.

iv) For all mode of payments, details of source account, source bank name and source branch name should be mentioned.

v)Please ensure that the investment cheque issued by you complies with CTS 2010 requirement Stipulated by the Reserve Bank of India. The words "CTS 2010" should appear on the face of the cheque.

Payments made by Cash/Money Order/Postal Order, Non- MICR cheques Outstation cheques are not accepted.

vi) Restriction on acceptance of Third Party Payment:

a) Pursuant to the AMFI Best Practice Guidelines circular on 'Risk mitigation process against Third-Party Cheques in mutual fund subscriptions' read with compliance with 'Know your Customer (KYC)' norms under Prevention of Money Laundering Act, 2002 (PMLA), Aditya Birla Sun Life AMC Ltd. (ABSLAMC)/ **Aditya Birla Sun Life Mutual Fund (ABSLMF) shall not accept applications for subscriptions of units accompanied with Third Party Payments, except in the cases as enumerated below in para (c).**

b) **"Third Party Payment"** means payment through an instrument issued from a bank account other than that of the beneficiary investor. In case of payments from a joint bank account, the first named investor/holder of the mutual fund folio has to be one of the joint holders of the bank account from which payment is made.

c) ABSLAMC shall not accept subscriptions accompanied with Third Party Payments except in the following exceptional situations subject to submission of requisite documentation/ declarations enumerated in para (d) below:

i. Payment by Employer on behalf of employee under Systematic Investment Plans (SIP) through Payroll deductions.

d) In case of 'exceptional situations' mentioned above, investors are required to submit following documents/declarations alongwith the application form without which such applications will be rejected/ not processed/refunded:

i. Mandatory KYC for all Investors and the person making the payment i.e. third party. In order for an application to be considered as valid, investors and the person making the payment should attach their valid KYC Acknowledgement Letter to the application form.

ii. A separate, complete and valid 'Third Party Payment Declaration Form', inter alia, containing the details of the bank account from which the payment is made and the relationship with the investor(s). The declaration has to be given by the person making the payment i.e. Third Party.

Please contact the nearest Investor Service Centre (ISC) of ABSLAMC or visit our website www.adityabirlacapital.com for the said Declaration Form.

ABSLAMC/ABSLMF shall verify the source of funds to ensure that funds have come from the drawer's account only.

ii. Payment by Prefunded Instrument:

(1) If the subscription is settled with pre-funded instruments such as Pay Order, Demand Draft, Banker's cheque, etc., a Certificate (in original) from the Issuing banker must accompany the purchase application, stating the Account holder's name and the Account number which has been debited for issue of the instrument.

The account number mentioned in the Certificate should be a registered bank account or the first named unitholder should be one of the account holders to the bank account debited for issue of such instruments. Investors may also submit a copy of the acknowledgement from the bank, wherein the instructions to debit carry the bank account details and name of the investor as an account holder, or a copy of the passbook/bank

statement evidencing the debit for issuance of a DD, provided bank account number has to match with the details provided in the application form and name should match with the name of the first named unitholder.

(2) A pre-funded instrument issued by the Bank against Cash shall not be accepted for investments of ₹ 50,000/- or more. This also should be accompanied by a certificate from the banker giving name, address and PAN (if available) of the person who has requested for the payment instrument. The name mentioned on the Certificate should match with the name of the first named unitholder and certificate must state such investor's bank account number and PAN as per bank record, if available.

The Certificate(s) mentioned in (1) and (2) above should be duly certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number.

vii. Payment by RTGS, NEFT, ECS, NECS, Bank transfer, etc: A copy of the instruction to the bank stating the account number debited must accompany the purchase application. The account number mentioned on the transfer Instruction copy should be a registered bank account or the first named unitholder should be one of the account holders to the bank account.

viii. Cash acceptance towards subscription

In accordance with SEBI circular CIR/IMD/DF/10/2014 dated May 22, 2014, Investors who are KRA-KYC compliant and do not belong to the top 15 cities* may avail of facility of subscribing to units of the Scheme through cash to the extent of ₹ 50,000/- per investor per financial year. However, repayments in form of redemptions, dividend, etc. with respect to investments through cash, shall be paid only through banking channel. Currently, cash shall be accepted at designated Investor Services Centers of Computer Age Management Services Pvt. Ltd (CAMS) in Bhagalpur, Palanpur, Satara, Sangli, Bhatinda, Kota, Namakkal, Bareilly, Nellore and Haldia. For detailed Address of Investor Services Centers of CAMS, refer address at the end of the document. Also, for the detailed procedures for making cash applications, Investors may enquire at the said designated ISCs for further assistance. *Top 15 cities shall mean top 15 cities based on Association of Mutual Funds in India (AMFI) data on 'AUM by Geography - Consolidated Data for Mutual Fund Industry' as at the end of the previous financial year. In case the application for subscription does not comply with the above provisions, ABSLAMC/ABSLMF retains the Sole and absolute discretion to reject/not process such application and refund the subscription money and shall not be liable for any such rejection.

ix. Investors residing in Centres, where the Investors service Centres of the mutual fund are not located, are requested to make payment by demand drafts payable at the Centre where the application is to be lodged. D.D. charges would be borne by the fund only for the investors residing at places which are not covered by our office / authorised centres & DD Charges are mentioned in the form. The maximum charges so borne by the fund would be restricted to limits as prescribed by State Bank of India.

7. NRI INVESTORS

Repatriation basis:

Payments by NRIs may be made by way of Indian rupee drafts purchased abroad or out of funds held in NRE/FCNR account or by way of cheques drawn on non-resident external accounts payable at par and payable at the cities where the Investor Service Centres are located. In case of Indian rupee dras purchased and subscriptions through NRIs / FCNR account, an account debit certificate from the bank issuing the dra confirming the debit should also be enclosed.

Non Repatriation basis:

NRIs investing on a non repatriable basis may do so by issuing cheques/ demand drafts drawn on Non-Resident of India (NRO) account payable at the cities where the Investor Service Centres are located.

8. NOMINATION

i) Unit holder can nominate (in the manner prescribed under the SEBI Regulations), maximum upto 3 person(s)in whom the Units held by him/her shall vest in the event of his/her death. It shall be mandatory to indicate clearly the percentage of allocation / share in favour of each of the nominees against their name and such allocation / share should be in whole numbers without any decimals making a total of 100 percent. In the event of the Unitholders not indicating the percentage of allocation / share for each of the nominees, the AMCs, by invoking default option shall settle the claim equally amongst all the nominees.

ii) Nomination made by unitholder shall be applicable for investments in all the Schemes in the folio or account and every new nomination for a folio or account will overwrite the existing nomination.

Thus, a new nomination request will imply simultaneous cancellation of existing nomination and request for fresh nomination.

iii) The nomination can be made only by individuals applying for / holding units on their own behalf singly or jointly in favour of one or more persons. Nomination form cannot be signed by Power of attorney (PoA) holders.

iv) In case a folio has joint holders, all joint holders should sign the request for nomination/ cancellation of nomination, even if the mode of holding is not "joint".

v) A minor can be nominated and in that event, the name and address of the guardian of the minor nominee shall be provided by the unit holder. The Applicant is advised that, in case of Single Holding, the Guardian to a Minor Nominee should be a person other than the Applicant.

vi) Nomination can also be in favour of the Central Government, State Government, a local authority, any person designated by virtue of these offices or a religious or charitable trust.

vii) The Nominee shall not be a trust (other than a religious or charitable trust), society, body corporate, partnership firm, Karta of Hindu Undivided Family or a Power of Attorney holder. A non-resident Indian can be a Nominee subject to the exchange controls in force, from time to time.

viii) Nomination in respect of the units stands rescinded upon the transfer of units.

ix) Transfer of units in favour of a Nominee shall be valid discharge by the AMC against the legal heir.

x) The cancellation of nomination can be made only by those individuals who hold units on their own behalf single or jointly and who made the original nomination.

xi) On cancellation of the nomination, the nomination shall stand rescinded and the AMC shall not be under any obligation to transfer the units in favour of the Nominee.

xii) The nomination details as registered with the Depository Participant shall be applicable to unitholders who have opted to hold units in Demat mode.

xiii) Nomination shall be mandatory for new folios/accounts opened by individuals especially with sole/single holding and no new folios/accounts for individuals in single holding shall be opened without nomination. However, in case investors do not wish to nominate must sign separately confirming their non-intention to nominate, failing which the form may be rejected at the discretion of the AMC/Mutual Fund.

9. ELECTRONIC PAYOUT OF REDEMPTION/DIVIDEND

ABSLAMC will endeavor to credit the redemptions/dividend payouts directly to the designated Bank A/c of the unitholders of Aditya Birla Sun Life Mutual Fund schemes through any of the available electronic mode (i.e. RTGS/ NEFT/ Direct Credit/ NECS/ ECS). ABSLAMC reserves the right to use any of the above mode of payment as deemed appropriate for all folios where the required information is available. **The Mutual Fund, however, reserves the right to issue a cheque / demand draft inspite of an investor opting for Electronic Payout.**

10. DIRECT APPLICATIONS AND EUIN

a. **Investment in Direct Plan:** Investors applying under Direct Plan, are advised to write the word 'DIRECT' in the column 'ARN No' or 'Broker Code' in their applications for purchases/additional purchases/switches in all such cases where applications are not routed through any distributor/ agent/ broker. In cases where unit holder uses a pre-printed transaction slip/application form where details in the 'ARN No' or 'Broker Code' column is already printed, unit holder should cancel the ARN No/ Broker Code, write 'DIRECT' in the said column. **Also, in case ARN No/ Broker Code is mentioned in the application form, but "Direct Plan" is indicated, the ARN No/ Broker Code will be ignored and the application will be processed under Direct Plan, subject to it being complete in all other aspects. Further, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.**

b. Employee Unique Identification Number (EUIN) is a unique number allotted to Sales personnel i.e. employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products. Such sales personnel associated with Distributor, should also be holding a valid NISM certificate. Thus, in case of applications routed through distributors, in addition to the AMFI Registration Number (ARN) of the distributor, Investors are requested to also provide the EUIN of the individual ARN holder or of employee/relationship manager/sale person of the Distributor interacting with the investor. Providing appropriate EUIN in the application/transaction forms would assist in tackling the problem of mis-selling even if the Sales personnel on whose advice the transaction was executed by investor leaves the employment of the distributor or his/her sub broker. If the distributor has not given any advice pertaining to the investment (i.e. transaction is 'execution only'), then the EUIN box may be left blank, but it would be mandatory for the investor to provide confirmation as mentioned in the application form.

11. E-MAIL COMMUNICATION

Account Statements, Quarterly Newsletter, Annual Reports and Transaction Confirmation can be sent to Unit holders by post / email. Should the Unit holder experience any difficulty in accessing in the electronically delivered documents, the unit holder shall promptly inform the same to the Mutual Fund. It is deemed that the Unit holder is aware of all security risks including possible third party interception of the documents and contents of the documents becoming known to third parties.

12. TERMS AND CONDITIONS FOR ON-LINE ACCOUNT ACCESS

i) User of Customer Identification PIN (CIP) facility in the parlance of Aditya Birla Sun Life AMC Ltd. (ABSLAMC) means a Unitholder being serviced by ABSLAMC.

ii) A CIP will enable the user to view the Account Statement on the Aditya Birla Sun Life website (www.adityabirlacapital.com) and other services mentioned herein aer.

iii) The user shall have no objection to ABSLAMC verifying the identity before allotting the CIP.

iv) The CIP allotted to the user is confidential in nature and the user confirms that he/she will keep the CIP confidential and will not divulge it to anybody else. The user also agrees to take all possible care to prevent discovery of the CIP by any person. The responsibility for misuse of the CIP of the User is solely of the user and ABSLAMC shall not be responsible for the use/misuse of the CIP in any manner whatsoever.

v) The User shall inform ABSLAMC immediately in case the CIP becomes known to any other person. ABSLAMC may in its absolute discretion, issue to the user a new CIP on similar terms and conditions or under such terms and conditions as ABSLAMC may deem fit.

vi) ABSLAMC will take reasonable efforts to keep its website updated so as to provide most current information to the user. The user acknowledges that ABSLAMC expressly disclaims liability for errors or omissions in the information on the website. The user also recognises that because of communication and other issues, it is possible that the site may not be operating/working on many occasions. The user also agrees that the look and feel of the Web screen and outputs there from may differ based on the nature of the soware used by the user to browse the site. The user agrees not only to the terms and conditions herein contained but also the disclaimer and other matters, as may be displayed/posted on the site.

vii) ABSLAMC may, in the interest of the user request a fax confirmation of the Instructions and any additional information that ABSLAMC may require. ABSLAMC shall not be bound to act on instructions/ requests received until the said fax confirmation and additional information is received from the user.

viii) The user shall be fully liable to ABSLAMC for eve transaction entered into using the CIP facility, whether with or without the knowledge of the user and consequences thereof.

ix) The user shall not use the online services on a PC or other Internet access device which belongs to any other person or which is provided to the user by his/her employer without such person's or, as the case may be, his/her employer's previous written permission. ABSLAMC will not be responsible for any harm or loss caused to any person as a result of the user not complying with this condition. The user indemnifies and agrees to keep ABSLAMC at all times saved, defended, harmless and indemnified from and against any and all loss, costs, outgoings, expenses, claims, damages or consequences whatsoever that ABSLAMC may suffer as a result of the user using any PC or Internet device without the permission of the owner thereof and he/she shall be bound to compensate. ABSLAMC shall not be liable for the non-suitability thereof or if any other data or soware contained in such PC or Internet access device through which the online services are accessed by the user is damaged or lost in any manner whatsoever.

x) The user is aware of all security risks including possible third party interception of his/her account and the content of his/her account becoming known to third parties. The user accepts that the use of online services is not a secure method of viewing, accepting and transmitting information and that it involves security hazards and the risk of any loss of information or obtaining of information by any third party will be to his/her account and ABSLAMC shall, in no way, be held responsible for the same and this shall not be considered as a breach of its or its constituent company – user confidentiality.

xi) The user agrees that the use and storage of any information including without limitation, the CIP, account information, transaction activity, account balances and any other information available on the user personal computer is at his/her own risk and is his/her sole responsibility.

xii) The user shall not interfere with, alter, amend, tamper with or misuse in any manner whatsoever the Online Services and in the event of any damage due to improper or fraudulent use by the user, he / shall be liable in damages to ABSLAMC.

xiii) In case of any discrepancy in the details of any transaction carried out in respect of the user's Account, the user shall be obliged to intimate ABSLAMC thereof in writing within 10 (ten) days of receipt of the Statement of Account / policy document in respect of the user, failing which the statement / policy will be deemed to be correct and accepted by the user.

xiv) ABSLAMC is authorized to provide any information or details relating to the user or his/her account to any third person so far as is necessary to give effect to any instructions or to comply with any order of Court or of any competent/ statutory authority or as is required under applicable law.

xv) The user hereby acknowledges that he/she is utilizing this facility at his/her own risk. These risks would, among others, include the following:

a) Misuse of Password: The user acknowledges that if any third person obtains access to his/her password such third person would be able to provide transaction request to ABSLAMC. The user shall ensure that the terms and conditions applicable to the use of the password as contained herein are complied with at all times.

b) Internet Frauds: The Internet per se is susceptible to a number of frauds, misuse, hacking and other actions, which could affect Instructions to ABSLAMC. Whilst ABSLAMC shall aim to provide security to prevent the same, there cannot be any guarantee from such Internet frauds, hacking and other actions, which could affect Instructions to ABSLAMC. The user shall separately evaluate all risks arising out of the same.

c) The technology for enabling the services offered by ABSLAMC could be affected by virus or other malicious, destructive or corrupting code, programme or macro. This could result in delays in the processing of Instructions or failure in the processing of instructions and other such failures and inabilities. The user understands that ABSLAMC disclaims all and any liability, whether direct or indirect, whether arising out of loss of profit or otherwise arising out of any failure or inability by ABSLAMC to honour any user instruction for whatsoever reason. The user understands and accepts that ABSLAMC shall not be responsible for any of the aforesaid risks. The user also accepts that ABSLAMC shall disclaim all liability in respect of the said risks.

xvi) The user acknowledges having read and understood the Terms and Conditions relating to opening of an account and various services. The user accepts and agrees to be bound by the said Terms and Conditions including those excluding ABSLAMC's liability.

xvii) The user understands that ABSLAMC may, at its absolute discretion, alter, suspend or terminate any of the services completely or partially without any notice to the Unitholder and without assigning any reasons thereof.

xviii) The user agrees that at present online services are offered as a privilege services to the users without any charge. However, ABSLAMC may levy any service charges as applicable from time to time in consideration for the services provided herein. However users not consenting to the charge then, may opt out of the CIP facility.

xix) ABSLAMC reserves the exclusive right to amend the terms and conditions for issue and use of CIP to the users witho any prior approval of the user concerned, and thereafter such amended terms and conditions will apply to the user.

xx) In consideration of ABSLAMC providing the user with the online services, user agrees to indemnify and keep safe, harmless and indemnified ABSLAMC, its constituent companies, their officers, employees, successors and assigns from and against all actions, claims, demands, proceedings, loss, damages, costs, charges and expenses whatsoever which ABSLAMC or its constituent companies may at any time incur, sustain, suffer or be put to as a consequence of or arising out of the user' use of the said online services.

xxi) The user hereby indemnifies and agrees to keep ABSLAMC saved, defended, harmless and indemnified for all liabilities, losses, damages and expenses which ABSLAMC may sustain or incur either directly or indirectly as a result of: a) Illegal, unauthorized, fraudulent usage or misuse of the user's CIP to access ABSLAMC's Website; all requests carrying the user's CIP as evidenced by electronic records available at ABSLAMC will be the user's sole responsibility b) Non-compliance of the terms and conditions relating to online services on ABSLAMC's website.

xxii) The Courts in Mumbai alone shall have jurisdiction over all disputes arising out of or in respect of this arrangement.

13. RTGS/ NEFT

Funds Transfer shall be effected only if the recipient/destination Bank/Branch is participating in RTGS/ NEFT.

It is the responsibility of the Investor to ensure the correctness of the detail especially the IFSC code of the recipient / destination branch & account number. The collecting bank as well as ABSLMF will get valid discharge if the amount is credited to the account number mentioned in the Application even if the name of the Investor account holder differs. ABSLMF shall not assume any liability or responsibility arising out of or made liable for any incorrect details.

If the date of payment happens to be a holiday at the centre where the recipient branch is situated, the credit will be passed on to the Investor on next working day.

ABSLMF shall not be liable for delay in payments to the Investor if:

a. Incorrect and insufficient details are provided.

b. If there is delay due to circumstances beyond the control of Remitting/ Destination Banks including but not limited to circumstances like non-functioning of computer system, disruption of work due to natural calamities, strike, riot etc or Netware or internet problem or other causes beyond the control of the Branch/bank resulting in disruption of communication, such cases will be settled on the next working day when RTGS/NEFT is functioning properly.

The Investor hereby agrees and undertakes that he is aware of all the RTGS/NEFT rules set by RBI & to abide by all the rules, terms, conditions and administrative guidelines issued or which may be issued by the RBI or any other regulatory authorities applicable to the transactions relating to RTGS/ NEFT whether directly or/and indirectly.

14. DETAILS UNDER FATCA & CRS

The Central Board of Direct Taxes has notified Rules 114F to 114H, as part of the Income tax Rules, 1962, which Rules require Indian financial institutions such as the Bank to seek additional personal, tax and beneficial owner information and certain certifications and documentation from all our account holders. In relevant cases, information will have to be reported to tax authorities / appointed agencies. Towards compliance, we may also be required to provide information to any institutions such as withholding agents for the purpose of ensuring appropriate withholding from the account or any proceeds in relation thereto. Should there be any change in any information provided by you, please ensure you advise us promptly, i.e., within 30 days. Please note that you may receive more than one request for information if you have multiple relationships with (Insert FI's name) or its group entities. Therefore, it is important that you respond to our request, even if you believe you have already supplied any previously requested information.

APPLICATION NOT COMPLETE IN ANY RESPECT ARE LIABLE TO BE REJECTED.

Mutual Funds

Aditya Birla Sun Life Mutual Fund

ADITYA BIRLA CAPITAL

PROTECTING INVESTING FINANCING ADVISING

APPLICATION SUPPORTED BY BLOCKED AMOUNT (ASBA) FORM

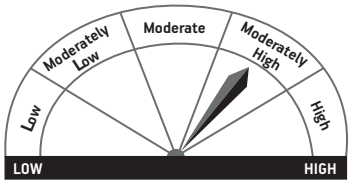
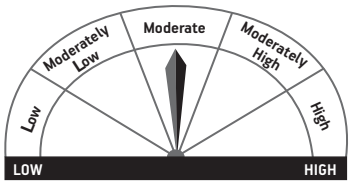
ADITYA BIRLA SUN LIFE RETIREMENT FUND

(An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier))

Offer of units of ₹ 10/- each during the New Fund Offer and Continuous Offer for Units at NAV based prices.

New Fund Offer Opens: Tuesday, February 19, 2019 | **New Fund Offer Closes:** Tuesday, March 5, 2019

Scheme Re-opens for Continuous Sale And Repurchase: Within 5 Business Days From The Date Of Allotment

Name of Scheme/ Investment Plan	THIS PRODUCT IS SUITABLE FOR INVESTORS WHO ARE SEEKING*	RISKOMETER
Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	• Long term capital growth • investments in equity and equity related securities	 Investors understand that their principal will be at **moderately high** risk
Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	• Long term capital growth and income • investment predominantly in equity and equity related securities as well as debt and money market instruments	
Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	• regular income with capital growth over medium to long term • investments in debt and money market instruments as well as equity and equity related securities	
Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	• Capital appreciation & income over long term to achieve retirement goals • investments in debt & money market instruments as well as equity and equity related securities	 Investors understand that their principal will be at **moderate** risk

*Investors should consult their financial advisers if in doubt whether the product is suitable for them

(PLEASE READ THE INSTRUCTIONS BEFORE FILLING UP THE FORM. All sections to be completed in ENGLISH in BLACK / BLUE COLOURED INK and in BLOCK LETTERS.)

Date D D M M Y Y Y Y

ASBA Application No.

NFO Application No. [mandatory & only for Non-Demat holders]

BROKER/AGENT INFORMATION		FOR OFFICE USE ONLY			
Name and AMFI Regn No.	Sub Broker Name & Code	SCSB	SCSB IFSC Code	Syndicate Member Code	SL No.
		[Name & Code]	[11 digit code]	[Name and Code]	

1. NAME OF FIRST APPLICANT (Name should be as available in Demat Account in case of Demat Account holders)

Mr. Ms. M/s.

2. EXISTING FOLIO NO. (If you have an existing folio number, please mention the number here)

Folio No.

3. DEPOSITORY ACCOUNT DETAILS

Depository Name [Please tick] ☐ National Securities Depository Ltd ☐ Central Depository Services [India] Limited

Depository Participant Name

DP-ID

Beneficiary Account Number

Acknowledgement Slip (To be filled in by the Investor) **ASBA APPLICATION FORM** **ADITYA BIRLA SUN LIFE RETIREMENT FUND**

Application No.

Collection Centre / ABSLAMC Stamp & Signature

Application Number [mandatory for non-demat account holders]: _____

ASBA Application Number: _____ Date : _____/_____/_____

Particulars	ADITYA BIRLA SUN LIFE RETIREMENT FUND		
☐ Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	☐ Regular Plan	☐ Direct Plan	Currently, the Scheme offers ☐ Growth ☐ Dividend Payout and ☐ Reinvestment Facility.
☐ Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	☐ Regular Plan	☐ Direct Plan	

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

Received from Mr./Ms./Mrs./M/s. _____

Address _____

SCSB Account details: A/c No. _____ Bank Name _____

Branch Name _____

Total Amount to be Blocked: ₹ In figures _____ Rupees In words _____

Date & time of receipt _____

4. PAN OF 1ST APPLICANT (Permanent Account Number) | PAN | | | | | | | | | | |

5. INVESTMENT DETAILS [Please tick (✓)]

S. No.	Scheme Name	Plan		Option		
1.	Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	☐ Regular	☐ Direct	☐ Growth	☐ Dividend Payout	☐ Dividend Reinvestment
2.	Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	☐ Regular	☐ Direct	☐ Growth	☐ Dividend Payout	☐ Dividend Reinvestment
3.	Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	☐ Regular	☐ Direct	☐ Growth	☐ Dividend Payout	☐ Dividend Reinvestment
4.	Aditya Birla Sun Life Retirement Fund - 'The 50 Plus - Debt Plan'	☐ Regular	☐ Direct	☐ Growth	☐ Dividend Payout	☐ Dividend Reinvestment

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

6. DETAILS OF BANK ACCOUNT FOR BLOCKING OF FUNDS

Bank Account Number	
Bank Name	
Branch Name where account is held	
Total Amount to be blocked (₹ In figures)	
Rupees in words	

7. UNDERTAKING BY ASBA INVESTOR

1)I/We hereby undertake that I/We am/are an ASBA investor as per the applicable provisions of the SEBI (issue of Capital and Disclosure Requirements), Regulations 2009 ('SEBI Regulations') as amended from time to time. 2) In accordance with ASBA process provided in the SEBI Regulations and as disclosed in this application, I/We authorize (a) the SCSB to do all necessary acts including blocking of application money towards the Subscription of Units of the Scheme, to the extent mentioned above in the "SCSB / ASBA Account details" or unblocking of funds in the bank account maintained with the SCSB specified in this application form, transfer of funds to the Bank account of the Scheme/ Aditya Birla Sun Life Mutual Fund on receipt of instructions from the Registrar and Transfer Agent after the allotment of the Units entitling me/us to receive Units on such transfer of funds, etc. (b) Registrar and Transfer Agent to issue instructions to the SCSB to remove the block on the funds in the bank account specified in the application, upon allotment of Units and to transfer the requisite money to the Scheme's account / Bank account of Aditya Birla Sun Life Mutual Fund. 3) In case the amount available in the bank account specified in the application is insufficient for blocking the amount equivalent to the application money towards the Subscription of Units, the SCSB shall reject the application 4) If the DP ID, Beneficiary Account No. or PAN furnished by me/us in the application is incorrect or incomplete or not matching with the depository records, the application shall be rejected and the Aditya Birla Sun Life Mutual Fund or Aditya Birla Sun Life AMC Limited or Aditya Birla Sun Life Trustee Private Limited or SCSBs shall not be liable for losses, if any. All future communication in connection with NFO should be addressed to the SCSB/RTA/AMC quoting the full name of the Sole/First Applicant, NFO Application Number, ASBA Application Number, Despository Account details [if it has been provided], Amount applied for and the account number from where NFO amount was blocked.

Signature of Bank Account Holders

INSTRUCTIONS FOR FILLING ASBA APPLICATION FORM

1. An ASBA investor shall submit a duly filled up ASBA Application form, physically or electronically, to the SCSB with whom the bank account to be blocked, is maintained.
   - In case of ASBA application in physical mode, the investor shall submit the ASBA Form at the Bank branch of SCSB, which is designated for the purpose and the investor must be holding a bank account with such SCSB.
   - In case of ASBA application in electronic form, the investor shall submit the ASBA Form either through the internet banking facility available with the SCSB, or such other electronically enabled mechanism for subscribing to units of Mutual Fund scheme authorising SCSB to block the subscription money in a bank account.
2. Investors shall correctly mention the Bank Account number in the ASBA Application Form and ensure that funds equal to the subscription amount are available in the bank account maintained with the SCSB before submitting the same to the designated branch.
3. Upon submission of an ASBA Form with the SCSB, whether in physical or electronic mode, investor shall be deemed to have agreed to block the entire subscription amount specified and authorized the Designated Branch to block such amount in the Bank Account.
4. On the basis of an authorisation given by the account holder in the ASBA application, the SCSB shall block the subscription money in the Bank Account specified in the ASBA application. The subscription money shall remain blocked in the Bank Account till allotment of units under the scheme or till rejection of the application, as the case may be.
5. If the Bank Account specified in the ASBA application does not have sufficient credit balance to meet the subscription money, the ASBA application shall be rejected by the SCSB.
6. The ASBA Form should not be accompanied by cheque, demand draft or any mode of payment other than authorisation to block subscription amount in the Bank Account.
7. All grievances relating to the ASBA facility may be addressed to the AMC / RTA to the Issue, with a copy to the SCSB, giving full details such as name, address of the applicant, subscription amount blocked on application, bank account number and the Designated Branch or the collection centre of the SCSB where the ASBA Form was submitted by the Investor.
8. ASBA facility extended to investors shall operate in accordance with the SEBI guidelines in force from time to time.

SIP FACILITY APPLICATION FORM - ADITYA BIRLA SUN LIFE RETIREMENT FUND

(An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier))

Your Investment for your Retirement

(PLEASE READ THE INSTRUCTIONS BEFORE FILLING UP THE FORM.)

Distributor Name & ARN/ RIA No.	Sub Broker Name & ARN/ RIA No.	Sub Broker Code	Employee Unique ID. No. (EUIN)

EUIN is mandatory for "Execution Only" transactions. Ref. Instruction No. B-3

I/we hereby confirm that the EUIN box has been intentionally left blank my me/us as this transaction is executed without any interaction or advice by the employee/relationship manager/sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker.

First Applicant / Authorised Signatory	Second Applicant	Third Applicant

Transaction Charges for Applications routed through Distributors/agents only (Refer Instruction B-7)

In case the subscription (lumpsum) amount is ₹ 10,000/- or more and your Distributor has opted to receive Transaction Charges, ₹ 150/- (for first time mutual fund investor) or ₹ 100/- (for investor other than first time mutual fund investor) will be deducted from the subscription amount and paid to the distributor. Units will be issued against the balance amount invested.

Existing Investor Folio No. | Application No. | Date D D M M Y Y Y Y

1. FIRST / SOLE APPLICANT INFORMATION (MANDATORY)

NAME OF FIRST / SOLE APPLICANT Mr. Ms. M/s.

Date of Birth* D D M M Y Y Y Y (*MANDATORY)

2. INVESTMENT DETAILS (Refer Instruction A) (*MANDATORY)

SCHEME NAME	Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'
PLAN	☐ Regular Plan ☐ Direct Plan	☐ Regular Plan ☐ Direct Plan	☐ Regular Plan ☐ Direct Plan	☐ Regular Plan ☐ Direct Plan
OPTION				
SIP Frequency	☐ Monthly SIP Date D D (any date between 1-28) OR ☐ Weekly_____ (Please mention any day between Monday to Friday)	☐ Monthly SIP Date D D (any date between 1-28) OR ☐ Weekly_____ (Please mention any day between Monday to Friday)	☐ Monthly SIP Date D D (any date between 1-28) OR ☐ Weekly_____ (Please mention any day between Monday to Friday)	☐ Monthly SIP Date D D (any date between 1-28) OR ☐ Weekly_____ (Please mention any day between Monday to Friday)
Tenure (Start date should be on or after 11th April 2019)	From: M M Y Y Y Y To: M M Y Y Y Y Or ☐ Perpetual 31122099	From: M M Y Y Y Y To: M M Y Y Y Y Or ☐ Perpetual 31122099	From: M M Y Y Y Y To: M M Y Y Y Y Or ☐ Perpetual 31122099	From: M M Y Y Y Y To: M M Y Y Y Y Or ☐ Perpetual 31122099
SIP Installment Amount				
Step Up (OPTIONAL - and available only for SIP Investments through NACH)	Step Up Amount: ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) Step Up Frequency: ☐ Half Yearly ☐ Yearly *Step Up Max Amount:	Step Up Amount: ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) Step Up Frequency: ☐ Half Yearly ☐ Yearly *Step Up Max Amount:	Step Up Amount: ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) Step Up Frequency: ☐ Half Yearly ☐ Yearly *Step Up Max Amount:	Step Up Amount: ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) Step Up Frequency: ☐ Half Yearly ☐ Yearly *Step Up Max Amount:

First Installment	Cheque Date		Cheque No.		Amount	
Drawn on Bank and Branch						

☐ **Use existing One Time Mandate** (To be filled in case of more than one OTM registration)

Bank Name		A/c No.	

Trigger Facility Opt-in	☐ Yes ☐ No

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

3. DECLARATION(S) & SIGNATURE(S)

I/We hereby authorise Aditya Birla Sun Life Mutual Fund and their authorised service provider to debit the above bank account by NACH/ Auto Debit Clearing for collection of SIP payments. I/We understand that the information provided by me/us may be shared with third parties for facilitating transaction processing through NACH/ Auto Debit Clearing or for compliance with any legal or regulatory requirements. I/We hereby declare that the particulars given above are correct and complete and express my/our willingness to make payments referred above through participation in NACH/ Auto Debit. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We will not hold ABSLAMC/MF or their appointed service providers or representatives responsible. I/We will also inform, about any changes in my bank account immediately. I/We undertake to keep sufficient funds in the funding account on the date of execution of standing instruction. I/We have read and agreed to the terms and conditions mentioned overleaf. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.

"I / We acknowledge that the RIA has entered into an agreement with the AMC / MF for accepting transaction feeds under the code. I / We hereby indemnify, defend and hold harmless the AMC / MF against any regulatory action, damage or liability that they may suffer, incur or become subject to in connection therewith or arising from sharing, disclosing and transferring of the aforesaid information."

For Micro SIP only: I hereby declare that I do not have any existing Micro SIPs which together with the current application in rolling 12 month period or in financial year i.e. April to March will result in aggregate investments exceeding ₹ 50,000 in a year. (refer Instruction no: A-16).

Signature(s)

Name of First Unit Holder	Name of Second Unit Holder	Name of Third Unit Holder
First Applicant	Second Applicant	Third Applicant

(To be signed by All Applicants if mode of operation is Joint)

A. GENERAL INSTRUCTIONS FOR SIP

General Instructions

1. New investors who wish to enroll for SIP should fill this form in addition to the Common Application Form. Please quote the application number of the Common Application Form on this SIP Form. Details of the SIP should be provided on this form. Both Forms should be submitted together.
2. Existing investors needs to fill up only this form and first purchase cheque with existing folio details. The AMC reserves the right to assign any of the existing Folio Number of the investor against multiple applications and / or subsequent purchases under this new application form lodged, with identical mode of holding and address and such other criterions and integrity checks as may be determined by the AMC from time to time.

   Note: Investors can also start a SIP without any initial Investment. New investors need to submit this application form along with Common Application Form, whereas existing investors can start SIP without initial investment by submitting this form along with existing folio details.
3. The name of the bank provided for OTM/ NACH/ Auto Debit should participate in local MICR clearing.
4. The investor hereby agrees to abide by the terms and conditions of OTM/ NACH/ Auto Debit facility of Reserve Bank of India (RBI).
5. SIP form should be submitted 30 days before the first Debit through NACH/ Auto Debit. In case the auto debit start date as mentioned in the form does not satisfy this condition, the first date shall be rolled over to begin from the immediately following month.
6. Investor should provide 9 digit MICR code and complete bank address for SIP auto debit transactions. MICR starting with 000 and end with 000 will not be acceptable.
7. For NFO Post dated Cheque are not allowed. SIP facility is available only through NECS/ Auto Debit.

Default Details

8. **Default Dates:**

   Monthly SIP: In case of any ambiguity in selection of investment dates, the SIP date will be 7 of each month.

   Weekly SIP: In case of any ambiguity in selection of investment day, the SIP day will be as 'Wednesday'.
9. **Default Frequency:**

   If investor fails to mention frequency the same shall be considered as 'Monthly' as default option.
10. For Regular SIP - "Default end date is December 31, 2099. In case the 'End Date' is not mentioned by the investor in the Form, the same would be considered as 31st December, 2099 by default".
11. **Minimum Amount**

    For Monthly and Weekly SIP:

    Minimum 6 cheques/installments of ₹ 500/- each with multiples of ₹ 1/- thereafter

12a. The first investment cheque amount shall be considered as the first installment

12b. The initial/ first SIP investment amount can be different from the subsequent SIP amount provided the initial/ first SIP investment amount also confirms to the minimum SIP amount criteria of the respective scheme.

13. Cheques should be drawn payable at locations of Aditya Birla Sun Life AMC Limited branches & authorised centres. Non MICR / outstation post dated cheques will not be accepted for SIP.
14. **Allotment of Units**

    Monthly SIP: Incase, the SIP transaction date is a non-business day the SIP will be processed on the immediate next business day.

    Weekly SIP: Units will be Allotted at the NAV related prices of the Monday and/or Tuesday and/or Wednesday and/or Thursday and/or Friday of every week (or next business day, if Monday and/or Tuesday and/ or Wednesday and/or Thursday and/or Friday is a non business day).
15. **Discontinue / Cancellation of SIP**

    The investor has the right to discontinue SIP at any time he/she so desires by sending a written request 30 calendar days in advance of the immediate next due date to any of the offices of Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. On receipt of such request SIP will be terminated.
16. **MICRO SIP :-**
    1. As per AMFI notification and Guidelines issued on July 14, 2009, SIPs or lumpsum by eligible investors where aggregate (under all schemes of Mutual Fund) in a rolling 12 month period or in a financial year i.e. April to March does not exceed ₹ 50,000 (known as "Micro SIP") shall be exempted from the requirement of PAN.
    2. This exemption of PAN requirement is only available to individuals (including Joint Holders, NRIs but not PIOs) and Sole proprietary firms who do not possess PAN*. HUFs and other categories will not be eligible for this exemption.

       ** In case of joint holders, first holder must not possess a PAN.*
    3. Please note that for availing Micro SIP, investor have to submit KYC/ KRA acknowledgement/confirmation quoting PAN Exempt KYC Reference No. (PEKRN) obtained from KYC Registration Agency (KRA) along with the application form for such investments. Eligible investors must hold only one PEKRN.
    4. Please note that investors holding a valid permanent Account Number (PAN) issued by Income tax Department are mandatorily required to be KYC compliant and submit the KYC/KRA acknowledgement/confirmation.
    5. Additional Micro SIP in same folio: For Subsequent Micro SIP applications, investor can quote the existing folio number where a Micro SIP has been registered and need not resubmit the supporting document.
    6. In case of any deficiencies in the supporting documents or in case of the aggregate of SIP investments exceeding Micro SIP threshold, the Mutual Fund reserves the right to reject the applications.
    7. In case the first Micro SIP installment is processed, and the application is found to be defective, the Micro SIP registration will be ceased for future installments. No refund shall be made for the units already allotted and the investors may redeem their investments.
17. **STEP-UP SIP**
    1. **Frequency for Step-Up SIP:**

    a. **Half Yearly Step-Up SIP:** Under this option, the amount of investment through SIP installment shall be increased by amount chosen/designated by Investor post every 6th (sixth) SIP installment.

    b. **Yearly Step-Up SIP:** Under this option, the amount of investment through SIP installment shall be increased by amount chosen/designated by Investor post every 12th (twelfth) SIP installment.

    2. **Minimum Step-Up SIP Amount:** ₹ 500 and in multiples of ₹ 500 thereafter.
    3. **Default Step-Up SIP Frequency and amount:** In case the investor fails to specify any frequency or amount for Step-Up SIP, the same shall be deemed as Yearly Step-Up SIP and ₹ 500 respectively and the application form shall be processed accordingly. In case the investor fails to specify both, i.e. the frequency for Step-Up SIP and amount for Step-Up SIP, the application form may be processed as conventional SIP, subject to it being complete in all other aspects.
    4. SIP application form has "Max Cap Amt", Step up will be registered till each SIP amount reaches max cap amt. Further max cap amount would remain constant for continuing future instalments till its SIP End date.
       - OTM max amt and Cap amt should be same, if it is different then which ever is less would be considered as Cap amt.
       - If investor fails to mention the "Max Cap Amt" then step up would continue as per the frequency/step up amt mentioned on the application form considering the OTM max amt.
18. In case 3 (three) consecutive instalments are not honoured/failed on account of reasons attributable to the investors like insufficient balance etc. Aditya Birla Sun Life AMC Limited shall discontinue SIP registrations.
19. **Multi SIP Investment Details:**

    a. Please mention the names of the Schemes where you plan to make your investment and your preferred options. If you do not indicate your preferred options, your application would be processed based on the terms & conditions set out in the Scheme Information Document.

    b. The SIP frequency for Multi Scheme SIP Investment is Monthly and Weekly.

    c. If you are not investing through a Distributor, please suffix "Direct Plan" after the scheme name.

    d. Currently, the maximum number of Schemes in which investments can be made using a single SIP application Form shall be 4 (four). Aditya Birla Sun Life AMC Limited reserves right to extend the facility to more than 4 (four) schemes in future.
20. **First Installment Details:**

    a. Single investment cheque should be submitted, crossed "Account Payee only" and drawn favoring "Aditya Birla Sun Life Retirement Fund".

    b. Please ensure that the investment cheque issued by you complies with CTS 2010 requirement Stipulated by the Reserve Bank of India. The words "CTS 2010" should appear on the face of the cheque.

    Payments made by Cash/Money Order/Postal Order, Non- MICR cheques Outstation cheques are not accepted.
21. **Trigger Facility**

    Investors opting for this facility will be able to automatically shift/switch their investments from one plan to the other based on the age of the investor. For example, if the investor has availed the trigger facility and is invested in The 30s Plan at 36 years of age then as he turns 40 his investments will automatically be switched in The 40s Plan and subsequently as he turns 50 his investments will be switched from The 40s Plan to The 50s Plan. This switch within plans based on trigger can also happen within the lock-in period.
    1. Once the trigger option is selected, on the date of trigger all investments in the existing/ previous plan will be switched to next plan as per age.
    2. The trigger will be processed on the 10th of the subsequent month upon the investor attaining the relevant age. In case, the same falls on Non business day the same will be triggered on next business day. For e.g if the investor's is turning 40 on 1st Jan 2019 all investment in the previous plans will be moved to 40s plan on 10 Feb 2019.
    3. Last Auto trigger facility can be availed at the age of 59.
    4. Future instalments through Systematic investment in existing plan will be invested in next plan.
    5. The trigger will be processed within the lock-in period. The date of lock in for such units created will be considered from the original date of allotment in the previous plan(s).
    6. The opt in for the trigger facility will be considered for the scheme at a folio level and not at a transaction or plan level.
    7. The investor who has opted –in may choose to opt-out at least 10 working days prior to scheduled trigger date.
    8. Any investor initiated switch to or from the source scheme during the period of units transfer under the Trigger facility would lead to termination of the trigger facility.
    9. This facility will not be available for units held in demat mode.

B. COMMON INSTRUCTIONS FOR SIP

1. **DISCLAIMER**
   (i) Investors will not hold Aditya Birla Sun Life Mutual Fund, its Registrars and other service providers responsible if the transaction is delayed or not effected or the investor bank account is debited in advance or after the specific SIP date due to various clearing cycles of OTM/ NACH/ Auto Debit.
   (ii) Aditya Birla Sun Life Mutual Fund, its Registrars and other service providers shall not be responsible and liable for any damages/compensation for any loss, damage etc. incurred by the investor. The investor assumes the entire risk of using this facility and takes full responsibility.
   (iii) Aditya Birla Sun Life Mutual Fund reserves the right to reject any application without assigning any reason thereof.
   (iv) Investors shall not hold the AMC/ Registrar/Service Providers and/or the Bank/s liable for any failure or delay in completion of its obligations where such failure or delay is caused, in whole or in part, by any Force Majeure event including acts of God, civil war, civil commotion, riot, strike, mutiny, revolution, fire, flood, war, earthquake, or any other cause of peril which is beyond the AMC/ Registrar /Service Provider's and/or the Bank's/s' reasonable control. Further no separate intimation will be received from AMC / It's Registrar / Bank and/or Service Providers in case of non-execution of the instructions in case of such Force Majeure events.
2. It is compulsory for all investors to quote their Permanent Account Number (PAN) and submit copy of the PAN card issued by the Income Tax Department, irrespective of the amount of investment, while making an application for Purchase of Units. In case of joint applicants, PAN details of all holders should be submitted. Investors residing in the state of Sikkim are exempt from the mandatory requirement of PAN proof submission, however sufficient documentary evidence shall have to be submitted to Aditya Birla Sun Life Mutual Fund for verifying that they are residents of State of Sikkim. Investors (being individuals) applying for Micro SIP registrations are exempt from mandatory requirement of PAN submission. For further details on Micro SIP, please refer instructions (A-16) in SIP Application Form.
3. **DIRECT APPLICATIONS AND EUIN**
   a. **Investment in Direct Plan:** Investors applying under Direct Plan, are advised to write the word 'DIRECT' in the column 'ARN No' or 'Broker Code' in their applications for purchases/ additional purchases/switches in all such cases where applications are not routed through any distributor/agent/broker. In cases where unit holder uses a pre-printed transaction slip/application form where details in the 'ARN No' or 'Broker Code' column is already printed, unit holder should cancel the ARN No/ Broker Code, write 'DIRECT' in the said column. **Also, in case ARN No/ Broker Code is mentioned in the application form, but "Direct Plan" is indicated, the ARN No/ Broker Code will be ignored and the application will be processed under Direct Plan, subject to it being complete in all other aspects. Further, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.**
   b. Employee Unique Identification Number (EUIN) is a unique number allotted to Sales personnel i.e. employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products. Such sales personnel associated with Distributor, should also be holding a valid NISM certificate. **Thus, in case of applications routed through distributors, in addition to the AMFI Registration Number (ARN) of the distributor, Investors are requested to also provide the EUIN of the individual ARN holder or of employee/relationship manager/sale person of the Distributor interacting with the investor.** Providing appropriate EUIN in the application/transaction forms would assist in tackling the problem of mis-selling even if the Sales personnel on whose advice the transaction was executed by investor leaves the employment of the distributor or his/her sub broker. If the distributor has not given any advice pertaining to the investment (i.e. transaction is 'execution only'), then the EUIN box may be left blank, but it would be mandatory for the investor to provide confirmation as mentioned in the application form.
4. **KNOW YOUR CUSTOMER (KYC)**
   According to guidelines issued by SEBI under 'The Prevention of Money Laundering Act, 2002', Mutual Funds are required to follow enhanced know your customer (KYC) norms. Investors can visit branches of ABSLAMC or may visit www.adityabirlacapital.com, www.amfiindia.com and www.cdslindia.com to know detailed procedure for KYC compliance.
   Effective January 01, 2011 it is mandatory for all category of investors to be KYC compliant for all investment transactions made on or after January 01, 2011, irrespective of amount of investment.
   To further clarify, the above category of investors shall include:
   i. their constituted Power of Attorney (PoA) holder, in case of investments through a PoA; and
   ii. each of the applicants, in case of investments in joint names
   Applications without KYC Acknowledgement letter for the specified category of investors are liable to be rejected.
   Provided further, where it is not possible to verify the KYC compliance status of the investor at the time of allotment of units, the ABSLAMC shall verify the KYC compliance status of the investor within a reasonable time after the allotment of units. In the event of non compliance of KYC requirements, the ABSLAMC reserves the right to freeze the folio of the investor(s) for any kind of transactions or affect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to payment of exit load. Investors should note that on completion of KYC Compliance all details of the investor in the Mutual Fund records will be replaced by the details as given in KYC Application Form by the investor. Any change in these details like change of Name / Address / Status /Signature, etc. should be given by Investor directly in the prescribed manner.
   Pursuant to SEBI Circular No. MIRSD/ Cir-26/ 2011 dated December 23, 2011, SEBI (KYC Registration Agency) Regulations, 2011 and SEBI Circular No. MIRSD/SE/Cir-21/2011 dated October 05, 2011, regarding uniformity in the Know Your Customer (KYC) process in the securities market and development of a mechanism for centralization of the KYC records to avoid duplication of KYC Process across the intermediaries in the securities market, the following changes are being made to KYC process w.e.f. January 01, 2012:
   1. SEBI has introduced a common KYC Application Form for all the SEBI registered intermediaries viz. Mutual Funds, Portfolio Managers, Depository Participants, Stock Brokers, Venture Capital Funds, Collective Investment Schemes, etc. New Investors are therefore requested to use the common KYC Application Form and carry out the KYC process including In-Person Verification (IPV) with any SEBI registered intermediaries including mutual funds. The KYC Application Forms are also available on our website www.adityabirlacapital.com.
   2. The Mutual Fund shall perform the initial KYC of its new investors and may undertake enhanced KYC measures commensurate with the risk profile of its investors. The Mutual Fund shall upload the details of the investors on the system of the KYC Registration Agency (KRA). Registrar & Transfer Agent (RTA) of the Mutual Fund may also undertake the KYC of the investors on behalf of the Mutual Fund. KRA shall send a letter to the investor within 10 working days of the receipt of the initial/updated KYC documents from the Mutual Fund, confirming the details thereof.
   3. Once the investor has done KYC with a SEBI registered intermediary, the investor need not undergo the same process again with another intermediary including mutual funds. However, the Mutual Fund reserves the right to carry out fresh KYC of the investor.
   4. It is mandatory for intermediaries including mutual funds to car out In-Person Verification (IPV) of its new investors w.e.f January 01, 2012. The IPV carried out by any SEBI registered intermediary can be relied upon by the Mutual Fund. ABSLAMC and NISM/AMFI certified distributors who are KYD compliant are authorized to undertake the IPV for Mutual Fund investors. Further, in case of any applications received directly (i.e. without being routed through the distributors) from the investors, the Mutual Fund may rely upon the IPV (on the KYC Application Form) performed by the scheduled commercial banks.
   5. Existing KYC compliant investors of the Mutual Fund can continue to invest as per the current practice. However, existing investors are also urged to comply with the new KYC requirements including IPV as mandated by SEBI.
5. **RESTRICTION ON ACCEPTANCE OF THIRD PARTY PAYMENT:**
   a) Pursuant to the AMFI Best Practice Guidelines circular on 'Risk mitigation process against Third-Party Cheques in mutual fund subscriptions' read with compliance with 'Know your Customer (KYC)' norms under Prevention of Money Laundering Act, 2002 (PMLA), Aditya Birla Sun Life AMC Ltd. (ABSLAMC)/ **Aditya Birla Sun Life Mutual Fund (ABSLMF) shall not accept applications for subscriptions of units accompanied with Third Party Payments, except in the cases as enumerated below in para (c).**
   b) **"Third Party Payment"** means payment through an instrument issued from a bank account other than that of the beneficiary investor. In case of payments from a joint bank account, the first named investor/holder of the mutual fund folio has to be one of the joint holders of the bank account from which payment is made.

(Contd on Page 4)

DEBIT MANDATE-ONE TIME MANDATE / NACH / AUTO DEBIT [Applicable for Lumpsum Additional Purchases as well as SIP Registrations] Please attach a cancelled cheque/cheque copy.

Date D D M M Y Y Y Y

UMRN

(tick✓)
☑ CREATE
☒ MODIFY
☒ CANCEL

Sponsor Bank Code: Office use only Utility Code: Office use only

I/We hereby authorize: **ADITYA BIRLA SUN LIFE MUTUAL FUND** to debit (tick✓) ☐SB ☐CA ☐CC ☐SB-NRE ☐SB-NRO ☐Other

Bank A/c No.:

With Bank: Bank Name & Branch IFSC OR MICR

an amount of Rupees ₹

FREQUENCY ~~☐ Monthly ☐ Quarterly ☐ Half Yearly ☐ Yearly~~ ☑ As & when presented DEBIT TYPE ~~☐ Fixed Amount~~ ☑ Maximum Amount

Reference 1: Folio No: Mobile

Reference 2: Appln No: Email:

I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of bank.

PERIOD
From
to 3 1 1 2 2 0 9 9
or ~~☐ Until Cancelled~~

1. Sign ..... 2. Sign ..... 3. Sign .....

Name as in bank records (mandatory) **Name as in bank records (mandatory)** **Name as in bank records (mandatory)**

Declaration: This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorizing Aditya Birla Sun Life Mutual Fund to debit my account based on the instructions as agreed and signed by me. I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to Aditya Birla Sun Life Mutual Fund or the bank where I have authorised the debit.

Acknowledgement Slip (To be filled in by the Investor) SIP FACILITY APPLICATION FORM - ADITYA BIRLA SUN LIFE RETIREMENT FUND

Application No.

Collection Centre / ABSLAMC Stamp & Signature

Received from Mr. / Ms. _____ Date : _____/_____/_____

Aditya Birla Sun Life AMC Limited (Investment Manager to Aditya Birla Sun Life Mutual Fund)
(Formerly known as Birla Sun Life Asset Management Company Limited)
Regn. No.: 109. Regd Office: One Indiabulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound,
841, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400013
+91 22 4356 7000 | care.mutualfunds@adityabirlacapital.com | www.adityabirlasunlifemf.com | CIN: U65991MH1994PLC080811

Contact Us:
1800-270-7000
adityabirlacapital.com

ADITYA BIRLA CAPITAL

C. COMMON INSTRUCTIONS FOR SIP *(Contd...)*

c) ABSLAMC shall not accept subscriptions accompanied with Third Party Payments except in the following exceptional situations subject to submission of requisite documentation/ declarations enumerated in para (d) below:

i. Payment by Employer on behalf of employee under Systematic Investment Plans (SIP) through Payroll deductions.

d) In case of 'exceptional situations' mentioned above, investors are required to submit following documents/declarations alongwith the application form without which such applications will be rejected/ not processed/refunded:

i. Mandatory KYC for all Investors and the person making the payment i.e. third party. In order for an application to be considered as valid, investors and the person making the payment should attach their valid KYC Acknowledgement Letter to the application form.

ii. A separate, complete and valid 'Third Party Payment Declaration Form', inter alia, containing the details of the bank account from which the payment is made and the relationship with the investor(s). The declaration has to be given by the person making the payment i.e. Third Party.

Please contact the nearest Investor Service Centre (ISC) of ABSLAMC or visit our website www.adityabirlacapital.com for the said Declaration Form.

ABSLAMC/ABSLMF shall verify the source of funds to ensure that funds have come from the drawer's account only.

ii. Payment by Prefunded Instrument:

(1) If the subscription is settled with pre-funded instruments such as Pay Order, Demand Draft, Banker's cheque, etc., a Certificate (in original) from the Issuing banker must accompany the purchase application, stating the Account holder's name and the Account number which has been debited for issue of the instrument.

The account number mentioned in the Certificate should be a registered bank account or the first named unitholder should be one of the account holders to the bank account debited for issue of such instruments. Investors may also submit a copy of the acknowledgement from the bank, wherein the instructions to debit carry the bank account details and name of the investor as an account holder, or a copy of the passbook/bank statement evidencing the debit for issuance of a DD, provided bank account number has to match with the details provided in the application form and name should match with the name of the first named unitholder.

(2) A pre-funded instrument issued by the Bank against Cash shall not be accepted for investments of ₹ 50,000/- or more. This also should be accompanied by a certificate from the banker giving name, address and PAN (if available) of the person who has requested for the payment instrument. The name mentioned on the Certificate should match with the name of the first named unitholder and certificate must state such investor's bank account number and PAN as per bank record, if available.

The Certificate(s) mentioned in (1) and (2) above should be duly certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number.

vii. Payment by RTGS, NEFT, ECS, NECS, Bank transfer, etc: A copy of the instruction to the bank stating the account number debited must accompany the purchase application. The account number mentioned on the transfer Instruction copy should be a registered bank account or the first named unitholder should be one of the account holders to the bank account.

viii. Cash acceptance towards subscription

In accordance with SEBI circular CIR/IMD/DF/10/2014 dated May 22, 2014, Investors who are KRA-KYC compliant and do not belong to the top 15 cities* may avail of facility of subscribing to units of the Scheme through cash to the extent of ₹ 50,000/- per investor per financial year. However, repayments in form of redemptions, dividend, etc. with respect to investments through cash, shall be paid only through banking channel. Currently, cash shall be accepted at designated Investor Services Centers of Computer Age Management Services Pvt. Ltd (CAMS) in Bhagalpur, Palanpur, Satara, Sangli, Bhatinda, Kota, Namakkal, Bareilly, Nellore and Haldia. For detailed Address of Investor Services Centers of CAMS, refer address at the end of the document. Also, for the detailed procedures for making cash applications, Investors may enquire at the said designated ISCs for further assistance. *Top 15 cities shall mean top 15 cities based on Association of Mutual Funds in India (AMFI) data on 'AUM by Geography - Consolidated Data for Mutual Fund Industry' as at the end of the previous financial year. In case the application for subscription does not comply with the above provisions, ABSLAMC/ABSLMF retains the Sole and absolute discretion to reject/not process such application and refund the subscription money and shall not be liable for any such rejection.

ix. Investors residing in Centres, where the Investors service Centres of the mutual fund are not located, are requested to make payment by demand drafts payable at the Centre where the application is to be lodged. D.D. charges would be borne by the fund only for the investors residing at places which are not covered by our office / authorised centres & DD Charges are mentioned in the form. The maximum charges so borne by the fund would be restricted to limits as prescribed by State Bank of India.

6. EMAIL COMMUNICATION

Account Statements, Quarterly Newsletter, Annual Reports and Transaction Confirmation can be sent to Unit holders by post / email. Should the Unit holder experience any difficulty in accessing in the electronically delivered documents, the unit holder shall promptly inform the same to the Mutual Fund. It is deemed that the Unit holder is aware of all security risks including possible third party interception of the documents and contents of the documents becoming known to third parties.

7. TRANSACTION CHARGES

SEBI with the intent to enable investment by people with small saving potential and to increase reach of Mutual Fund products in urban areas and in smaller towns, wherein the role of the distributor is considered vital, has allowed AMCs vide its circular No. Cir/ IMD/ DF/13/2011 dated August 22, 2011 to deduct transaction charges for subscription of ₹ 10,000/- and above. In accordance with the said circular, if the distributor, through which your application form is being routed, has opted to receive the Transaction Charges, Aditya Birla Sun Life AMC Ltd. shall deduct the Transaction Charge of ₹ 150/- (for First Time Mutual Fund Investor) or ₹ 100/- (for Investor other than First Time Mutual Fund Investor i.e. Existing Mutual Fund Investor) from your subscription amount and pay the same to such distributor. Thereafter, the units shall be allotted against the balance amount invested after deduction of Transaction charges payable to the distributor. The statement of account shall clearly state the net investment as gross subscription less transaction charge and depict the number of units allotted against the net investment amount.

Please note that Transaction Charges shall not be deducted in the following cases:

a. Purchases / subscriptions for an amount less than ₹ 10,000/-;

b. Transaction other than purchases / subscriptions relating to new inflows such as Switches / STPs / Dividend Sweep etc.

c. Purchases / subscriptions made directly with the Mutual Fund (i.e. not routed through any distributor / agent). In case of investments through Systematic Investment Plan (SIP):

Transaction charges in case of investments through Systematic Investment Plan (SIP) shall be deducted only if the total commitment (i.e. amount per SIP installment x No. of installments) amounts to ₹ 10,000/- or more. The transaction charges shall be deducted in 3-4 installments. **Investor should note that, as per SEBI circular no. SEBI/IMD/CIR No. 4/ 168230/09, dated June 30, 2009, the upfront commission, if any, on investment made by the investor shall continue to be paid by the investor directly to the Distributor by a separate cheque, based on his assessment of various factors including the service rendered by the Distributor.**

INSTRUCTIONS FOR ONE TIME MANDATE FORM

- Investors who have already submitted an NACH/AUTO DEBIT form or already registered for NACH/AUTO DEBIT facility should not submit NACH/AUTO DEBIT form again as NACH/AUTO DEBIT registration is a one-time process only for each bank account. However, if such investors wish to add a new bank account towards OTM facility may fill the form.
- Investors, who have not registered for NACH/AUTO DEBIT facility, may fill the NACH/AUTO DEBIT form and submit duly signed with their name mentioned.
- Mobile Number and Email Id: Unit holder(s) should mandatorily provide their mobile number and email id on the mandate form. Where the mobile number and email id mentioned on the mandate form differs from the ones as already existing in the folio, the details provided on the mandate will be updated in the folio. All future communication whatsoever would be, thereafter, sent to the updated mobile number and email id.
- Unit holder(s) need to provide along with the mandate form an original cancelled cheque (or a copy) with name and account number pre-printed of the bank account to be registered or bank account verification letter for registration of the mandate failing which registration may not be accepted. The Unit holder(s) cheque/ bank account details are subject to third party verification.
- Investors are deemed to have read and understood the terms and conditions of NACH/AUTO DEBIT Facility, SIP registration through NACH/AUTO DEBIT facility, the Scheme Information Document, Statement of Additional Information, Key Information Memorandum, Instructions and Addenda issued from time to time of the respective Scheme(s) of Aditya Birla Sun Life Mutual Fund.
- Date and the validity of the mandate should be mentioned in DD/MM/YYYY format
- Please mention the amount in figures and words.
- Please fill all the required details in the Debit Mandate Form for NACH/Auto Debit. The sole/first holder must be one of the holders in the bank account.
- The UMRN, the Sponsor Bank Code and the Utility Code are meant for office use only and need not be filled by the investors.
- The 9 digit MICR and the 11 digit IFSC are mandatory requirements without which your SIP applications will be rejected. You should find these codes on your cheque leaf.

Website : www.adityabirlasunlifemf.com | **E-mail :** care.mutualfunds@adityabirlacapital.com | **Contact Centre :** 1-800-270-7000

Acknowledgement Slip (To be filled in by the Investor) **SIP FACILITY APPLICATION FORM - ADITYA BIRLA SUN LIFE RETIREMENT FUND**

Particulars	ADITYA BIRLA SUN LIFE RETIREMENT FUND		
☐ Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	☐ Regular Plan	☐ Direct Plan	Currently, the Scheme offers ☐ Growth ☐ Dividend Payout and ☐ Reinvestment Facility.
☐ Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	☐ Regular Plan	☐ Direct Plan	

Cheque / DD / Payment Instrument No.		Cheque / DD / Payment Instrument Date		Amount in Figures (₹)	
Drawn on (Name of Bank and Branch)					

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

Multi Plan Century SIP (CSIP) Facility Application Form - ADITYA BIRLA SUN LIFE RETIREMENT FUND

(An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier))

Your Investment for your Retirement + Protection

(PLEASE READ THE INSTRUCTIONS BEFORE FILLING UP THE FORM.)

Distributor Name & ARN/ RIA No.	Sub Broker Name & ARN/ RIA No.	Sub Broker Code	Employee Unique ID. No. (EUIN)

EUIN is mandatory for "Execution Only" transactions. Ref. Instruction No. B-3
I/we hereby confirm that the EUIN box has been intentionally left blank my me/us as this transaction is executed without any interaction or advice by the employee/relationship manager/sales person of the above distributor/sub broker or notwithstanding the advice of in-appropriateness, if any, provided by the employee/relationship manager/sales person of the distributor/sub broker.

First Applicant / Authorised Signatory	Second Applicant	Third Applicant

Transaction Charges for Applications routed through Distributors/agents only (Refer Instruction B-7)

In case the subscription (lumpsum) amount is ₹ 10,000/- or more and your Distributor has opted to receive Transaction Charges, ₹ 150/- (for first time mutual fund investor) or ₹ 100/- (for investor other than first time mutual fund investor) will be deducted from the subscription amount and paid to the distributor. Units will be issued against the balance amount invested.

Existing Investor Folio No. | **Application No.** | Date D D M M Y Y Y Y

1. FIRST / SOLE APPLICANT INFORMATION (MANDATORY)

NAME OF FIRST / SOLE APPLICANT **Mr. Ms. M/s**

2. INVESTMENT DETAILS (Refer Instruction A) (*MANDATORY)

SCHEME NAME	Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'
PLAN	☐ Regular Plan ☐ Direct Plan	☐ Regular Plan ☐ Direct Plan	☐ Regular Plan ☐ Direct Plan	☐ Regular Plan ☐ Direct Plan
OPTION				
CSIP Frequency	☐ Monthly CSIP Date D D (any date between 1-28)	☐ Monthly CSIP Date D D (any date between 1-28)	☐ Monthly CSIP Date D D (any date between 1-28)	☐ Monthly CSIP Date D D (any date between 1-28)
Tenure	From: M M Y Y Y Y To: 60 years - Your Current Age ☐☐ Years = ☐☐ Years OR ☐ Till Further Instruction (Refer Instruction A - 6)	From: M M Y Y Y Y To: 60 years - Your Current Age ☐☐ Years = ☐☐ Years OR ☐ Till Further Instruction (Refer Instruction A - 6)	From: M M Y Y Y Y To: 60 years - Your Current Age ☐☐ Years = ☐☐ Years OR ☐ Till Further Instruction (Refer Instruction A - 6)	From: M M Y Y Y Y To: 60 years - Your Current Age ☐☐ Years = ☐☐ Years OR ☐ Till Further Instruction (Refer Instruction A - 6)
CSIP Installment Amount				
Step Up (OPTIONAL - and available only for SIP Investments through NACH)	**Step Up Amount:** ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) **Step Up Frequency:** ☐ Half Yearly ☐ Yearly ***Step Up Max Amount:**	**Step Up Amount:** ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) **Step Up Frequency:** ☐ Half Yearly ☐ Yearly ***Step Up Max Amount:**	**Step Up Amount:** ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) **Step Up Frequency:** ☐ Half Yearly ☐ Yearly ***Step Up Max Amount:**	**Step Up Amount:** ☐ 500/- ☐ 1000/- ☐ Other (In multiple of 500/-) **Step Up Frequency:** ☐ Half Yearly ☐ Yearly ***Step Up Max Amount:**

First Installment*					
Drawn on Bank and Branch	Cheque Date		Cheque No.		Amount

☐ **Use existing One Time Mandate** (To be filled in case of more than one OTM registration)

Bank Name		**A/c No.**	

Trigger Facility Opt-in	☐ Yes ☐ No

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

3. FOR CENTURY SIP (Please read detailed Terms & Conditions for availing CSIP)

Date of Birth* D D M M Y Y Y Y GENDER* ☐ MALE ☐ FEMALE

NOMINATION DETAILS *(Refer Instruction No. A - 15)*

I/We do hereby nominate the undermentioned Nominee to receive Insurance Coverage benefit to my / our credit in this folio no. in the event of my / our death. I / We also understand that all payments and settlements made to such Nominee (upon such documentation) shall be a valid discharge by the AMC / Mutual Fund / Trustees.

Nominee Name : _____ **Date Of Birth** (in case of minor): ____ / ____ / _____

Relationship : _____ **Guardian / Parent Name** (in case of minor): _____

Address : _____

Signature of Nominee or Parent / Guardian

Note: Nomination as stated above, shall be considered to avail Insurance coverage benefit In case Nominee details are not provided the single/multiple nominee detail, if available in the Common Application Form (CAF) or in the registered folio would be considered as a nominee for insurance. For the purpose of insurance coverage, nominee would remain same across all CSIP schemes registered in the folio. (For complete details refer to terms & conditions - Century SIP point A - 15). Aditya Birla Sun Life AMC Limited would intimate the above nomination to Aditya Birla Sun Life Insurance for the purpose of insurance cover.

4. DECLARATION(S) & SIGNATURE(S)

I/We hereby authorise Aditya Birla Sun Life Mutual Fund and their authorised service provider to debit the above bank account by NACH/ Auto Debit Clearing for collection of CSIP payments. I/We understand that the information provided by me/us may be shared with third parties for facilitating transaction processing through NACH/ Auto Debit Clearing or for compliance with any legal or regulatory requirements. I/We hereby declare that the particulars given above are correct and complete and express my/our willingness to make payments referred above through participation in NACH/ Auto Debit. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, I/We will not hold ABSLAMC/MF or their appointed service providers or representatives responsible. I/We will also inform, about any changes in my bank account immediately. I/We undertake to keep sufficient funds in the funding account on the date of execution of standing instruction. I/We have read and agreed to the terms and conditions mentioned overleaf. The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.

"I / We acknowledge that the RIA has entered into an agreement with the AMC / MF for accepting transaction feeds under the code. I / We hereby indemnify, defend and hold harmless the AMC / MF against any regulatory action, damage or liability that they may suffer, incur or become subject to in connection therewith or arising from sharing, disclosing and transferring of the aforesaid information."

Signature(s)	Name of First Unit Holder First Applicant	Name of Second Unit Holder Second Applicant	Name of Third Unit Holder Third Applicant

(To be signed by All Applicants if mode of operation is Joint)

CHECKLIST	
Particulars	**Century SIP (with Life Insurance)**
First Purchase through cheque	Mandatory Requirement
Different amount for first cheque and subsequent installment	Not allowed
Minimum Amount Criteria (For list of eligible schemes please refer the CSIP instructions.)	₹ 1000 per month for all eligible schemes
Application with Minor as first applicant	Not allowed

A. TERMS & CONDITIONS FOR CENTURY SIP

1. **DESIGNATED SCHEMES FOR ADITYA BIRLA SUN LIFE CENTURY SIP (HEREINAFTER REFERRED TO AS CENTURY SIP)**
   Aditya Birla Sun Life Century SIP as an add-on, optional feature will be available under the following Designated Schemes and such other schemes as may be decided by ABSLAMC from time to time in compliance with SEBI (Mutual Funds) Regulations 1996.

   Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'
   Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'
   Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'
   Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'

2. **General Instructions**
   1. New investors who wish to enroll for CSIP should fill this form in addition to the Common Application Form. Please quote the application number of the Common Application Form on this CSIP Form. Details of the CSIP should be provided on this form. Both Forms should be submitted together.
   2. Existing investors needs to fill up only this form and first purchase cheque with existing folio details. The AMC reserves the right to assign any of the existing Folio Number of the investor against multiple applications and / or subsequent purchases under this new application form lodged, with identical mode of holding and address and such other criterions and integrity checks as may be determined by the AMC from time to time.
   3. The name of the bank provided for OTM/ NACH/ Auto Debit should participate in local MICR clearing.
   4. The investor hereby agrees to abide by the terms and conditions of OTM/ NACH/ Auto Debit facility of Reserve Bank of India (RBI).
   5. CSIP form should be submitted 30 days before the first Debit through NACH/ Auto Debit. In case the auto debit start date as mentioned in the form does not satisfy this condition, the first date shall be rolled over to begin from the immediately following month.
   6. In case the application is accompanied with a cheque for the first CSIP transaction, it should be drawn on the same bank account which is to be registered for NACH/ Auto Debit.
   7. Investor should provide 9 digit MICR code and complete bank address for CSIP auto debit transactions. MICR starting with 000 and end with 000 will not be acceptable.

   Default Details
   8. **Default Dates:**
      Monthly CSIP: In case of any ambiguity in selection of investment dates, the CSIP date will be 7 of each month.
   9. **Default Frequency:**
      If investor fails to mention frequency the same shall be considered as 'Monthly' as default option.
   10. Default end date is December 31, 2099. In case the 'End Date' is not mentioned by the investor in the Form, the same would be considered as 31st December, 2099 by default.
   11. The first investment cheque amount shall be considered as the first installment
   12. Cheques should be drawn payable at locations of Aditya Birla Sun Life AMC Limited branches & authorised centres. Non MICR / outstation post dated cheques will not be accepted for CSIP.
   13. **Allotment of Units**
       Monthly CSIP: Incase, the CSIP transaction date is a non-business day the CSIP will be processed on the immediate next business day.
   14. **Discontinue / Cancellation of CSIP**
       The investor has the right to discontinue CSIP at any time he/she so desires by sending a written request 30 calendar days in advance of the immediate next due date to any of the offices of Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. On receipt of such request CSIP will be terminated.
   15. **MICRO SIP :-**
       Micro SIP facility is not available under CSIP.
   16. **STEP-UP SIP**
       1. **Frequency for Step-Up SIP:**
          a. **Half Yearly Step-Up SIP:** Under this option, the amount of investment through SIP installment shall be increased by amount chosen/designated by Investor post every 6th (sixth) SIP installment.
          b. **Yearly Step-Up SIP:** Under this option, the amount of investment through SIP installment shall be increased by amount chosen/designated by Investor post every 12th (twelfth) SIP installment.
       2. **Minimum Step-Up SIP Amount:** ₹ 500 and in multiples of ₹ 500 thereafter.
       3. **Default Step-Up SIP Frequency and amount:** In case the investor fails to specify any frequency or amount for Step-Up SIP, the same shall be deemed as Yearly Step-Up SIP and ₹ 500 respectively and the application form shall be processed accordingly. In case the investor fails to specify both, i.e. the frequency for Step-Up SIP and amount for Step-Up SIP, the application form may be processed as conventional SIP, subject to it being complete in all other aspects.
       4. SIP application form has "Max Cap Amount", Step up will be registered till each SIP amount reaches max cap amount. Further max cap amount would remain constant for continuing future instalments till its SIP End date.
          - OTM max amount and Cap amt should be same, if it is different then which ever is less would be considered as Cap amount.
          - If investor fails to mention the "Max Cap Amount" then step up would continue as per the frequency/step up amt mentioned on the application form considering the OTM max amount.
          - For Century Step up - Insurance coverage amount would be calculated basis the 1st installment amount.
   17. **Multi Plan CSIP Investment Details:**
       a. Please mention the names of the Schemes where you plan to make your investment and your preferred options. If you do not indicate your preferred options, your application would be processed based on the terms & conditions set out in the Scheme Information Document.
       b. The frequency for Multi Plan CSIP Investment is Monthly.
       c. If you are not investing through a Distributor, please suffix "Direct Plan" after the scheme name.
       d. Currently, the maximum number of Schemes in which investments can be made using a single CSIP application Form shall be 4 (four). Aditya Birla Sun Life AMC Limited reserves right to extend the facility to more than 4 (four) schemes in future.
       e. Third Party Payments for investments are not accepted except in the below cases :
          - Payment by employer on behalf of employees under CSIP or lump sum subscription through Pay Roll deductions or deductions out of expense re-imbursements.
          - Custodian on behalf of Client made by Custodian.
          - Payment by an AMC to its empanelled distributor on account of commission/ incentive etc. in the form of Mutual Fund units through CSIP or lump sum/one time subscription.
          - Payment by a Corporate to its Agent/Dealer/Distributor on account of commission or incentive payable for sale of its goods/services in the form of Mutual Fund units through CSIP or lump sum/one time subscription.

          In the above cases, necessary declaration/banker's certificate needs to be provided confirming the source of funds for the investment. Please refer the SAI for more details.
   18. **Trigger Facility**
       Investors opting for this facility will be able to automatically shift/switch their investments from one plan to the other based on the age of the investor. For example, if the investor has availed the trigger facility and is invested in The 30s Plan at 36 years of age then as he turns 40 his investments will automatically be switched in The 40s Plan and subsequently as he turns 50 his investments will be switched from The 40s Plan to The 50s Plan. This switch within plans based on trigger can also happen within the lock-in period.
       1. Once the trigger option is selected, on the date of trigger all investments in the existing/ previous plan will be switched to next plan as per age.
       2. The trigger will be processed on the 10th of the subsequent month upon the investor attaining the relevant age. In case, the same falls on Non business day the same will be triggered on next business day. For e.g if the investor's is turning 40 on 1st Jan 2019 all investment in the previous plans will be moved to 40s plan on 10 Feb 2019.
       3. Last Auto trigger facility can be availed at the age of 59.
       4. Future instalments through Systematic investment in existing plan will be invested in next plan.
       5. The trigger will be processed within the lock-in period. The date of lock in for such units created will be considered from the original date of allotment in the previous plan(s).
       6. The opt in for the trigger facility will be considered for the scheme at a folio level and not at a transaction or plan level.
       7. The investor who has opted –in may choose to opt-out at least 10 working days prior to scheduled trigger date.
       8. Any investor initiated switch to or from the source scheme during the period of units transfer under the Trigger facility would lead to termination of the trigger facility.
       9. This facility will not be available for units held in demat mode.
   19. **First Installment Details:**
       a. Single investment cheque should be submitted, crossed "Account Payee only" and drawn favoring "Aditya Birla Sun Life Retirement Fund".
       b. Please ensure that the investment cheque issued by you complies with CTS 2010 requirement Stipulated by the Reserve Bank of India. The words "CTS 2010" should appear on the face of the cheque.
          Payments made by Cash/Money Order/Postal Order, Non- MICR cheques Outstation cheques are not accepted.

3. **ELIGIBILITY CRITERIONS**
   Only individual investors whose age is 18 years and above years but less than 51 years, at the time of the first investment provided:
   - Investors enroll for investments through Century SIP, in Designated Schemes.
   - Investors should provide their Date of Birth, Gender and Nominee details at the specified places in the application form

   In case of joint unit holders in the scheme, only the first unit holder would be eligible for the insurance cover.
   Non Resident Indians (NRIs) and Persons of Indian Origin (PIOs) are elligible to invest in Aditya Birla Sun Life Century SIP subject to fulfillment of certain additional criteria refer "Additional Criteria for availing Aditya Birla Sun Life Century SIP (CSIP) for NRI and PIOs" given below
4. **INVESTMENT AMOUNT IN CENTURY SIP**
   - Minimum: ₹ 1000 per month
   - Maximum: No upper limit
   - Change of CSIP amount is not applicable. Investors should note that once CSIP is availed, CSIP amount cannot be changed.
5. **MODE OF PAYMENT**
   i) Payment of Century SIP can be through Direct Debit/NACH
   ii) Resident investors may make payment by cheque payable locally in the city where the application form is submitted at the local Aditya Birla Sun Life AMC Limited (ABSLAMC) Offices / Authorised Collection Centres.
   iii) The cheque should be drawn on any bank which is situated at and is a member of the bankers clearing house. Cheque drawn on the bank not participating in the clearing house will not be accepted.
6. **TENURE OF CENTURY SIP**
   60 Years less the current completed age of the investor e.g. eligible investor may avail of the Century SIP for such period (in years and whole of months) as may be remaining for the attainment of 60 years of age. Thus, for an investor at the age of 40 years 5 months tenure of Century SIP shall be a period of 19 years and 7 months i.e. period remaining for the attainment of 60 years of age. If investor has chosen an end date which is beyond 60 years of age the SIP will continue beyond the age of 60, however without any insurance benefits.
7. **DISCONTINUATION OF CENTURY SIP**
   - Investor intimates the AMC to discontinue Century SIP, or
   - Investor defaults Century SIP installments for two consecutive months during the tenure of the Century SIP, or
   - Investor defaults Century SIP installments for four separate occasions (months) during the tenure of the Century SIP

   There shall be no provision to revive the Century SIP, once discontinued
8. **LOAD STRUCTURE**
   Load Structure under Century SIP would be:

Entry Load	Nil
Exit Load	Nil

(Contd on Page 3)

9. GROUP LIFE INSURANCE

Amount of Life Insurance Cover:

If Century SIP continues, the insurance cover would be as follows

- Year 1 : 10 times the monthly Century SIP installment
- Year 2 : 50 times the monthly Century SIP installment
- Year 3 onwards : 100 times the monthly Century SIP installment

All the above mentioned limits are subject to maximum cover of ₹ 50 lacs per investor across all schemes/plans/folios.

If Century SIP discontinues, the insurance cover would be as follows:

- Century SIP discontinues before 3 years : Insurance cover stops immediately
- Century SIP discontinues after 3 years : Insurance cover equivalent to the value of units allotted under Century SIP investment at the start of the each policy year, subject to a maximum of 100 times the monthly installment.
- To avail the Insurance benefit investor has to stay invested for atleast 36 installments

10. COMMENCEMENT OF INSURANCE COVER

The Insurance cover will start from the transaction receipt date before cut off of Century SIP. However, only accidental deaths will be covered for the first 45 days.

11. CESSATION OF INSURANCE COVER

The insurance cover shall cease upon occurrence of any of the following:

- At the end of the tenure. i.e., upon completion of 60 years of age.
- Discontinuation of Century SIP installments within 3 years from the commencement of the same.
- Redemption/ Switch-out (fully or partial) of units purchased under Century SIP before the completion of the Century SIP tenure.

12. REVIVAL OF INSURANCE COVER

There shall be no provision for revival of insurance cover, once the insurance cover ceases as stated above.

13. EXCLUSIONS FOR INSURANCE COVER

No insurance cover shall be admissible in respect of death of the unit holder (the insured investor) on account of -

- Death due to suicide within first year of commencement of Century SIP
- Death within 45 days from the commencement of Century SIP installments except for death due to accident
- Death due to pre-existing illness, disease(s) or accident which has occurred prior to commencement of Century SIP

14. ADDITIONAL CRITERIA FOR AVAILING ADITYA BIRLA SUN LIFE CENTURY SIP (CSIP) FOR NRI AND PIOS

1. The CSIP facility can also be availed by the NRI/PIO provided they reside in one of the following countries: Australia, Austria, Bahamas, Bahrain, Belgium, Brunei, Bulgaria, China, Croatia, Cyprus, Denmark, Finland, France, Germany, Gibraltar, Greece, Hong Kong, Hungary, Ireland, Italy, Japan, Luxembourg, Mauritius, Moldova, Netherlands, New Zealand, Norway, Oman, Poland, Portugal, Qatar, Romania, Seychelles, Singapore, South Africa, South Korea, Spain, Sweden, Switzerland, Taiwan, Turkey, UAE, UK
2. NRIs / PIOs need to submit a proof of residence duly certified in original by local authority in the country of residence at the time of submission of CSIP Application Form. In case the proof is in any language other than English the same must be translated to English and certified by Government Authority in country of residence or by the Indian Embassy.
3. All claims shall be settled in INR only and the then prevailing tax rates if any will be applied.

15. NOMINATION

i) **It is recommended that the nominee name to be mentioned on the CSIP form. Nomination as stated, shall be considered to avail Insurance coverage benefit. In case Nominee details are not provided the single/multiple nominee detail, if available in the Common Application Form (CAF) or in the registered folio would be considered as a nominee for insurance. For the purpose of insurance coverage, nominee would remain same across all CSIP schemes registered in the folio. Nomination details will not be overwritten, if investor submits an additional CSIP application with a new nominee. At any point of time, if investor wishes to change the nominee, he/she would have to submit "Change Of Nominee Form For Insurance Coverage". If nominee details are not updated either in CAF or CSIP application form, transmission process will be followed. Aditya Birla Sun Life AMC Limited would intimate the above nomination to Aditya Birla Sun Life Insurance for the purpose of insurance cover.**

ii) A minor can be nominated and in that event, the name and address of the guardian of the minor nominee shall be provided by the unit holder. The Applicant is advised that, in case of Single Holding, the Guardian to a Minor Nominee should be a person other than the Applicant.

iii) Nomination can also be in favour of the Central Government, State Government, a local authority, any person designated by virtue of these offices or a religious or charitable trust.

iv) The Nominee shall not be a trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family or a Power of Attorney holder. A non-resident Indian can be a Nominee subject to the exchange controls in force, from time to time.

v) Nomination in respect of the units stands rescinded upon the transfer of units.

vi) Transfer of units in favour of a Nominee shall be valid discharge by the Asset Management Company against the legal heir.

vii) The cancellation of nomination can be made only by those individuals who hold units on their own behalf singly or jointly and who made the original nomination.

16. CSIP PAYMENT THROUGH NATIONAL AUTOMATED CLEARING HOUSE (DEBIT CLEARING) / DIRECT DEBIT FACILITY OF THE RESERVE BANK OF INDIA (RBI)

i) The bank account provided for NACH (Debit) should participate in local MICR clearing.

ii) Investor will not hold Aditya Birla Sun Life Mutual Fund, its registrars and other service providers responsible if the transaction is delayed or not effected or the investor bank account is debited in advance or after the specific CSIP date due to various clearing cycles of NACH / Direct Debit Facility.

iii) Aditya Birla Sun Life AMC Limited, registrars of Aditya Birla Sun Life Mutual Fund and other service providers shall not be responsible and liable for any damages / compensation for any loss, damage etc. incurred by the investor. The investor assumes the entire risk of using this facility and takes full responsibility.

iv) Aditya Birla Sun Life AMC Limited and its service providers reserve the right to disclose the details of the Investors and their transactions using the CSIP NACH / Direct Debit Facility to third parties for the purposes of verification and execution of the NACH / Direct Debit Facility as also for the purpose of law enforcement, fraud prevention, audit and inspection requirement etc.

v) The Investor undertakes and agrees that the CSIP Auto Debit Facility requested for via this Form is subject to acceptance of the terms and conditions mentioned in Scheme Information Document of the Scheme.

17. OTHER TERMS AND CONDITIONS

- The Group Life Insurance Cover will be governed by the terms, conditions & exclusion of the insurance policy with the relevant Insurance Company as determined by the AMC.
- Grant of insurance cover to any individual member shall be discretionary on part of Life Insurance Company.

(Contd on Page 4)

DEBIT MANDATE-ONE TIME MANDATE / NACH / AUTO DEBIT

[Applicable for Lumpsum Additional Purchases as well as SIP Registrations] Please attach a cancelled cheque/cheque copy.

Date D D M M Y Y Y Y

UMRN

(tick✓)

☑ CREATE
☒ MODIFY
☒ CANCEL

Sponsor Bank Code: Office use only

Utility Code: Office use only

I/We hereby authorize: **ADITYA BIRLA SUN LIFE MUTUAL FUND** to debit (tick✓) ☐SB ☐CA ☐CC ☐SB-NRE ☐SB-NRO ☐Other

Bank A/c No.:

With Bank: Bank Name & Branch IFSC OR MICR

an amount of Rupees ₹

FREQUENCY ~~☐ Monthly~~ ~~☐ Quarterly~~ ~~☐ Half Yearly~~ ~~☐ Yearly~~ ☑ As & when presented

DEBIT TYPE ~~☐ Fixed Amount~~ ☑ Maximum Amount

Reference 1 PAN No: Mobile

Reference 2 Folio No/ Appln No: Email:

I agree for the debit of mandate processing charges by the bank whom I am authorizing to debit my account as per latest schedule of charges of bank.

PERIOD

From

to 3 1 1 2 2 0 9 9

or ~~☐ Until Cancelled~~

1. Sign ..... 2. Sign ..... 3. Sign .....

Name as in bank records (mandatory) **Name as in bank records (mandatory)** **Name as in bank records (mandatory)**

Declaration: This is to confirm that the declaration has been carefully read, understood & made by me/us. I am authorizing Aditya Birla Sun Life Mutual Fund to debit my account based on the instructions as agreed and signed by me. I have understood that I am authorised to cancel/amend this mandate by appropriately communicating the cancellation/amendment request to Aditya Birla Sun Life Mutual Fund or the bank where I have authorised the debit.

Acknowledgement Slip (To be filled in by the Investor) MULTI PLAN CENTURY SIP (CSIP) FACILITY APPLICATION FORM - ABSL RETIREMENT FUND

Application No.

Collection Centre / ABSLAMC Stamp & Signature

Received from Mr. / Ms. _____ Date : _____/_____/_____

Aditya Birla Sun Life AMC Limited (Investment Manager to Aditya Birla Sun Life Mutual Fund)
(Formerly known as Birla Sun Life Asset Management Company Limited)
Regn. No.: 109. Regd Office: One Indiabulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound,
841, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400013
+91 22 4356 7000 | care.mutualfunds@adityabirlacapital.com | www.adityabirlasunlifemf.com | CIN: U65991MH1994PLC080811

Contact Us:
1800-270-7000

adityabirlacapital.com

ADITYA BIRLA CAPITAL

A. TERMS & CONDITIONS FOR CENTURY SIP *(Contd...)*

- In case of death of the first unit holder, his / her legal representatives may file a claim directly with the designated branch of the Insurance Company supported by all relevant documents as required by the Insurer and the payment of the claim may be made to the legal representatives by the insurance company. All insurance claims will be settled in India and shall be payable in Indian Rupees only. Settlement procedure will be as stipulated by the Insurance Company.
- Insurance claims will be directly settled by the Insurance Company. There will be only one insurance cover linked to unique investor. This offer from the Insurance Company (with whom the AMC ties up) is being brought to the investors of the Scheme by the AMC on a best effort basis. The AMC will not be responsible or liable for maintaining service levels and/or any delay in processing claims arising out of this facility.
- The Mutual Fund, Trustees, AMC, or their Directors, officers or employees shall not be liable for any claims (including but not limited to rejection of any claim, non-settlement, delays etc.) arising out of the insurance cover provided to the unit holder. The Fund is bringing this offer to the investors of the Scheme only as an additional facility and is not acting as an agent for marketing / sales of insurance policies.
- Subject to what has been stated above, the AMC reserves a right to modify / annul the said Group Insurance Cover on a prospective basis. The AMC also reserves the right to change the insurance company from time to time.
- Charges of the insurance cover will be entirely borne by the AMC.
- Investors opting for Aditya Birla Sun Life Century SIP agree and confirm to have read, understood and accepted the Terms of Century SIP and Insurance cover.
- Insurance is subject matter of solicitation.

  All the other terms and conditions of the respective Scheme Information document(s) will remain unchanged.
- In the event of change in scheme for CSIP, the prospective instalments will continue in the new scheme without impacting their insurance cover.
- Aditya Birla Sun Life Mutual Fund / AMC, reserves the right to reject any application inter alia in the absence of fulfilment of regulatory requirements, fulfilment of requirements of the Scheme Information Document and furnishing necessary information to the satisfaction of the Mutual Fund/ AMC.
- Century SIP will continue till you turn 60 years. Before this, if you decide to stop your CSIP, you have to intimate to the AMC or Authorised Collection Centre 30 Calendar Days prior to next CSIP date.

APPLICATIONS NOT COMPLETE IN ANY RESPECT ARE LIABLE TO BE REJECTED.

INSTRUCTIONS FOR ONE TIME MANDATE FORM

- Investors who have already submitted an NACH/AUTO DEBIT form or already registered for NACH/AUTO DEBIT facility should not submit NACH/AUTO DEBIT form again as NACH/AUTO DEBIT registration is a one-time process only for each bank account. However, if such investors wish to add a new bank account towards OTM facility may fill the form.
- Investors, who have not registered for NACH/AUTO DEBIT facility, may fill the NACH/AUTO DEBIT form and submit duly signed with their name mentioned.
- Mobile Number and Email Id: Unit holder(s) should mandatorily provide their mobile number and email id on the mandate form. Where the mobile number and email id mentioned on the mandate form differs from the ones as already existing in the folio, the details provided on the mandate will be updated in the folio. All future communication whatsoever would be, thereafter, sent to the updated mobile number and email id.
- Unit holder(s) need to provide along with the mandate form an original cancelled cheque (or a copy) with name and account number pre-printed of the bank account to be registered or bank account verification letter for registration of the mandate failing which registration may not be accepted. The Unit holder(s) cheque/ bank account details are subject to third party verification.
- Investors are deemed to have read and understood the terms and conditions of NACH/AUTO DEBIT Facility, SIP registration through NACH/AUTO DEBIT facility, the Scheme Information Document, Statement of Additional Information, Key Information Memorandum, Instructions and Addenda issued from time to time of the respective Scheme(s) of Aditya Birla Sun Life Mutual Fund.
- Date and the validity of the mandate should be mentioned in DD/MM/YYYY format
- Please mention the amount in figures and words.
- Please fill all the required details in the Debit Mandate Form for NACH/Auto Debit. The sole/first holder must be one of the holders in the bank account.
- The UMRN, the Sponsor Bank Code and the Utility Code are meant for office use only and need not be filled by the investors.
- The 9 digit MICR and the 11 digit IFSC are mandatory requirements without which your SIP applications will be rejected. You should find these codes on your cheque leaf.

Website : www.adityabirlasunlifemf.com | **E-mail :** care.mutualfunds@adityabirlacapital.com | **Contact Centre :** 1-800-270-7000

Acknowledgement Slip (To be filled in by the Investor) **MULTI PLAN CENTURY SIP (CSIP) FACILITY APPLICATION FORM - ABSL RETIREMENT FUND**

Particulars	ADITYA BIRLA SUN LIFE RETIREMENT FUND		
☐ Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	☐ Regular Plan	☐ Direct Plan	Currently, the Scheme offers ☐ Growth ☐ Dividend Payout and ☐ Reinvestment Facility.
☐ Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	☐ Regular Plan	☐ Direct Plan	
☐ Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	☐ Regular Plan	☐ Direct Plan	

Cheque / DD / Payment Instrument No.		Cheque / DD / Payment Instrument Date		Amount in Figures (₹)	
Drawn on (Name of Bank and Branch)					

In case of valid application received without indicating choice between options under the scheme, the same shall be considered as Growth Option and processed accordingly.

B. COMMON INSTRUCTIONS FOR CSIP

1. **DISCLAIMER**
   (i) Investors will not hold Aditya Birla Sun Life Mutual Fund, its Registrars and other service providers responsible if the transaction is delayed or not effected or the investor bank account is debited in advance or after the specific CSIP date due to various clearing cycles of OTM/ NACH/ Auto Debit.
   (ii) Aditya Birla Sun Life Mutual Fund, its Registrars and other service providers shall not be responsible and liable for any damages/compensation for any loss, damage etc. incurred by the investor. The investor assumes the entire risk of using this facility and takes full responsibility.
   (iii) Aditya Birla Sun Life Mutual Fund reserves the right to reject any application without assigning any reason thereof.
   (iv) Investors shall not hold the AMC/ Registrar/Service Providers and/or the Bank/s liable for any failure or delay in completion of its obligations where such failure or delay is caused, in whole or in part, by any Force Majeure event including acts of God, civil war, civil commotion, riot, strike, mutiny, revolution, fire, flood, war, earthquake, or any other cause of peril which is beyond the AMC/ Registrar /Service Provider's and/or the Bank's/s' reasonable control. Further no separate intimation will be received from AMC / It's Registrar / Bank and/or Service Providers in case of non-execution of the instructions in case of such Force Majeure events.
2. It is compulsory for all investors to quote their Permanent Account Number (PAN) and submit copy of the PAN card issued by the Income Tax Department, irrespective of the amount of investment, while making an application for Purchase of Units. In case of joint applicants, PAN details of all holders should be submitted.
3. **DIRECT APPLICATIONS AND EUIN**
   a. **Investment in Direct Plan:** Investors applying under Direct Plan, are advised to write the word 'DIRECT' in the column 'ARN No' or 'Broker Code' in their applications for purchases/additional purchases/switches in all such cases where applications are not routed through any distributor/agent/broker. In cases where unit holder uses a pre-printed transaction slip/application form where details in the 'ARN No' or 'Broker Code' column is already printed, unit holder should cancel the ARN No/ Broker Code, write 'DIRECT' in the said column. **Also, in case ARN No/ Broker Code is mentioned in the application form, but "Direct Plan" is indicated, the ARN No/ Broker Code will be ignored and the application will be processed under Direct Plan, subject to it being complete in all other aspects. Further, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.**
   b. Employee Unique Identification Number (EUIN) is a unique number allotted to Sales personnel i.e. employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products. Such sales personnel associated with Distributor, should also be holding a valid NISM certificate. **Thus, in case of applications routed through distributors, in addition to the AMFI Registration Number (ARN) of the distributor, Investors are requested to also provide the EUIN of the individual ARN holder or of employee/relationship manager/sale person of the Distributor interacting with the investor.** Providing appropriate EUIN in the application/transaction forms would assist in tackling the problem of mis-selling even if the Sales personnel on whose advice the transaction was executed by investor leaves the employment of the distributor or his/her sub broker. If the distributor has not given any advice pertaining to the investment (i.e. transaction is 'execution only'), then the EUIN box may be left blank, but it would be mandatory for the investor to provide confirmation as mentioned in the application form.
4. **KNOW YOUR CUSTOMER (KYC)**
   According to guidelines issued by SEBI under 'The Prevention of Money Laundering Act, 2002', Mutual Funds are required to follow enhanced know your customer (KYC) norms. Investors can visit branches of ABSLAMC or may visit www.adityabirlacapital.com, www.amfiindia.com and www.cdslindia.com to know detailed procedure for KYC compliance.
   Effective January 01, 2011 it is mandatory for all category of investors to be KYC compliant for all investment transactions made on or after January 01, 2011, irrespective of amount of investment.
   To further clarify, the above category of investors shall include:
   i. their constituted Power of Attorney (PoA) holder, in case of investments through a PoA
   ii. each of the applicants, in case of investments in joint names; and
   iii. Guardian in case of investments on behalf of minor.
   Applications without KYC Acknowledgement letter for the specified category of investors are liable to be rejected.
   Provided further, where it is not possible to verify the KYC compliance status of the investor at the time of allotment of units, the ABSLAMC shall verify the KYC compliance status of the investor within a reasonable time after the allotment of units. In the event of non compliance of KYC requirements, the ABSLAMC reserves the right to freeze the folio of the investor(s) for any kind of transactions or affect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to payment of exit load. Investors should note that on completion of KYC Compliance all details of the investor in the Mutual Fund records will be replaced by the details as given in KYC Application Form by the investor. Any change in these details like change of Name / Address / Status /Signature, etc. should be given by Investor directly in the prescribed manner.
   Pursuant to SEBI Circular No. MIRSD/ Cir-26/ 2011 dated December 23, 2011, SEBI (KYC Registration Agency) Regulations, 2011 and SEBI Circular No. MIRSD/SE/Cir-21/2011 dated October 05, 2011, regarding uniformity in the Know Your Customer (KYC) process in the securities market and development of a mechanism for centralization of the KYC records to avoid duplication of KYC Process across the intermediaries in the securities market, the following changes are being made to KYC process w.e.f. January 01, 2012:
   1. SEBI has introduced a common KYC Application Form for all the SEBI registered intermediaries viz. Mutual Funds, Portfolio Managers, Depository Participants, Stock Brokers, Venture Capital Funds, Collective Investment Schemes, etc. New Investors are therefore requested to use the common KYC Application Form and carry out the KYC process including In-Person Verification (IPV) with any SEBI registered intermediaries including mutual funds. The KYC Application Forms are also available on our website www.adityabirlacapital.com.
   2. The Mutual Fund shall perform the initial KYC of its new investors and may undertake enhanced KYC measures commensurate with the risk profile of its investors. The Mutual Fund shall upload the details of the investors on the system of the KYC Registration Agency (KRA). Registrar & Transfer Agent (RTA) of the Mutual Fund may also undertake the KYC of the investors on behalf of the Mutual Fund. KRA shall send a letter to the investor within 10 working days of the receipt of the initial/updated KYC documents from the Mutual Fund, confirming the details thereof.
   3. Once the investor has done KYC with a SEBI registered intermediary, the investor need not undergo the same process again with another intermediary including mutual funds. However, the Mutual Fund reserves the right to carry out fresh KYC of the investor.
   4. It is mandatory for intermediaries including mutual funds to car out In-Person Verification (IPV) of its new investors w.e.f January 01, 2012. The IPV carried out by any SEBI registered intermediary can be relied upon by the Mutual Fund. ABSLAMC and NISM/AMFI certified distributors who are KYD compliant are authorized to undertake the IPV for Mutual Fund investors. Further, in case of any applications received directly (i.e. without being routed through the distributors) from the investors, the Mutual Fund may rely upon the IPV (on the KYC Application Form) performed by the scheduled commercial banks.
   5. Existing KYC compliant investors of the Mutual Fund can continue to invest as per the current practice. However, existing investors are also urged to comply with the new KYC requirements including IPV as mandated by SEBI.
5. **RESTRICTION ON ACCEPTANCE OF THIRD PARTY PAYMENT:**
   a) Pursuant to the AMFI Best Practice Guidelines circular on 'Risk mitigation process against Third-Party Cheques in mutual fund subscriptions' read with compliance with 'Know your Customer (KYC)' norms under Prevention of Money Laundering Act, 2002 (PMLA), Aditya Birla Sun Life AMC Ltd. (ABSLAMC)/ **Aditya Birla Sun Life Mutual Fund (ABSLMF) shall not accept applications for subscriptions of units accompanied with Third Party Payments,** except in the cases as enumerated below in para (c).
   b) **"Third Party Payment"** means payment through an instrument issued from a bank account other than that of the beneficiary investor. In case of payments from a joint bank account, the first named investor/holder of the mutual fund folio has to be one of the joint holders of the bank account from which payment is made.
   c) ABSLAMC shall not accept subscriptions accompanied with Third Party Payments except in the following exceptional situations subject to submission of requisite documentation/declarations enumerated in para (d) below:
   i. Payment by Employer on behalf of employee under Century Systematic Investment Plans (CSIP) through Payroll deductions.
   d) In case of 'exceptional situations' mentioned above, investors are required to submit following documents/declarations alongwith the application form without which such applications will be rejected/ not processed/refunded:
   i. Mandatory KYC for all Investors (guardian in case of minor) and the person making the payment i.e. third party. In order for an application to be considered as valid, investors and the person making the payment should attach their valid KYC Acknowledgement Letter to the application form.
   ii. A separate, complete and valid 'Third Party Payment Declaration Form', inter alia, containing the details of the bank account from which the payment is made and the relationship with the investor(s). The declaration has to be given by the person making the payment i.e. Third Party. Please contact the nearest Investor Service Centre (ISC) of ABSLAMC or visit our website www.adityabirlacapital.com for the said Declaration Form.
   ABSLAMC/ABSLMF shall verify the source of funds to ensure that funds have come from the drawer's account only.
   e) Investors are requested to note that, in case of:
   i. Payment by Cheque: An investor at the time of his/her purchase must provide the details of his pay-in bank account (i.e. account from which a subscription payment is made) and his pay-out bank account (i.e. account into which redemption/dividend proceeds are to be paid).
   If the name/bank account number is not pre-printed on the cheque and signature on the cheque does not match with signature on the application, then the first named applicant/investor should submit any one of the following documents:
   a. a copy# of the bank passbook or a statement of bank account having the name and address of the account holder and account number;
   b. a letter* (in original) from the bank on its letterhead certifying that the investor maintains an account with the bank, along with information like bank account number, bank branch, account type, the MICR code of the branch & IFSC Code (where available).
   # Investors should also bring the original documents along with the documents mentioned in (a) above to the ISCs/Official Points of Acceptance of ABSLMF. The copy of such documents will be verified with the original documents to the satisfaction of the ABSLAMC/ABSLMF. The original documents will be returned across the counter to the investor after due verification.
   * In respect of (b) above, it should be certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number.
   Investors should note that where the bank account numbers have changed on account of the implementation of core banking system at their banks, any related communication from the bank towards a change in bank account number should accompany the application form for subscription of units.
   ii. Payment by Prefunded Instrument:
   (1) If the subscription is settled with pre-funded instruments such as Pay Order, Demand Draft, Banker's cheque, etc., a Certificate (in original) from the Issuing banker must accompany the purchase application, stating the Account holder's name and the Account number which has been debited for issue of the instrument.
   The account number mentioned in the Certificate should be a registered bank account or the first named unitholder should be one of the account holders to the bank account debited for issue of such instruments. Investors may also submit a copy of the acknowledgement from the bank, wherein the instructions to debit carry the bank account details and name of the investor as an account holder, or a copy of the passbook/bank statement evidencing the debit for issuance of a DD, provided bank account number has to match with the details provided in the application form and name should match with the name of the first named unitholder.
   (2) A pre-funded instrument issued by the Bank against Cash shall not be accepted for investments of ₹ 50,000/- or more. This also should be accompanied by a certificate from the banker giving name, address and PAN (if available) of the person who has requested for the payment instrument. The name mentioned on the Certificate should match with the name of the first named unitholder and certificate must state such investor's bank account number and PAN as per bank record, if available.
   The Certificate(s) mentioned in (1) and (2) above should be duly certified by the bank manager with his/her full signature, name, employee code, bank seal and contact number.
   iii. Payment by RTGS, NEFT, ECS, NECS, Bank transfer, etc: A copy of the instruction to the bank stating the account number debited must accompany the purchase application. The account number mentioned on the transfer Instruction copy should be a registered bank account or the first named unitholder should be one of the account holders to the bank account.
   iv. Cash acceptance towards subscription
   In accordance with SEBI circular CIR/IMD/DF/10/2014 dated May 22, 2014, Investors who are KRA-KYC compliant and do not belong to the top 15 cities* may avail of facility of subscribing to units of the Scheme through cash to the extent of ₹ 50,000/- per investor per financial year. However, repayments in form of redemptions, dividend, etc. with respect to investments through cash, shall be paid only through banking channel. Currently, cash shall be accepted at designated Investor Services Centers of Computer Age Management Services Pvt. Ltd (CAMS) in Guntur, Bhagalpur, Palanpur, Satara, Sangli, Bhatinda, Kota, Namakkal, Bareilly and Haldia. For detailed Address of Investor Services Centers of CAMS, refer address at the end of the document. Also, for the detailed procedures for making cash applications, Investors may enquire at the said designated ISCs for further assistance. *Top 15 cities shall mean top 15 cities based on Association of Mutual Funds in India (AMFI) data on 'AUM by Geography - Consolidated Data for Mutual Fund Industry' as at the end of the previous financial year. In case the application for subscription does not comply with the above provisions, ABSLAMC/ABSLMF retains the Sole and absolute discretion to reject/not process such application and refund the subscription money and shall not be liable for any such rejection.
   vi. Investors residing in Centres, where the Investors service Centres of the mutual fund are not located, are requested to make payment by demand drafts payable at the Centre where the application is to be lodged. D.D. charges would be borne by the fund only for the investors residing at places which are not covered by our office / authorised centres & DD Charges are mentioned in the form. The maximum charges so borne by the fund would be restricted to limits as prescribed by State Bank of India.
6. **EMAIL COMMUNICATION**
   Account Statements, Quarterly Newsletter, Annual Reports and Transaction Confirmation can be sent to Unit holders by post / email. Should the Unit holder experience any difficulty in accessing in the electronically delivered documents, the unit holder shall promptly inform the same to the Mutual Fund. It is deemed that the Unit holder is aware of all security risks including possible third party interception of the documents and contents of the documents becoming known to third parties.
7. **TRANSACTION CHARGES**
   SEBI with the intent to enable investment by people with small saving potential and to increase reach of Mutual Fund products in urban areas and in smaller towns, wherein the role of the distributor is considered vital, has allowed AMCs vide its circular No. Cir/ IMD/ DF/13/2011 dated August 22, 2011 to deduct transaction charges for subscription of ₹ 10,000/- and above. In accordance with the said circular, if the distributor, through which your application form is being routed, has opted to receive the Transaction Charges, Aditya Birla Sun Life AMC Ltd. shall deduct the Transaction Charge of ₹ 150/- (for First Time Mutual Fund Investor) or ₹ 100/- (for Investor other than First Time Mutual Fund Investor i.e. Existing Mutual Fund Investor) from your subscription amount and pay the same to such distributor. Thereafter, the units shall be allotted against the balance amount invested after deduction of Transaction charges payable to the distributor. The statement of account shall clearly state the net investment as gross subscription less transaction charge and depict the number of units allotted against the net investment amount.
   Please note that Transaction Charges shall not be deducted in the following cases:
   a. Purchases / subscriptions for an amount less than ₹ 10,000/-;
   b. Transaction other than purchases / subscriptions relating to new inflows such as Switches / STPs / Dividend Sweep etc.
   c. **Purchases / subscriptions made directly with the Mutual Fund (i.e. not routed through any distributor / agent). In case of investments through Century Systematic Investment Plan (CSIP):**
   Transaction charges in case of investments through Century Systematic Investment Plan (CSIP) shall be deducted only if the total commitment (i.e. amount per CSIP installment x No. of installments) amounts to ₹ 10,000/- or more. The transaction charges shall be deducted in 3-4 installments. **Investor should note that, as per SEBI circular no. SEBI/IMD/CIR No. 4/168230/09, dated June 30, 2009, the upfront commission, if any, on investment made by the investor shall continue to be paid by the investor directly to the Distributor by a separate cheque, based on his assessment of various factors including the service rendered by the Distributor.**

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STP/SWP FORM - ADITYA BIRLA SUN LIFE RETIREMENT FUND

(An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier))

Your Regular Inflow Post Retirement

☐ STP ☐ SWP

(PLEASE READ THE INSTRUCTIONS BEFORE FILLING UP THE FORM)

Distributor Name & ARN/ RIA No.	Sub Broker Name & ARN/ RIA No.	Employee Unique ID. No. (EUIN)	Official Acceptance Point Stamp & Sign

EUIN is mandatory for "Execution Only" transactions

Request for ☐ Fresh Registration

Application / Folio No. ☐☐☐☐☐☐☐☐☐☐☐☐☐ Date D D M M Y Y Y Y

1. FIRST / SOLE APPLICANT INFORMATION (MANDATORY)

NAME OF FIRST / SOLE APPLICANT Mr. Ms. M/s.

PAN / PEKRN* (Mandatory) ☐☐☐☐☐☐☐☐☐☐ Date of Birth** (Mandatory) D D M M Y Y Y Y

CKYC Number (Prefix if any) ☐☐☐☐☐ 14 digit CKYC Number ☐☐☐☐ *Ref. Instruction No. A-6 **Mandatory

2. SYSTEMATIC WITHDRAWAL PLAN (SWP)

SCHEME	PLAN	OPTION

Withdrawal Option [Please tick(✓)]

☐ FIXED ☐ DAILY ☐ WEEKLY _____ Amount (₹) (in figures)

(Please mention any day between Monday to Friday) (Default day is Wednesday)

or

☐ APPRECIATION WITHDRAWAL ☐ MONTHLY ☐ QUARTERLY ☐ HALF YEARLY ☐ YEARLY

(Only Monthly, Quarterly, Half Yearly and Yearly option available for Appreciation Withdrawal)

Dates (Only one date) Please[tick(✓)] ☐ 1st ☐ 7th ☐ 10th ☐ 14th ☐ 20th ☐ 21st ☐ 28th (Please select 4 dates in case of Fast Forward SWP. Applicable only for monthly SWP.)

Withdrawal Period From D D M M Y Y Y Y To D D M M Y Y Y Y

(Post completion of lock-in of 5years or till retirement age (whichever is earlier)) (Please attach cancelled cheque / cheque copy to opt for electronic payout.)

3. SYSTEMATIC TRANSFER PLAN (STP) (Refer to Instruction No. D)

FROM SCHEME (SOURCE)	PLAN	OPTION
TO SCHEME (TARGET)	PLAN	OPTION

(For Value STP Target schemes, investor may choose only Growth Option)

☐ STP	☐ Value STP	☐ Capital Appreciation Transfer Plan
Frequency [Please tick(✓)] ☐ Monthly (max 4 STP dates in a months) ☐ Quarterly Amount per transfer: _____ Transfer Period From D D M M Y Y Y Y No of Transfers_____ OR ☐ Till Further Instruction	Frequency [Please tick(✓)] ☐ Monthly ☐ Quarterly Amount per transfer: _____ Transfer Period From D D M M Y Y Y Y No of Transfers_____ OR ☐ Till Further Instruction	Frequency [Please tick(✓)] ☐ Monthly ☐ Quarterly Transfer Period From D D M M Y Y Y Y Transfer Period To D D M M Y Y Y Y OR ☐ Till Further Instruction

Dates [Please tick(✓)] ☐ 1st ☐ 7th ☐ 10th ☐ 14th ☐ 20th ☐ 21st ☐ 28th (Please select 4 dates in case of Fast Forward STP. Applicable only for Monthly STP)

4. DECLARATION AND SIGNATURES

Having read and understood the contents of the Statement of Additional Information / Scheme Information Document of the scheme(s), I/We hereby apply to the Trustee of Aditya Birla Sun Life Mutual Fund for units of scheme(s) of Aditya Birla Sun Life Mutual Fund as indicated above and agree to abide by the terms, conditions, rules and regulations of the scheme (s). I/We hereby declare that the particulars given herein are correct and complete. I/We confirm that I/we have not received and will not receive any commission or brokerage or any other incentive in any form, directly or indirectly, for subscribing to units issued under any of the scheme(s).

I/We hereby declare that the amount invested in the scheme(s) is through legitimate sources only and does not involve and is not designed for the purpose of any contravention or evasion of any Act, Rules, Regulations, Notifications or Directions of the provisions of Income Tax Act, 1961, Prevention of Money Laundering Act, 2002, Prevention of Corruption Act, 1988 or any other applicable laws enacted by the Government of India from time to time.

For NRIs only: I/We confirm that I am/we are Non Residents of Indian Nationality/origin and that I/We have remitted funds from abroad through approved banking channels or from funds in my/our Non-resident External Account/FCNR account/NRO/NRSR Account.

The ARN holder has disclosed to me/us all the commissions (in the form of trail commission or any other mode), payable to him for the different competing Schemes of various Mutual Funds from amongst which the Scheme is being recommended to me/us.

Signature(s)

Sole / Unit Holder / First Applicant	Second Unit Holder / Second Applicant	Third Unit Holder/ Third Applicant

(To be signed by All Applicants if mode of operation is Joint)

A. INSTRUCTIONS - COMMON TO SWP / STP

1. New investors who wish to enrol for the special products should fill this form in addition to the Common Application Form. Please complete all details in the Common Application Form. Details of the Special Products should be provided on this form. Existing investors need to fill up only this form.
2. For multiple transactions under more than 1 scheme, separate forms need to be utilised.
3. This form should be submitted at least 5 business days before the commencement date.
4. The investor has the right to discontinue SWP / STP at any time he/she so desires by sending a written request at least 5 business days in advance of the immediate next due date to any of the offices of Aditya Birla Sun Life Mutual Fund or its Authorised Collection Centres. On receipt of such request the SWP /STP will be terminated.
5. Units will be Allotted / Redeemed / Transferred at the NAV related prices of the 1st and/or 7th and/or 10th and/ or14th and/or 20th and/or 21st and/or 28th of every month / quarter and Monday and/or Tuesday and/or Wednesday and/or Thursday and/or Friday of every week (or next business day, if 1st and/ or 7th and/or 10th and/or 14th and/or 20th and/or 21st and/or 28th or the day of the week is a non business day).

   An updated account statement will be sent after each transaction under the special products wherever, e-mail address has been provided, the account statement will be sent through e-mail only. Else, the transaction would reflect as a part of the monthly CAS.
6. It is compulsory for all investors to quote their Permanent Account Number (PAN) and submit copy of the PAN card issued by the Income Tax Department, irrespective of the amount of investment, while making an application for Purchase of Units. In case of joint applicants, PAN details of all holders should be submitted. Investors residing in the state of Sikkim are exempt from the mandatory requirement of PAN proof submission, however sufficient documentary evidence shall have to be submitted to Aditya Birla Sun Life Mutual Fund for verifying that they are residents of State of Sikkim.
7. DIRECT APPLICATIONS AND EUIN :
   a. Investment in Direct Plan: Investors applying under Direct Plan, are advised to write the word 'DIRECT' in the column 'ARN No' or 'Broker Code' in their applications for purchases/additional purchases/switches in all such cases where applications are not routed through any distributor/ agent/broker. In cases where unit holder uses a pre-printed transaction slip/application form where details in the 'ARN No' or 'Broker Code' column is already printed, unit holder should cancel the ARN No/ Broker Code, write 'DIRECT' in the said column. Also, in case ARN No/ Broker Code is mentioned in the application form, but "Direct Plan" is indicated, the ARN No/ Broker Code will be ignored and the application will be processed under Direct Plan, subject to it being complete in all other aspects. Further, where application is received for Regular Plan without Distributor code or "Direct" mentioned in the ARN Column, the application will be processed under Direct Plan.
   b. Employee Unique Identification Number (EUIN) is a unique number allotted to Sales personnel i.e. employee/ relationship manager/ sales person of the distributor interacting with the investor for the sale of mutual fund products. Such sales personnel associated with Distributor, should also be holding a valid NISM certificate. Thus, in case of applications routed through distributors, in addition to the AMFI Registration Number (ARN) of the distributor, Investors are requested to also provide the EUIN of the individual ARN holder or of employee/relationship manager/sale person of the Distributor interacting with the investor. Providing appropriate EUIN in the application/transaction forms would assist in tackling the problem of misselling even if the Sales personnel on whose advice the transaction was executed by investor leaves the employment of the distributor or his/her sub broker. If the distributor has not given any advice pertaining to the investment (i.e. transaction is 'execution only'), then the EUIN box may be left blank, but it would be mandatory for the investor to provide confirmation as mentioned in the application form.
8. KNOW YOUR CLIENT (KYC)

   According to guidelines issued by SEBI under 'The Prevention of Money Laundering Act, 2002', Mutual Funds are required to follow enhanced know your customer (KYC) norms. Investors can visit branches of ABSLAMC or may visit www.birlasunlife.com, www.amfiindia.com and www.cdslindia.com to know detailed procedure for KYC compliance.

   Effective January 01, 2011 it is mandatory for all category of investors to be KYC compliant for all investment transactions made on or after January 01, 2011, irrespective of amount of investment.

   To further clarify, the above category of investors shall include:

   i. their constituted Power of Attorney (PoA) holder, in case of investments through a PoA; and
   ii. each of the applicants, in case of investments in joint names

   Applications without KYC Acknowledgment letter for the specified category of investors are liable to be rejected. Provided further, where it is not possible to verify the KYC compliance status of the investor at the time of allotment of units, the ABSLAMC shall verify the KYC compliance status of the investor within a reasonable time after the allotment of units. In the event of non compliance of KYC requirements, the ABSLAMC reserves the right to freeze the folio of the investor(s) for any kind of transactions or affect mandatory redemption of unit holdings of the investors at the applicable NAV, subject to payment of exit load. Investors should note that on completion of KYC Compliance all details of the investor in the Mutual Fund records will be replaced by the details as given in KYC Application Form by the investor Any change in these details like change of Name /Address / Status /Signature, etc. should be given by Investor directly in the prescribed manner.

   Pursuant to SEBI Circular No. MIRSD/ Cir-26/ 2011 dated December 23, 2011, SEBI (KYC Registration Agency) Regulations, 2011 and SEBI Circular No. MIRSD/SE/Cir-21/2011 dated October 05, 2011, regarding uniformity in the Know Your Customer (KYC) process in the securities market and development of a mechanism for centralization of the KYC records to avoid duplication of KYC Process across the intermediaries in the securities market, the following changes are being made to KYC process w.e.f. January 01, 2012:

   1. SEBI has introduced a common KYC Application Form for all the SEBI registered intermediaries viz. Mutual Funds, Portfolio Managers Depository Participants, Stock Brokers, Venture Capital Funds, Collective Investment Schemes, etc. New Investors are therefore requested to use the common KYC Application Form and carry out the KYC process including In-Person Verification (IPV) with any SEBI registered intermediaries including mutual funds. The KYC Application Forms are also available on our website www.birlasunlife.com.
   2. The Mutual Fund shall perform the initial KYC of its new investors and may undertake enhanced KYC measures commensurate with the risk profile of its investors.
   3. The Mutual Fund shall upload the details of the investors on the system of the KYC Registration Agency (KRA). Registrar & Transfer Agent (RTA) of the Mutual Fund may also undertake the KYC of the investors on behalf of the Mutual Fund. KRA shall send a letter to the investor within 10 working days of the receipt of the initial/updated KYC documents from the Mutual Fund, confirming the details thereof.
   4. Once the investor has done KYC with a SEBI registered intermediary, the investor need not undergo the same process again with another intermediary including mutual funds. However, the Mutual Fund reserves the right to carry out fresh KYC of the investor.
   5. It is mandatory for intermediaries including mutual funds to carry out In-Person Verification (IPV) of its new investors w.e.f January 01, 2012.

      The IPV carried out by any SEBI registered intermediary can be relied upon by the Mutual Fund. ABSLAMC and NISM/AMFI certified distributors who are KYD compliant are authorized to undertake the IPV for Mutual Fund investors. Further, in case of any applications received directly (i.e. without being routed through the distributors) from the investors, the Mutual Fund may rely upon the IPV (on the KYC Application Form) performed by the scheduled commercial banks.
   6. Existing KYC compliant investors of the Mutual Fund can continue to invest as per the current practice. However, existing investors are also urged to comply with the new KYC requirements including IPV as mandated by SEBI.

9 STP / SWP offered by AMC/Mutual Fund shall be available for unitholders in case the units are held/opted to be held in physical (non-demat) mode only.

10. The registration would stand terminated automatically under the following scenarios:
    1. When balance in the Source scheme is less than the registered STP/SWP Amount
       (a) Available Units would be switched / redeemed.
       (b) STP/SWP would stand terminated if the available balance during the immediate next instalment continues to be insufficient or nil
    2. When balance in Source scheme is nil the registration would stand terminated

B. INSTRUCTIONS - SYSTEMATIC WITHDRAWAL PLAN (SWP)

1. Options available and Minimum Amount :

   A] Fixed withdrawal: Investors can withdraw fixed amount of Rs. 1,000/- each and above at regular intervals.

   B] Appreciation withdrawal: Investors can withdraw appreciation of Rs 1,000/- and above at regular intervals. If the appreciation amount is less than Rs. 1,000/- or the specified amount there will be no SWP in that month/quarter. The cumulative appreciation of this period and the immediately succeeding period shall be paid out subject to it being a minimum of Rs. 1,000/- or the specified amount.
2. SWP is not available for investments under lock-in period and for investments which are pledged.
3. Unitholders can avail Daily/Weekly SWP only where the registered bank details enable an electronic mode of payment for the SWP amount. A cancelled cheque/cheque copy to be attached to opt for electronic payout.
4. ABSLAMC will endeavour to credit the redemptions payouts directly to the designated Bank A/c of the unitholders of Aditya Birla Sun Life Mutual Fund schemes through any of the available electronic mode (i.e. RTGS / NEFT / Direct Credit / NECS). ABSLAMC reserves the right to use any of the above mode of payment as deemed appropriate for all folios where the required information is available.

   The Mutual Fund, however, reserves the right to issue a cheque / demand draft inspite of an investor opting for Electronic Payout.
5. In case of Fixed Withdrawal, if the amount of instalment is more than the amount available in that account for redemption, the entire available amount will be redeemed and the SWP will terminate automatically.
6. In case of Appreciation Withdrawal, appreciation will be calculated on the units available for redemption at the time of the SWP instalment. The capital appreciation, if any, will be calculated from the registration date of the Appreciation Withdrawal under the folio, till the first redemption date. Subsequent capital appreciation, if any, will be the capital appreciation between the previous Appreciation withdrawal date (where Appreciation withdrawal has been processed and paid) and the next Appreciation withdrawal.
7. **Withdrawal Dates:**

   A) Fixed Withdrawal

   a. Daily- Investors can withdraw fixed amount on every Business Day.

   b. Weekly- Investor can select any day between Monday, Tuesday, Wednesday, Thursday and Friday as the withdrawal day.

   B) **Appreciation Withdrawal**

   a. **Monthly/Quarterly Withdrawal-** Investors can withdraw fixed amount on 1 or 7 or 10 or 14 or 20 or 21 or 28 of each month/quarter for minimum 6 months/ 4 quarter.

   b. **Half Yearly/Yearly Withdrawal-** Investors can withdraw amount on 1 or 7 or 10 or 14 or 20 or 21 or 28 of each Half Yearly/Yearly for minimum 4 half yearly/2 yearly installments.
8. Default Dates:

   In case of ambiguity in selection of Fixed or Appreciation withdrawal facility, then default option selected will be Fixed Withdrawal facility.

   In case of any ambiguity in selection of withdrawal frequency for Fixed/Appreciation withdrawal facility, the withdrawal frequency will be 'Monthly' and the withdrawal date will be 7 of each month.

   In case of any ambiguity in selection of withdrawal frequency of Monthly/Quarterly Fixed and Appreciation withdrawal facility, the SWP date will be 7 of each month in case of Monthly/Quarterly/Half Yearly/Yearly withdrawal and Wednesday in case of Fixed Weekly withdrawal facility.
9. SWP will be available at Daily, Weekly, Monthly, Quarterly, Half Yearly and Yearly intervals. (Only Monthly, Quarterly, Half Yearly and Yearly withdrawal available for Appreciation withdrawal)
10. Fast Forward Facility: Investors availing only for monthly SWP facility can opt for multiple dates, maximum upto any four dates within a month and in this case the dates can be dated 1st and / or 7th and / or 10th and/or 14th and/or 20th and/ or 21st and/ or 28th of each month.
11. Unitholders can enroll themselves for the facility by submitting the duly completed enrolment Form along with cancelled cheque copy to enable electronic payout at the Investor Service Centres (ISCs)/Official Points of Acceptance (OPAs).

C. INSTRUCTIONS - SYSTEMATIC TRANSFER PLAN (STP)

1. Minimum Amount: **Monthly / Quarterly Plan** : For STP installments greater than ₹ 500 but less than ₹ 999, Investors are required to instruct for minimum 12 transfers of ₹ 500 and in multiples of ₹ 1 thereafter.
   For STP installments greater than ₹ 1000 and above, Investors are required to instruct for minimum 6 transfers of ₹ 1000 and in multiples of ₹ 1 thereafter.
2. Minimum balance in the Scheme at the time of enrolment for any STP Facility: Monthly STP ₹ 6,000/- Quarterly STP ₹ 8,000/-
3. STP is not available for investments under lock-in period.
4. Transfer Frequency available for STP are Monthly and Quarterly
5. Transfer Dates :

   Monthly Systematic Transfer Plan: Transfers can be on 1 or 7 or 10 or 14 or 20 or 21 or 28 of each month for minimum 6 transfers of Rs 1000/- each.

   Quarterly Systematic Transfer Plan: Transfers can be on 1 or 7 or 10 or 14 or 20 or 21 or 28 of each quarter for minimum 4 quarters.
6. **Fast Forward Facility:** Investors availing monthly STP facility can opt for multiple dates, maximum upto any four dates within a month and in this case the dates can be dated 1st and / or 7th and / or 10th and/or 14th and/or 20th and/ or 21st and/ or 28th of each month.
7. **Default Dates:**

   Monthly/Quarterly: In case of any ambiguity in selection of transfer frequency, the STP date will be 7 of each month / quarter. In case where more than 4 dates are specified, default dates will be 7, 14 , 21 & 28 of each month.
8. Minimum Application Amount' specified in the SID(s) of the respective designated Transferee Scheme(s) will not be applicable for STP registration.

9 **Value STP**

a. Value STP is a facility wherein Unit holder(s) can opt to transfer variable amounts into the Transferee Scheme from the Transferor Scheme on the date of transfer at predetermined intervals. The amount to be transferred will be arrived at on the basis of the difference between the Investment Value [(first installment amount) X (number of instalments; including the current instalment)] and the actual Market Value of the holdings in the Transferee Scheme on the date of transfer.

b. The first Value STP installment will be processed for the first installment amount specified by the Unitholder at the time of enrolment. From th second Value STP installment onwards, the transfer amount may be higher or lower than the first installment amount, as derived by the formula stated below:

[(First installment amount) X (Number of installments including the current installment)] - (Market Value of the investments through Value STP in the Transferee Scheme on the date of transfer)

c. On the date of transfer, if the market value of the investments in the Transferee Scheme through Value STP is higher than the Investment Value for that month [(first installment amount) X (number of installments; including the current installment)], then there would be no transfer effected from the Transferor Scheme.

d. If the amount of transfer as calculated by the above formula is less than Rs.500, then the default amount of Rs. 500 will be transferred to the Transferee Scheme. However, in case of redemption or switch-out of Units allotted under Value STP in the Transferee Scheme, the balance instalments under Value STP will be processed for the fixed instalment amount only as specified by the Unitholder at the time of enrolment.

e. The total amount invested through Value STP over its tenure in the Transferee Scheme, may be higher or lower than the Total Investment Value of the investment i.e. the [(first installment amount) X (total number of installments specified by the Unitholder)]. This may be on account of fluctuations in the market value of the Units of the Transferee Scheme.

f. The maximum amount of transfer under this option would be limited to twice the amount per transfer specified in the application form.

g. The frequencies available under this facility are as follows: Monthly & Quarterly

h. The minimum number of installments and amount for enrollment to avail Value STP are as below:

Frequency	Trigger Dates	Minimum Value STP amount (Rs.)
Monthly	1st, 7th, 10th, 14th, 20th, 21st, 28th	For STP installments greater than ₹ 500 but less than ₹ 999, Unitholders are required to instruct for minimum 12 transfers of ₹ 500 and in multiples of ₹ 1 thereafter. For STP installments of ₹ 1000 and above, Unitholders are required to instruct for minimum 6 transfers of ₹ 1000 and in multiples of ₹ 1 thereafter.
Quarterly		

l. In case none of the frequencies have been selected or in case of any ambiguity, Monthly frequency shall be treated as the default Frequency. If STP date is not specified or in case of any ambiguity then 7th Business Day of the month will be treated as default date.

j. In case the date of transfer falls on a Non-Business Day, the immediate next Business Day will be considered for the purpose of determining the applicability of NAV.

k. In case of valid enrolment forms received, indicating choice of option other than the Growth Option in the Transferee Scheme, it will be deemed as the Growth Option in Transferee Scheme and processed accordingly.

l. A Single Value STP Enrolment Form can be filled for transfer into one Scheme/Plan/Option only

m. Unitholder has the right to discontinue Value STP at any time he/ she so desires by sending a written request at least 7 (seven) in advance to any of the offices of the Fund or its Authorised Collection Centres.

n. Value STP will be terminated / not processed under the following circumstances: (i) On marking of lien or pledge of Units in the Transferor Scheme (ii) On receipt of intimation of death of the Unitholder

10. **Capital Appreciation Transfer Plan**

Capital Appreciation Transfer Plan is a facility wherein the Unitholders can opt for the Systematic Transfer Plan by providing instruction to transfer capital appreciation at regular intervals - Monthly or Quarterly under the open-ended Scheme(s) of the fund (except Aditya Birla Sun Life Gold ETF and Aditya Birla Sun Life Nifty ETF), Aditya Birla Sun Life SENSEX ETF, Aditya Birla Sun Life Nifty Next 50 ETF and Aditya Birla Sun Life Index Fund.

a. Capital Appreciation Transfer Plan is a facility wherein the Unitholders can opt for the Systematic Transfer Plan by providing instruction to transfer capital appreciation at regular intervals - Monthly or Quarterly under the open-ended Scheme(s) of the fund (except Aditya Birla Sun Life Gold ETF and Aditya Birla Sun Life Nifty ETF), Aditya Birla Sun Life SENSEX ETF, Aditya Birla Sun Life Nifty Next 50 ETF and Aditya Birla Sun Life Index Fund.

b. The transfer shall take place at a defined time on a periodic basis.

c. The minimum amount required to trigger instalment under Capital Appreciation Transfer Plan is Re. 1 and in multiples of Re. 1 thereafter

d. The capital appreciation, if any, will be calculated from the registration date of the Capital Appreciation Transfer under the folio, till the first transfer date. Subsequent capital appreciation, if any, will be the capital appreciation between the previous successful Capital Appreciation Transfer date (where Capital Appreciation Transfer has been processed and paid) and the next Capital Appreciation Transfer date. Appreciation will be calculated on the units available for transfer at the time of the STP instalment.

e. Capital Appreciation Transfer Plan is offered at Monthly and Quarterly intervals. In case none of the frequencies have been selected or in case of any ambiguity, Monthly frequency shall be treated as the default Frequency. If STP date is not specified or in case of any ambiguity then 7th Business Day of the month will be treated as default date. In case the date of transfer falls on a Non-Business Day, the immediate next Business Day will be considered for the purpose of determining the applicability of NAV.

f. A Single Capital Appreciation Transfer Enrolment Form can be filled for transfer into only one Scheme/Plan/Option.

g. Unitholder has the right to discontinue Cap STP at any time he/ she so desires by sending a written request at least 7 (seven) days in advance to any of the offices of the Fund or its Authorised Collection Centres.

h. Capital Appreciation Transfer Plan will be terminated / not processed under the following circumstances: (i) On marking of lien or pledge of Units in the Transferor Scheme (ii) On receipt of intimation of death of the Unitholder.

D. LOAD STRUCTURE

SWP As applicable to respective schemes at the date of withdrawal.

STP Exit Load at time of transfer OUT: Exit Load as applicable to respective schemes.
Entry Load at time of transfer IN: Nil
Exit Load at time of redemption: Exit Load as applicable to respective schemes.

ADITYA BIRLA SUN LIFE AMC LIMITED (Branches)

Agra: Shop No. 3, Block No. 54/4, Ground Floor, Prateek Tower, Lashkar Pur City Circle, Sanjay Place, Agra - 282002 **Ahmedabad:** 1st floor, Ratnaraj Spring Complex, Near post office, Opp. HDFC bank house, Navrangpura, Ahmedabad-380009. **Ahmedabad:** 2nd Floor Poonam Plaza, Opp Citi Corner Rambaug, Maninagar Ahmedabad - 380028 **Ahmedabad – Prahladnagar:** 2nd Floor Dinesh Complex, Behind Anand Nagar MTS bus stop, Anand Nagar Road, Prahladnagar, Ahmedabad - 380051 **Ahmednagar:** 2nd Floor Mauli Sankul,NR Zopadi Canteen,Manmad Road Savedi, Ahmednagar-414003 **Ajmer:** Shop No.5,6, Ist Floor, India Square Building, Kutchery Road, Ajmer - 305001 **Akola:** First Floor, SANKET Chambers, Civil Lines Chowk,Opp. Khandelwal Lab, Akola, Maharashtra-444001 **Aligarh:** First Floor, Landmark Shopping Mall, Marris Road, Centre Point, Aligarh -202001 (U.P) **Aleppey:** Second Floor, Sri Rajarajeshwari Building, Church Road, Mullakkal Ward, Alappuzha - 688 011. **Allahabad:** Upper ground floor,45/1(202),MG Marg,Civil Lines, Allahabad-211001 **Alwar:** Shop No 2 , Road No.-2, Scheme-1, Jai Complex, Alwar, Rajasthan - 301001**Ambala:** 1st Floor, 5396, Punjabi Mohalla Nicalson Road, Ambala Cantt - 133001 **Amravati:** 1st Floor,Katri Mall, Morchi Road, Amravati - 444602 **Amritsar:** Central mall, 3rd Floor, Opp ICICI Prudential, Mall Road, Amritsar - 143001 **Ananthapur:** Second Floor, Pallavi Towers, Subhash Road, Anantapur, Andhra Pradesh - 515001 **Ankleshwar:** Shop # 7, 1st Floor, Roshani Plaza, GIDC, Ankleshwar - 393 002 **Anand:** 1st floor, 104, Maruti Sumiran complex, Opp.Nandbhumi party plot, Anand Vidhyanagar Road, Anand - 388001 **Asansol:** Shree Vishal Plaza, 1st. Floor, G T Road, Asansol 713303 **Aurangabad:** Shop No. 101 & 102, 1st Floor, Super Market, Nirala Bazar, Aurangabad - 431001 **Bangalore:** Ground Floor, No. 60/4, 32nd C Cross Road, 4th Block Jayanagar, Bangalore – 560011.**Bangalore - Jaynagar:** Ground Floor, No. 60/4, 32nd C Cross Road, 4th Block Jayanagar,Bangalore – 560011. **Bareilly:** 1st Floor, Flat no. 111-112, Ratandeep Complex, Civil Lines, Near Chowki Chauraha, Bareilly - 243001 **Bankura:** 80/1/A Bankura Raghunathpur Main Road,Nutanchati Mahalla,Bankura – 722101 **Bengaluru -** M G Road: # 9/3, Ground Floor, Nitesh Broadway, MG nd Road, Bangalore- 560001 **Baroda:** Soham Complex, 49, Alkapuri society, Ground Floor, Opp HDFC Bank Alkapuri, R C Dutt Road, Vadodara-390007 **Belgaum:** No. 14, 2 floor, Shri Krishna Towers RPD Cross, Khanapur Road Tilakwadi, Belgaum – 590006. **Bellary :** "Sree Gayathri Towers", No. 4, Gopal Swamy (Moka) Road, Gandhi Nagar, Bellary - 583103. **Bhagalpur:** 1st Floor, ANGAR Complex, Near Ajanta Cinema, Patal Babu Road, Bhagalpur BIHAR- 812001. **Bharuch:** 205/206, Aditya Complex, Kasak Circle, Bharuch - 392001**. Bhatinda :** First Floor, Above Punjab national bank, Tinkoni, G.T Road, Bhatinda-151001 Punjab. **Bhavnagar:** First Floor, 107, Surbhi Mall, Waghawadi Road, Bhavnagar, Gujarat 364002 **Bhilai:** 81, Commercial Complex, Nehru Nagar(East), Bhillai - 490020, Chhattisgarh **Bhilwara:** Shop No. A7 Ground Floor, SK Plaza, Pur Road, Bhilwara-311001 Rajasthan **Bhopal:** 149 Kamal Tower, MP Nagar Zone 1 Bhopal- 462011 **Bhubaneswar:** 1st Floor, 96, UNIT III, Kharvel Nagar, Janpath, Bhubaneswar-751001, Odisha **Bhuj:** Ground Floor, Pooja Complex, A wing, Shop no 1, Near ICICI Bank, Station Road, Bhuj -Kutch, Gujarat- 370001 **Bikaner:** 1st Floor, Vishwas Plaza, Rani Bazar Circle, Bikaner - 334 001 **Bilaspur:** 2nd Floor,Shriji Plaza,Sonchhatra Compound,Near Shiv Talkies Square,Bilaspur 495001,Chhattisgarh **Bokaro:** Plot No. HB- 09, City Centre, Sector-4, Bokaro Steel City - 827004, Jharkhand **Burdwan:** Al Amin Bhavan, Parbirhata,G T Road ,Sripally,Burdwan ,Pin 713103**Calicut:** Door No-6/296 G1, Karuppali Square, 2nd Floor, YMCA Cross Road, Calicut-673001 **Chandigarh:** SCO: 2423-2424, Ground Floor, Sector 22C, Chandigarh – 160022 **Chennai – Adyar :** First floor, New No. 131, Old No.64, L B Road,(Kalki Krishna Murthy Salai), Thiruvanamiyur, Chennai - 600041 **Chennai – Anna Nagar :** - 1st floor, No. 334/4, Galaxy Apartment, 2nd Avenue, Anna Nagar, Chennai - 600040 **Chennai - Madhurai:** S.E.V.Grandson 1st Floor, 280-B, Good Shed Street, Madurai 625 001 **Chennai -** Arcade Centre, No: 110/1, 3rd floor, Uthamar Gandhi Salai (formerly Nungambakkam High Road), Nungambakkam, Chennai - 600 034 **Cochin:** Pynadath Towers, Opp. Cochin Shipyard (Main Gate), Ravipuram, M G Road, Kochi - 682015 **Coimbatore:** 723 A & B, II nd Floor, Thirumalai Towers, Avinashi Road , Coimbatore - 641018 **Cuddapah:** 2/380, First Floor, R S Road, OPP. LIC Office Kadapa - 516001 **Cuttack:** Gopal Bhawan, Oppsite BSNL Office, Buxi Bazar, Cantonment Road, Cuttack, Odisha- 753001 **Dalhousie:** Room no 217, 2nd Floor,1, India Exchange Place,Dalhousie, Kolkata - 700001 **Dehradun:** 97 India Trade th Centre,Rajpur road,Adjoining hotel Madhuban, Dehradun-248001 **Delhi:** 406-415, 4 floor, Narain Manzil, 23 Barakhamba Road, New Delhi - 110001 **Dhanbad:** Shop No-202 2nd Floor Shriram Plaza Bank More Dhanbad-826001 **Dhule:** 1st Floor, C T S NO 1606/A, LANE NO 6, Opp HDFC BANK, DHULE, MAHARASHTRA, 424001 **Durgapur:** First Floor, "Landmark", Shahid Khudiram Sarani,City Center, Durgapur - 713216. **Erode:** 318,First floor,Sakthi road,Erode-638003 **Faridabad:** SCO No. 2, First Floor, SEC-16, Faridabad -121002 **Ghaziabad:** 17, Advocate Chambers RDC, Ghaziabad - 201001 **Gorakhpur :** First Floor, Prahlad Rai Trade Centre, Bank Road, Gorakhpur- 273001 **Guntur :** D NO: 31-10-880, 10/3, Arundelpet, Guntur- 522002. **Gurgaon:** Unit no. 16, Ground floor, Vipul Agora, Sector 28, MG Road, Gurgaon – 122002 **Guwahati :** 201, 2nd floor, Orion Place, G.S Road, Near Mizoram House, Guwahati – 781 005 **Gwalior:** Ground Floor, Orion Tower, City Center, Gwalior – 474011 **Haldwani:** U 9B, Upper Ground Floor, Durga City Centre, Opposite Adiction GYM, Haldwani, Nanital , Uttrakhand: 263139 **Haridwar:** First Floor,Above Manyavar Showroom, Opp. Le-Grand Hotel Plot no. 5, Gobindpuri, Ranipur Mod, Haridwar-249401 **Hisar:** 1st Floor, Kamala Place, Plot # 57 – 60, Kamala Nagar, Red Square Market, Hissar – 125 001 **Hosur:** First Floor, Opp. Ramakrishna Scholl, Denkanikotta Road, Hosur – 635 109 **Hubli:** 15, Upper Ground Floor, Vivekanand Corner, Desai Cross, HUBLI–580029 **Hyderabad** - RVR Towers, 6-3-1089/F, Level - 1A, Raj Bhavan Road, Somajiguda, Hyderabad, Telangana State, Pin: 500082. **Hyderabad - Madhapur:** No. 1-98/2/11/3, 2nd Floor, Srishti Towers, Madhapur, Hyderabad – 500 081 **Indore:** 9/1/1, 1st Floor, Above Yes Bank, Near Treasure Island Mall, M. G. Road, Indore - 452001. **Jabalpur:** Ground Floor, Motor Mitra Building, Near petrol Pump Napier Town, Jablapur- 482001 **Jaipur:** G-2, Ground Floor, Anukampa Fountain Heights ,Subhash Marg, C - Scheme, Jaipur - 302001 **Jalandhar:** 210, 2nd Floor, Grand Mall,Jalandhar- 144001 **Jalgaon:** Ground Floor,Geetai Villa Shop no 1, Jai Nagar, Opp Omkareshwar Temple, Jalgaon - 425002 **Jammu:** Shop no 105, 1st Floor North Block, Bahu plaza, Jammu- 180004 **Jamnagar:** Shop No. 103, First Floor, Madhav Square, Limbda lane Corner,Lal banglow Road, Jamnagar, Gujarat. Pin 361001. **Jamshedpur:** 1st Floor, Shanti Hari Abasan,1G, Inner Circle Road, Bistupur, Jamshedpur - 831001. **Janakpuri:** SCO number 112, 114, First Floor, Mahatta Tower,Community Centre, Janakpuri,New Delhi - 110058 **Jhansi:** Building no 372/44 New no. 670 civil lines, Gwalior road, Jhansi-284001. **Jodhpur:** KK.Plaza II nd Floor, Sardarpura Ist B Road, Jodhpur (Raj.) 342003 **Junagadh**: 2nd Floor Shop 211 Rayjinagar shopping centre,Opp Hdfc Bank Moti baug Junagadh – 362001 **Kanpur:** 114/113, Kan chambers,office No. 103-106,Civil Lines,Kanpur-208001 **Kannur:** 3rd Floor, Grand Plaza, Room # TV - 33/362 Z-3, Fort Road, Kannur - 670 001 **Karimnagar:** First Floor, City Centre mall, IB Guest House Circle, Karimnagar – 505401. **Karnal:** Ground Floor, DSS No. 212, Sector 12, Karnal – 132 003 **Kestopur:** Shop No 7, Block 5 , Clubtown, VIP Road, Tegharia, Kolkata -700052. **Kharagpur:** GROUND FLOOR, SUCHANA BUILDING, KAMALA CABIN INDA, WEST MEDINIPUR, KHARAGPUR-721305 **Kolhapur:** First Floor, Jaduban Plaza F-3, Shahupuri,Bhaskarrao Jadhav chowk, Near panch Banglows, Kolhapur-416001 **Kollam:** 2nd Floor, A Narayana Business Centre, Kadappakkada, Kollam - 691008 **Kolkata** Ground Floor, Industry House, 10, Camac Street, Kolkata - 700 017 **Kota:** Second floor, 96 shopping centre, opposite bharat hotel, Kota - 324007 **Kottayam:** First Floor, Pulimoottil Arcade, KK Road, Kanjikuzhy, Kottayam - 686004 **Lucknow:** 103-B,1st Floor,Shalimar Square, Lalbagh, Lucknow-226001 **Ludhiana:** SCO-2, Ground Floor, ABC Building, Feroze Gandhi Market, Ludhiana-141001 **Mangalore:** Shop No. 207-209, Jhanvi Plaza, 2nd Floor, Karangalpady, Mangalore, Karnataka - 575 003 **Margao:** Ground Floor, Shop No.7 & 8, Colaco Building Abade Faria Road,Margao- Goa,403601 **Mathura:** Ground Floor,Tera Tower,Bhuteshwar Road, Mathura-281004 **Meerut:** Unit No-05 & 06, Ground Floor, Om Plaza, Opp. Ganga Plaza, Begum Bridge Road, Meerut-250001 **Mehsana:** 1st Floor Jaydev Complex Opp. Pashabhai Petrol Pump State Highway Mehsana – 384 002 Gujarat. **Moradabad:** Unit No-05 & 06, Ground Floor, Om Plaza, Opp. Ganga Plaza, Begum Bridge Road, Meerut-250001 **Mumbai - Borivali:** Jayesh Apartment, Shop No 2 & 3, Ground Floor, Opp. Standard Chartered Bank, Near Shyamaprasad Mukherjee Garden, Chandarvarkar Road, Borivali (West), Mumbai - 400092. **Mumbai - Goregaon:** Romell Tech Park (R-Tech Park), 12th Floor, Nirlon Compound, Off Western Express Highway, Goregaon (E), Mumbai 400063. **Mumbai-Ghatkopar:** Shop # 9 & 10, Neelkanth Regent, R D Narkar Marg, Ghatkopar (East), Mumbai – 400077. **Mumbai (IH)**: Industry House, 1st Floor, Churchgate Reclamation, Mumbai 400 020 **Mumbai (IB):** One India Bulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound, 841, Senapati Bapat Marg, Elphinstone Road, Mumbai- 400013. **Mumbai - Kalyan:** Shop no 5 & 6 Ground Floor, Vikas Heights, Next to NKGSB Bank, Santoshimata Road, Kalyan (W), Thane - 421301 **Muzzafarpur :** 235, Patel Nagar, Near Ramlila Ground, New Mandi, Muzaffarnagar-251001 **Mysore:** No. 442-443, Laxman Plaza, Chamraja Double Road, Near Ramaswamy Circle, Mysore -570024. Nadiad: City Centre Unit – 211 2nd Floor, Near City point, Paras Cinema Road, Nadiad - 3870010 **Nagpur:** 1st Floor, The EDGE, Above Equitas Bank, WHC Road,Shankar Nagar, Nagpur – 440 010. **Nanded:** Shop # 12, 1st Floor, Sanman Prestige, Opp. Railway Station, Nanded - 431 601 **Nasik:** Office # G-3, Ground Floor, Suyojit Heights, Opp. Rajiv Gandhi Bhavan, Sharanpur Road, Nashik - 422 002 **Navsari:** 103, 1st floor, Swiss Cottage, Ashanagar Main Road,Navsari-396445. **Nellore:** First Floor, "Neelima Towers" No. 16-1-17, R R Street, AC Statue, Nellore – 524001 **New Delhi:** Space no 9,Lower Ground Floor, Block E ,International Trade Tower, Nehru Place ,New Delhi :-110019. **Noida:** 409, 4th Floor, Chokani Square, Sector 18, Noida– 201301 **Palakkad :** Second Floor, Aradhana Arcade, Kunnathurmedu, Kalmandapam, Palakkad, Kerala - 678013 **Panipat:** N.K Tower,Office no -1, Second Floor, G.T Road, Panipat 132103 **Panjim:** 1st Floor, Ashok-Samrat Complex, Above Vishal Mega Mart, Off. 18th June Road, Panaji, Goa- 403001 **Patiala**: 1-SCO 88, 1st Floor, New Leela Bhawan Market,Tehsil & Disrict Patiala, Patiala - 147001 **Patna:** Shop No UG 1 & 2, Kaushalya Estate, Bandar Bagicha, near Dak Bangla More, Patna - 800001. **Pimpri:** Ground Floor, B-5, Empire Estate, Old Mumbai Pune Highway , Near Ranka Jwellers, Pimpri, Pune- 411019. **Pitampura**: Shop No. 109A, First Floor, PP Towers, Netaji Subhash Place, Pitampura,New Delhi - 110034 **Pondicherry:** First Floor, No. 66, JSV Building, 100Feet Road, Ellapillaichavady, Pondicherry – 605005. **Pune (Bhandarkar Rd):** 1st floor, Signature Complex, Opp. Golwilkar Metropolis Health Service, Bhandarkar Roa , Pune - 411 004. **Pune :** 1st floor, Signature Complex, Opp. Golwilkar Metropolis Health Service, Bhandarkar road, Pune- 411004. **Pune - Camp:** Shop. No. 11, Kumar Pavilion, East Street, Camp, Pune - 411001. **Raipur:** 2nd Floor S-1, Raheja Towers, Fafadih Chowk Jail Road, Raipur-492001, Chhattisgarh **Rajahmundry:** Door No : 6-8-7, First Floor, Upstairs of HDFC Bank, T Nagar, Nidamarthi Street, Rajahmundry - 533101, Andhra Pradesh **Rajkot:** 915- Star Plaza,Full chap chowk, Rajkot-360001 **Ranchi:** Ground Floor, Sethi Corporate P. P. Compound Ranchi - 834001 **Rohtak:** 2nd Floor, Plot # 120-121, Bank Square, Delhi Road, Opp. Manya Tourism, Rohtak – 124 001 **Rourkela:** 1st Floor, Aditya Ventures, Holding No.72, Udit Nagar, Opp: Court, Rou kela - 769012. **Sagar:** Ground Floor, Near Muthoot Finance, Katra Ward (Anya Marg), Opp Deluxe Petrol Pump, Gujarati Bazar, Station Road, Sagar - 470 002 **Saharanpur:** 1st Floor, Krishna Complex, Moh. Missoin Compound, Court Road, Saharanpur – 247001 **Salem:** NO 4,Anura complex,Omalur Main road,Angammal colony Entrance,Salem 636009 **Sambalpur:** (Above Kalinga Hardware), Budharaja Road, In front of SBI, Sambalpur, Odisha-768004 **Sangli:** First Floor, Signature Complex, Sangli - Miraj Road, Opposite Zilha Parishad, Sangli - 416416. **Satara:** 1st Floor, Shop no. 2, Adarsh Corner,Radhika Road Satara- 415001. **Satna:** 1st Floor, "Om Tower", Krishna Nagar Road, Satna – 470 002. **Shimoga:** First Floor, Anil Towers, 3rd cross, Durgi Gudi Street, Park extn, Shimoga – 577 201 – Karnataka . **Shillong:** RPG Complex, Keating Road, 3rd Floor, Shillong, Meghalaya -793001. **Shimla:** Sood Complex, Opposite Mela Ram Petrol Pump, Tara Hall, Circular Road, Shimla - 171003 **Sri Ganganagar:** First loor, Shah Tower, Plot no 3, Near Sukhadia circle, Sri Ganganagar, Rajasthan - 335001 **Siliguri:** 1st Floor, Merchant Square, Sevoke Road, Siliguri - 734001. **Solapur:** Veetrag Vertex, Office no. 6 & 7, 1st floor, Opp. Naval Petrol Pump, Railway Staion Road, Solapur – 413 001 **Surat:** HG-5, International Trade Center, Majura Gate Crossing, Ring Road, Surat – 395002. **Thane:** Konark Tower Ground Floor, Shop 13 - 15, Ghantali Road, Thane (W), Thane - 400602 **Thrissur:** Trichur Trade Centre, 2nd Floor, Kuruppam Road, Thrissur - 680001 **Thiruvalla:** 1st Floor, Pulimuttathu Building, Door No. 185/11 Muthoor P O, Ramanchira, Thiruvalla -689107 **Tirupati:** D No:20-2- 704,Ist Floor, Near Balaji Hospital, Korlagunta, Tirupati-517501. **Trihy:** 1st Floor, Vignesh Aradhana,16, Shop 2 & 3, Sastri Road,Tiruchirapalli – 620017. **Trivandrum:** 3rd,Floor, Kailas Plaza,Pattom, Trivandrum- 695 004 **Udaipur:** 209-210 Daulat Chambers,4-D Sardarpura 2nd Floor, Udaipur-313001 (Raj.) **Valsad:** First Floor, Shop No. 101, Tarang Apartment, Opp Post Office, Valsad - 396001. **Vapi:** 145-146 Tirupati Plaza Chala Road, VAPI 396191. **Varanasi:** Arihant Complex 3rd Floor, D-9/127 C-4 Sigra, Varanasi-221002 **Vasai:** Shop # 3, Jay Khodiyar Bhawan, Ambadi Road, Opp Gurudwara, Vasai (West), Pin – 401 202 Thane Maharashtra **Vasco:** First Floor, 101, Anand Chambers, F.L. Gomes Road, Vasco, Goa - 403802 **Vashi:** Shop # 5 & 6, Ground Floor, Om Rachana CHS, Sector 17, Vashi, Navi Mumbai – 400 703 **Vijayawada:** K.P.Towers, 40-1-52/6, Aditya Birla Sun Life Insurance, Acharya Ranga Nagar, Vijaywada - 520010 **Vishakapatnam:** # 47-11-28, 1st Floor, Showroom - 3, Uma Vinayanagar, Diamond Park Area, Dwaraka Nagar, Visakhapatnam – 530 016 **Warangal:** First Floor, No. 12-4-161, "Srirama Nilayam", Old Bus Depot Road, Ramnagar Cross Road, Hanamkonda, Warangal – 506 001.**Yamunanagar:** SCO-178, 1st Floor, Vijaya Bank Building,HUDA Complex, Near Usha Rathi Hospital,Yamunanagar, Jagadhri, Haryana -135003.

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Andaman and Nicobar Islands - IInd Floor, PLA Building, Opp. ITF Ground, VIP Road, Junglighat, Port Blair-744 103. **Agra :** No. 8, II Floor, Maruti Tower, Sanjay Place Agra - 282 002 **Ahmedabad :** 402-406, 4th Floor - Devpath Building Off C G Road Behind Lal Bungalow Ellis Bridge Ahmedabad 380 006 **Agartala :** Advisor Chowmuhani (Ground Floor), Krishnanagar, Agartala – 799001 **Ahmednagar :** B, 1+3, Krishna Encloave Complex, Near Hotel Natraj, Nagar-Aurangabad Road, Ahmednagar - 414001. Maharashtra **Ajmer :** AMC No. 423/30, Near Church Brahampuri Opp. T B Hospital, Jaipur Road, Ajmer - 305001. **Akola :** Opp. RLT Science College Civil Lines Maharashtra Akola 444001 **Aligarh :** City Enclave, Opp.d Kumar Nursing Home Ramghat Road U.P. Aligarh 202001 **Allahabad :** No.7 Ist Floor Bihari Bhawan 3, S.P. Marg, Civil Lines Allahabad 211001 **Alleppey:** Doctor's Tower Building, Door No. 14/2562, 1st floor, North of Iorn Bridge, Near Hotel Arcadia Regency, Allppey, Kerala - 688 001. **Alwar :** 256A, Scheme No:1, Arya Nagar Alwar 301001 **Amaravati :** 81, Gulsham Tower, 2 Floor Near Panchsheel Talkies Amaravati 444601 **Ambala :** Opposite PEER, Bal Bhavan Road, Ambala - 134003 **Amreli:** B 1,1st Floor, Mira Arcade, Library Road. Opp SBS Bank, Amreli – 365601. **Amritsar :** SCO - 18J, 'C' Block Ranjit Avenue, Amritsar 140001 **Anand :** 101, A.P. Tower, B/H, Sardhar Gunj Next to Nathwani Chambers Anand 388001. Angul: Similipada, Near Sidhi Binayak+2 Science College Angul-759122 **Ankleshwar :** Shop No - F - 56, First Floor, Omkar Complex, Opp. Old Colony, Nr Valia Char Rasta, GIDC, Ankleshwar, Gujarat - 393002 **Arrah:** Old NCC Office, Ground Floor, Club Road, Arrah-802301. **Asansol :** Block – G 1 Floor P C Chatterjee Market Complex Rambandhu Talab P O Ushagram Asansol 713303 **Assam (Bongaigaon):** G.N.B.Road, Bye Lane, Prakash Cinema, PO & Dist. Bongaigaon, Assam - 783380 **Assam (Nangaon):** Utaplendu Chakraborthy, Amulapatty, V.B.Road, House No.315, Nagaon – 782003. **Anantapur :** 15-570-33, I Floor Pallavi Towers, Anantapur – 515001 **Andheri:** 351, Icon, 501, 5th floor, Western Express Highway, Andheri East, Mumbai - 400069. Ph.no.7303923299 **Aurangabad :** 2nd Floor, Block No. D-21-D-22,Motiwala Trade Center, Nirala Bazar,New Samarth Nagar, Opp. HDFC Bank,Aurangabad – 431001 **Bagalkot:** Shop No. 2,1st floor Shreyas Complex Near Old Bus Stand Bagalkot 587 101 Karnataka. **Balasore :** B C Sen Road Balasore - 756001 **Bangalore :** Trade Centre, 1st Floor 45, Dikensen Road (Next to Manipal Centre) Bangalore - 560 042 **Bangalore :** First Floor,17/1,-(272) 12th Cross Road,wilson Garden,bangalore-560027. **Bankura:** Cinema Road, Nutan Ganj (Beside Mondal Bakery), PO & Dist Bankura, Pin : 722101 **Barasat:** RBC Road, Ground Floor, Near Barasat Kalikrishna Girls High School, Barasat - 700124, Kolkota, West Bengal. **Bareilly* :** F-62-63, Butler Plaza, Civil Lines,Bareilly- 243001 **Bardoli:** F-10,First Wings,Desai Market,Gandhi Road,Bardoli - 394601 **Basti** Office no 3, Ist Floor, Jamia Shopping Complex, (Opposite Pandey School), Station Road, Basti- 272002.Uttar Pradesh **Belgaum :** Classic Complex, Block No. 104, 1st Floor, Saraf Colony, Khanapur Road, Tilakwadi, Belgaum - 590 006. **Bellary:** 18/47/A, Govind Nilaya,Ward No 20,Sangankal Moka Road,Gandhinagar,Bellary-583102. **Berhampur :** Kalika Temple Street, Beside SBI BAZAR Branch.Berhampur- 760002 **Bagalkot:** Shop No. 2, 1st Floor, Shreyas Complex, Near Old Bus Stand, Bagalkot - 587 101, Karnataka.**Bhagalpur*** : Krishna, 1st Floor, Near Mahadev Cinema, Dr. R. P. Road, Bhagalpur - 812 002. **Bharuch :** A-111, First Floor,R K Casta, Behind Patel Super Market,Station Road,Bharuch -392001 **Bhatinda* :** 2907 GH, GT Road, Near Zila Parishad, Bhatinda - 151001 **Bhavnagar :** 305-306, Sterling Point Waghawadi Road OPP. HDFC BANK Bhavnagar - 364002 **Bhilai:** First Floor, Plot No. 3, Block No. 1, Priyadarshini Parisar West, Behind IDBI Bank, Nehru Nagar, Bhilai. Dist. Durg PIN 490020 **Bhilwara :** C/o Kodwani & Associates F-20-21, Apsara Complex Azad Market Bhilwara 311001 **Bhopal:** Plot No. 10, 2nd Floor, Alankar Complex, Near ICICI, Bank, M. P. Nagar, Zone II, Bhopal - 462 011. **Bhubaneswar :** 101/ 7, Janpath, Unit – III Bhubaneswar - 7510013, **Bhusawal :** Adelade Apartment, Christain Mohala, Behind Gulshan-E-Iran Hotel, Amardeep Talkies Road, Bhusawal – 425201 **Bhuj :** Data Solution, Office No:17 I st Floor Municipal Building Opp Hotel Prince Station Road Bhuj – Kutch - 370001 **Biharsharif:** R&C Palace,Amber Station Road,Opp.: Mamta Complex,Bihar Sharif (Nalanda) Pin - 803101 **Bikaner :** 1404,amar singh pura, Behind Rajasthan Patrika, In front of Vijaya bank, Bikaner, Rajasthan - 334001 **Bilaspur :** Shop No. B - 104, First Floor, Narayan Plaza, Link Road, Bilaspur (C.G) 495001. **Bijapur:** No. 9, 1st floor Gajanan Complex, Azad Road Karnataka, Bijapur-586 101 **Bohorompur:** 107/1 A C Road,Ground Floor,Bohorompur,Murshidabad,Pin 742103,WestBengal **Bokaro :** Mazzanine Floor, F-4, City Centre, Sector 4, Bokaro Steel City Bokaro - 827004 **Borivali:** Hirji Heritage,4th Floor, Office no 402,Landmark : Above Tribhuwandas Bhimji Zaveri (TBZ) L.T. Road, Borivali - West. Mumbai - 400 092. **Burdwan :** 1st Floor Above Exide Showroom,399 G T Road Burdwan-713101 **Calicut :** 29/97G 2nd Floor, S A Arcade, Mavoor Road,

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Arayidathupalam, Calicut – 673016, Kerala **Chandigarh :** Deepak Towers SCO 154-155, 1st Floor Sector 17-C Chandigarh 160 017 **Chandrapur:** Opp Mustafa Decor, Near Bangalore Bakery, Kasturba Road, Chandrapur - 442 402 **Chennai :** Ground Floor No.178/10, Kodambakkam High Road Opp. Hotel Palmgrove Nungambakkam Chennai 600 034 **. Chennai - Tambaram:** III Floor, B R Complex,No.66, Door No. 11A, Ramakrishna Iyer Street,Opp. National Cinema Theatre,West Tambaram,Chennai – 600 045. **Chhindwara:** Cams Service Centre Shop No. 01 Near Puja Lawn, Prarasia Road Chhindwara- 480 001 Madhya Pradesh **Chittorgarh :** 3 Ashok Nagar, Near Heera Vatika,Chittorgarh - 312001 **Cochin:** Building Name :- Modayil,Door No. :- 39/2638 DJ,2nd Floor, 2A, M. G. Road,Cochin – 682 016 **Coimbatore :** No 1334, Thadagam Road, Thirumoorthy Layout, R.S. Puram,Behind Venkteswara Bakery, Coimbatore – 641002. **Coochbehar:** N.N.Road Power House Choupathi Coochbehar -736101 West Bengal **Cuttack :** Near Indian Overseas Bank Cantonment Road Mata Math Cuttack 753001 **Davenegere :** 13, Ist Floor, Akkamahadevi Samaj Complex Church Road P.J. Extension Devengere 577002 **Dehradun :** 204/121 Nari Shilp Mandir Marg Old Connaught Place Dehradun 248001 **Dharmapuri :** 94, Kandasami Vathiyar Street, Near Municipal Office, Dharmapuri - 636 701 **Darbhanga :** Ground Floor, Belbhadrapur, Near Sahara Office, Laheriasarai Tower Chowk, Laheriasarai, Darbhanga - 846001.**Deoghar :** S S M Jalan Road, Ground floor, Opp. Hotel Ashoke, Caster Town, Deoghar - 814112 **Dhanbad :** Urmila Towers Room No: 111(1st Floor) Bank More Dhanbad - 826001**. Dimapur:** MM APARTMENT,HOUSE NO; 436 (GROUND FLOOR),Dr. HOKESHE SEMA ROAD,NEAR BHARAT PETROLEUM,LUMTHI COLONY,OPPOSITE T.K COMPLEX,DIMAPUR(NAGALAND) PIN-797112 . **Dibrugarh:** AMBA COMPLEX,GROUND FLOOR,H S ROAD,DIBRUGARH,PIN-786001 **Dhule :** House No 3140, Opp Liberty Furniture, Jamnalal Bajaj Road,Near Tower Garden, Dhule- 424001 **Durgapur :** Plot No 3601,Nazrul Sarani,City Centre,Durgapur : 713216. **Proddatur:** Dwarakamayee, D.No 8/239,Opp Saraswathi Type Institute,Sriramula Peta, Proddatur, Andhra Pradesh - 516360. **Erode:** 197, Seshaiyer Complex Agraharam Street Erode 638001 **Faridhabad :** B-49, Ist Floor Nehru Ground Behind Anupam Sweet House NIT Faridhabad 121001 **Faizabad :** 1/13/196, A, Civil Lines,behind Triupati Hotel, Faizabad, Uttar Pradesh, Pin-224001 **Firozabad:** 53,1st Floor,Shastri Market, Sadar Bazar,Firozabad - 283 203. **Gandhidham:** S7, Ratnakala Arcade, Plot No. 231, Ward - 12/B, Gandhidham - 370 201. **Gandhinagar:** 507, 5th Floor, Shree Ugati Corporate Park,Opp ,Pratik Mall,Nr HDFC Bank,Kudasan,Gandhinagar – 382421.**Gangtok:** Ground Floor of Hotel Mount View, Development Area, Opp. New Secretariat, Near Community Hall, Gangtok - 737101 **Gaya :** North Bisar Tank,Upper ground floor,Near - I. M. A. Hall,Gaya – 823001. **Ghatkopar :** Office No.307, 3rd floor, Jawahar Road, Ghatkopar East, Mumbai 400 077 **Ghaziabad :** B-11, LGF RDC, Rajnagar, Ghaziabad - 201002. **Goa :** Lawande Sarmalkar Bhavan,1st Floor, Office No. 2 Next to Mahalaxmi Temple, Panaji Goa,Goa – 403 001 **Goa:** No. DU 8, Upper Ground Floor, Behind Techoclean Clinic, Suvidha Complex, Near ICICI Bank, Vasco da gama Goa - 403 802 **Gondal:** A/177, Kailash Complex, Opp. Khedut Decor, Gondal – 360 311 **Gorakhpur :** Shop No. 5 & 6, 3rd Floor,Cross Road The Mall,A D Tiraha, Bank Road,Gorakhpur – 273001 **Gulbarga :** Pal Complex, 1st Floor, Opp. City Bus Stop, Super Market, Gulbarga - 585101 **Guntur :** Door No 5-38-44 5/1 BRODIPET Near Ravi Sankar Hotel Guntur 522002 **Gurgoan :** SCO - 16, Sector 14, First Floor, Gurgoan 122001 **Guwahati :** Piyali Phukan Road, K. C. Path, House No - 1, Rehabari, Guwahati - 781008. **Gwalior :** 1 Floor, Singhal Bhavan Daji Vitthal Ka Bada Old High Court Road Gwalior 474001 **Haldia* :** 1st Floor, New Market Complex, Durgachak Post Office, Purba Medinipur District, Haldia - 721 602 Hassan: 'PANKAJA' 2nd Floor, Near Hotel Palika, Race Course Road, Hassan- 573201 **Hazaribag :** Municipal Market, Annanda Chowk, Hazaribagh – 825301 **Howrah:** Gagananchal Shopping Complex, Shop No.36 (Basement), 37,Dr. Abani Dutta Road, Salkia, Howrah – 711106 **Haldwani :** Durga City Centre, Nainital Road, Haldwani – 263139 **Haridwar:** No. 7, Kanya Gurukul Road, Krishna Nagar, Haridwar, Uttarakhand – 249404 **Hoshiarpur :** Near Archies Gallery, Shimla Pahari Chowk, Hoshiarpur – 146001 **Himmatnagar :** C-7/8 Upper Level, New Durga Bazar, Near Railway Crossing, Himmatnagar – 383001 **Hisar :** 12, Opp. Bank of Baroda Red Square Market, Hisar – 125001 **Hosur :** No. 9/2, 1st Floor, Attibele Road, HCF Post, Behind RTO office, Mathigiri, Hosur - 635 110 **Hubli :** No. 204 - 205, 1st Floor, ' B ' Block, Kundagol Complex, Opp. Court, Club Road, Hubli – 580029 **Hyderabad :** 208, II Floor Jade Arcade Paradise Circle Secunderabad 500 003 **Indore :** 101, Shalimar Corporate Centre 8- B, South tukogunj, Opp.Greenpark Indore 452 001 **Jabalpur :** 8, Ground Flr., Datt Towers, Behind Commercial Automobiles, Napier Town, Jabalpur - 482001. **Jaipur :** R-7, Yudhisthir Marg ,C-Scheme Behind Ashok Nagar Police Station Jaipur 302001 **Jalandhar :** Unit # 29, 1st Floor, City Square, G T Road, Jalandhar - 144 001 **Jalgaon :** Rustomji Infotech Services 70, Navipeth Opp. Old Bus Stand Jalgaon 425001 **Jalpaiguri :** Babu Para, Beside Meenaar Apartment, Ward No VIII, Kotwali Police Station, PO & Dist Jalpaiguri, Pincode 735101, West Bengal. **Jalna :**Shop No. 6, Ground Floor, Anand Plaza Complex, Bharat Nagar, Shivaji Putla Road, Jalna - 431 203. **Jammu :** JRDS Heights, Lane Opp. S&S Computers, Near RBI Building, Sector 14, Nanak Nagar Jammu - 180004 **Jamnagar:** 207, Manek Centre, P N Marg, Jamnagar - 361 001. **Jamshedpur :** Millennium Tower, "R" Road Room No:15 First Floor, Bistupur Jamshedpur 831001 **Jaunpur:** 248, Fort Road, Near Amber Hotel, Jaunpur - 222001. **Jhansi:** 372/18 D, Ist Floor above IDBI Bank, Beside V-Mart, Near "RASKHAN" Gwalior Road, Jhansi – 284001. **Jodhpur:** 1/5, Nirmal Tower Ist Chopasani Road Jodhpur 342003 **Jorhat :** Jail Road Dholasatra Near Jonaki Shangha Vidyalaya Post Office - Dholasatra Jorhat - 785001 **Junagadh :** Circle Chowk, Near Choksi Bazar Kaman, Gujarat Junagadh362001 **Kakinada :** D No-25-4-29,1St floor, Kommireddy vari Street, Beside Warf Road, Opp Swathi Madicals, Kakinada-533001. **Kalyani :** A - 1/50, Block - A, Dist Nadia, Kalyani – 741235 **Kanpur :** I Floor 106 to 108 CITY CENTRE Phase II 63/ 2, THE MALL Kanpur 208001 **Kannur :** Room No.14/435, Casa Marina Shopping Centre, Talap, Kannur – 670004. **Kangra:** C/o Dogra Naresh & Assocoaites, College Road, Kangra, Himachgalpradesh Pin Code: 176001 **Karnal :** 29 Avtar Colony,Behind Vishal Mega Mart,Karnal - 132001 **Karimnagar :** H No.7-1-257, Upstairs S B H\ Mangammathota Karimnagar A.P. Karimnagar 505 001 **Karur :** 126 GVP Towers, Kovai Road, Basement of Axis Bank, Karur – 639002 **Kasaragod :** KMC XXV/88, I, 2nd Floor,Stylo Complex,Above Canara Bank, Bank Road,Kasaragod-671 121. **Kashipur:** Dev Bazar, Bazpur Road, Kashipur - 244713 **Katni:** 1st Floor, Gurunanak Dharmakanta, Jabalpur Road, Bargawan, Katni - 483501 **Kadapa :** Bandi Subbaramaiah Complex D.No: 3/ 1718, Shop No: 8 Raja Reddy Street, Beside Bharathi Junior College, KADAPA – 516 001. Andhra Pradesh **Khammam:** Shop No: 11 - 2 - 31/3, 1st floor, Philips Complex, Balajinagar, Wyra Road, Near Baburao Petrol Bunk, Khammam, Andhra Pradesh - 507 001. **Kharagpur :** "Silver Palace",OT Road, Inda- Kharagpur, G.P-Barakola,P.S- Kharagpur Local,Pin-721305,Dist-West Midnapore **Krishnanagar:** R.N Tagore Road,In front of Kotwali P. S.Krishnanagar,Nadia,Pin-741101**. Kolhapur:** 2 B, 3rd Floor, Ayodhya Towers, Station Road, Kolhapur 416001 **Kolkata:** Saket Building, 44 Park Street, 2nd Floor, Kolkata 700016 **Kollam :** Kochupilamoodu Junction Near VLC, Beach Road Kollam 691001 **Korba:** 6 Sriram Commercial Complex, Infront of Hotel Blue Diamond, T P Nagar, Korba, Chattisgarh PIN 495677 **Kota* :** B-33 'Kalyan Bhawan Triangle Part ,Vallabh Nagar Kota 324007 **Kottayam :** THAMARAPALLIL Building,Door No - XIII/658,M L Road,Near KSRTC Bus Stand Road,Kottayam – 686001 **Kukatpally :** No. 15-31-2M-1/4,1st Floor, 14-A, MIG,KPHB Colony, Kukatpally,Hyderabad – 500072. **Kumbakonam :** Jailani Complex 47, Mutt Street Tamil Nadu Kumbakonam 612001. **Kurnool :** Shop Nos. 26 and 27, Door No. 39/265A and 39/265B,Second Floor, Skanda Shopping Mall, Old Chad Talkies, Vaddageri, 39th Ward, Kurnool, Andhra Pradesh - 518001. **Lucknow :** Off # 4,1st Floor,Centre Court Building, 3/c, 5 - Park Road, Hazratganj Lucknow - 226 001 **Ludhiana :** U/ GF, Prince Market, Green Field Near Traffic Lights, Sarabha Nagar Pulli Pakhowal Road, Ludhiana - 141 002 **Madurai :** 86/71A, Tamilsangam Road Madurai 625 001 **Malda :** Daxhinapan Abasan, Opp Lane of Hotel Kalinga, SM Pally, Malda – 732101 **Mangalore :** No. G 4 & G 5, Inland Monarch Opp. Karnataka Bank Kadri Main Road, Kadri Mangalore - 575 003 **Manipal :** Shop No A2, Basement Floor,Academy Tower,Opp. Corporation Bank,Manipal – 576104 **Mandi :** 328/12,Ram Nagar ,1st Floor, Above Ram Traders,Mandi,-175001 **Mandi Gobindgarh:** Opposite State Bank of Bikaner and Jaipur, Harchand Mill Road, Motia Khan, Mandi Gobindgarh,Punjab – 147301 **Mapusa :** Office no. CF-8, 1st Floor, Business Point, Above Bicholim Urban Co-op Bank, Angod, Mapusa – 403507 **Margao :** F4- Classic Heritage, near Axis Bank, opp. BPS Club Pajifond, Margao, Goa 403 601. **Malappuram:** Kadakkadan Complex ,Opp Central School, Malapuram – 670504.**Mathura :** 159/160 Vikas Bazar Mathura 281001 **Meerut :** 108 Ist Floor Shivam Plaza Opposite Eves Cinema, Hapur Road Meerut 250002 **Mehsana :** 1 Floor, Subhadra Complex Urban Bank Road Mehsana Gujarat 384002. **Mirzapur* :** First Floor, Canara Bank Building, Dhundhi Katra Mirzapur, Uttar Pradesh - 231 001**. Moga :** Gandhi Road, Opp. Union Bank of India, Moga – 142001 **Moradabad :** H 21-22, Ist Floor, Ram Ganga Vihar Shopping Complex, Opposite Sale Tax Office, Moradabad-244 001. **Mumbai :** Rajabahdur Compound, Ground Floor Opp Allahabad Bank, Behind ICICI Bank 30, Mumbai Samachar Marg, Fort Mumbai 400 023 **Muzaffarnagar:** 235, Patel Nagar, Near Ramlila Ground, New Mandi, Muzaffarnagar-251001. **Muzzafarpur :** Brahman toli, Durgasthan Gola Road Muzaffarpur 842001 **Mysore :** CH-16,Prashanth Plaza,Safe wheels building, Saraswathipuram,Mysore-570009, Karnataka **Nadia:** R.N Tagore Road, In front of Kotwali P. S. Krishnanagar, Nadia - 741101. **Nadiad:** F-134, First Floor,Ghantakarna Complex,Gunj Bazar,Nadiad - 387001 **Nagercoil :** IV Floor, Kalluveettil Shyras Center 47, Court Road, Nagercoil - 629 001 Tamil Nadu **Nagpur :** 145 Lendra Park, Behind Indus Ind Bank New Ramdaspeth Nagpur 440 010 **Namakkal :** 156A /1, First Floor, Lakshmi Vilas Building, Opp. To District Registrar Office, Trichy Road, Namakkal – 637001 **Nasik :** 1st Floor, " Shraddha Niketan ", Tilak Wadi, Opp. Hotel City Pride, Sharanpur Road, Nasik - 422 002 **Navsari :** 16, 1st Floor,\ Shivani Park, Opp. Shankheswar Complex, Kaliawadi, Navsari - 396 445. **Nanded:** Shop No.8,9 Cellar "Raj Mohammed ,Complex" Main Road Shri Nagar,Nanded-431605. **Nellore* :**97/56, I Floor Immadisetty Towers Ranganayakulapet Road, Santhapet, Nellore 524001 **New Delhi :** 7-E, 4th Floor, Deen Dayaal Research Institute Building, Swami Ram Tirath Nagar, Near Videocon Tower Jhandewalan Extension, New Delhi -110 055. **New Delhi - Pitampura :** Aggarwal Cyber Plaza-II,Commercial Unit No 371,3rd floor, Plot No C-7,Netaji Subhash Place, Pitampura –New Delhi 110034. **New Delhi - Janakpuri:** 306, 3rd Floor, DDA -2 Building,District Centre, Janakpuri, New Delhi -110058. **Nizamabad:** 5-6-208,Saraswathi Nagar,Opposite Dr. Bharathi Rani Nursing Home,Nizamabad - 503001 Telangana **Noida :** E-3, Ground floor, sector 3,Near Fresh food factory, Noida - 201301**. Ongole:** Shop No :9, Frist Floor, Do No:17/1/55, G.v.s Bulding, Kanyaka Parameswri Street, Bandlamitta, Ongole Pin Code: 523001 **Palakkad :** 10 / 688, Sreedevi Residency, Mettupalayam Street, Palakkad – 678001 **Palanpur* :** Gopal Trade Center,Shop No. 13-14, 3rd Floor, Nr. BK Mercantile Bank,Opp. Old Gunj,Palanpur - 385001. **Panipat :** 83, Devi Lal Shopping Complex Opp ABN Amro Bank, G.T. Road Panipat 132103 **Patiala:** SCO-17, Opposite Amar Ashram, Near hotel Polo club, Lower Mall, Patiala-147001. **Patna :** G-3, Ground Floor, Om Complex, Near Saket Tower, SP Verma Road, Patna 800001 **Pathankot:** 13-A, 1st Floor, Gurjeet Market, Dhangu Road, Punjab, Pathankot - 145 001 **Pondicherry :** S-8, 100, Jawaharlal Nehru Street (New Complex, Opp. Indian Coffee House) Pondicherry 605001 **Port Blair :** 1st Floor, Above Mahesh Graphics,Nandanam Complex,Beside Old CCS Building, Junglighat,Port Blair - 744103 **Pratapgarh :** Opposite Dutta Traders Near Durga Mandir Balipur, Pratapgarh - 230 001 **Pune :** Vartak Pride , 1st floor, Survay No 46,City Survay No 1477, Hingne Budruk,D. P Road, Behind Dinanath Mangeshkar Hospital, Karvenagar, Pune - 411 052 **Raebarelly :** 17, Anand Nagar Complex, Raeberaily – 229001 **Raiganj:** Rabindrapally,Near Gitanjali Cinema Hall,Raiganj,Uttar Dinajpur,Pin 733134 **Raipur :** HIG, C-23, Sector - 1, Devendra Nagar, Raipur - 492004. **Rajahmundry :** Cabin 101 D.no 7-27-4 1 Floor Krishna Complex Baruvari Street T Nagar Rajahmundry 533101 **Rajkot :** Office 207 - 210, Everest Building, Harihar Chowk, Opp Shastri Maidan, Limda Chowk, Rajkot - 360001 **Rajapalayam :** No 155, Railway Feeder Road, Near Bombay Dyeing Showroom, Rajapalayam – 626117 **Ranchi :** 223, Tirath Mansion (Near Over Bridge),1st Floor Main Road Ranchi 834001 **Ranchi :** 4, HB Road. No. 206, 2nd Flr., Shri Lok Complex, Ranchi - 834 001. **Ratlam :** 18, Ram Bagh, Near Scholar's School, Ratlam - 457001. **Ratnagiri :** Kohinoor Complex, Near Natya Theatre, Nachane Road, Ratnagiri – 415639 **Rohtak :** SCO - 34, Ground Floor, Ashoka Plaza, Delhi Road, Rohtak - 124001 **Rourkela :** 1st Floor Mangal Bhawan Phase IIPower House Road Rourkela 769001 **Roorkee :** 22 Civil Lines Ground Floor, Hotel Krish Residency, Roorkee – 247 667 **Sagar :** Opp.Somani Automobiles Bhagwanganj Sagar Madhya Pradesh Sagar 470 002 **Salem :** No.2, I Floor Vivekananda Street, New Fairlands Salem 636016 **Saharanpur :** I Floor, Krishna Complex, Opp. Hathi Gate, Court Road, Saharanpur – 247001 **Sangli :** Jiveshwar Krupa Bldg, Shop. NO.2, Ground Floor, Tilak Chowk, Harbhat Road, Sangli – 416416 **Sambalpur :** C/o Raj Tibrewal & Associates Opp.Town High School,Sansarak Sambalpur 768001 **Satara* :** 117 / A / 3 / 22, Shukrawar Peth Sargam Apartment Maharashtra Satara 415002 **Satna:** 1st Floor, Shri Ram Market, beside Hotel Pankaj, Birla Road, Satna – 485 001 **Serampore:** Alakalaya, 102, N.S. Avenue, P.O. Serampore, Dist- Hooghly, Pin : 712201 **Shahjahanpur:** Bijlipura, Near Old Distt Hospital, Jail Road, Shahjahanpur, Uttar Pradesh - 242 001. **Silchar:** Usha Complex, Ground Floor, Punjab Bank Building, Hospital Road, Silchar-788005. **Sikar:** 1st Floor,Opposite Yash Tower Parking,Pawan Travels Street,Front of City Center mall,Station Road,Sikar - 332001 **Siliguri:** 78 , Haren Mukherjee Road ,1st floor,Beside SBI Hakimpara,Siliguri 734001 **Sirsa:** Gali No:1, Old Court Road,Near rd Railway Station Crossing, Sirsa, Haryana - 125 055. **Shimla :** I Floor, Opp. Panchayat Bhawan Main gate, Bus stand, Shimla – 171001 **Shimoga :** No.65 1st Floor, Kishnappa Compound, 1st Cross, Hosmane Extn, Shimoga - 577 201, Karnataka **Shillong:** 3 Floor, RPG Complex, Keating Road, Shillong - 793001 **Sitapur :** 78 , Haren Mukherjee Road , 1st floor,Beside SBI Hakimpara,Siliguri 734001 **Solan :** 1st Floor, Above Sharma General Store, Near Sanki Rest house, The Mall, Solan – 173212 **Solapur :** 4, Lokhandwala Tower, 144, Sidheshwar Peth, Near Z.P. Opp. Pangal High School, Solapur 413001 **Sonepat :** Sco-11-12,1st Floor, Pawan Plaza, Atlas Road, Subhash Chowk, Sonepat-131001. **Sriganganagar :** 18 L Block, Sri Ganganagar Sriganganagar – 335001 **Srikakulam :** Door No 4-4-96, First Floor. Vijaya Ganapathi Temple Back Side, Nanubala Street, rikakulam - 532001 **Srinagar:** Near New Era Public School,Rajbagh,Srinagar - 190 008 **Sultanpur :** 967, Civil Lines, Near Pant Stadium, Sultanpur – 228001 **Surat :** Office No 2 Ahura -Mazda Complex First Floor, Sadak Street Timalyawad, Nanpura Surat 395 001 **Surendranagar :** 2 M I Park, Near Commerce College, Wadhwan City, Surendranagar – 363035 **Thane (W):** Dev Corpora, 1st Floor, Office No. 102, Cadbury Junction, Eastern Express way, Thane (West) – 400 601. **Thiruppur :** 1(1), Binny Compound, II Street, Kumaran Road Thiruppur 641601 **Thiruvalla:** 24/590-14, C.V.P Parliament Square Building, Cross Junction, Thiruvalla – 689 101, Kerala. **Tinsukia:** Dhawal Complex, Ground Floor, Durgabari Rangagora Road, Near Dena Bank PO Tinsukia, Tinsukia - 786125 **Tirunelveli :** No. 51/72, I Floor , K.A.P Complex,(Nachiyar Super Market-Upstairs),Trivandrum Road,Palayamkottai,Tirunelveli - 627002 **Tirupathi :** Shop No : 6, Door No: 19-10-8, (Opp to Passport Office), AIR Bypass Road, Tirupati - 517501 **Trichur :** Room No. 26 & 27, Dee Pee Plaza, Kokkalai, Trichur – 680001 **Trichy :** No 8, I Floor, 8th Cross West Extn Thillainagar Trichy 620018 **Trivandrum :** R S Complex Opposite of LIC Building Pattom PO Trivandrum 695004 **Udaipur :** Shree Kalyanam,50, Tagore Nagar, Sector – 4,Hiranmagri,Udaipur – 313001. **Tuticorin :** 227/F South New Street, Tuticorin - 628 002. **Ujjain:** 123, First Floor, Siddhi Vinanyaka Trade Centre, Saheed Park, Ujjain - 456010. **Vadodara:** 103 Aries Complex, BPC Road, Off R.C. Dutt Road, Alkapuri, Vadodara - 390007 **Valsad :** Ground Floor, Yash Kamal -"B", Near Dreamland Theater, Tithal Road, Valsad – 396001. **Vapi :** 208, 2nd Floor HEENA ARCADE, Opp. Tirupati Tower, Near G.I.D.C. Char Rasta, Vapi - 396 195. **Varanasi :** Office no 1, Second floor, Bhawani Market, Building No. D-58/2-A1, Rathyatra, Beside Kuber Complex, Varanasi-221010. **Vashi:** BSEL Tech Park, B-505, Plot no 39/5 & 39/5A, Sector 30A, Opp. Vashi Railway Station, Vashi, Navi Mumbai – 400705. **Vellore :** No:54, Ist Floor Pillaiyar Koil Street Thotta Palayam Vellore 632004. **Vijayawada :** 40-1-68, Rao & Ratnam Complex Near Chennupati Petrol Pump M. G Road, Labbipet Vijayawada 520 010 **Vishakhapatnam :** Door No 48-3-2, Flat No 2, 1st Floor, Sidhi Plaza, Near Visakha Library, Srinagar, Visakhapatnam- 530 016. **Vizianagaram :** Portion 3,First Floor,No:3-16, Behind NRI Hospital, NCS Road, Srinivasa Nagar,Vijaynagaram-535003 **Warangal :** F13, 1st Floor BVSS Mayuri Complex Opp. Public Garden, Lashkar Bazaar Hanamkonda Warangal 506001 **Wardha:** Opp. Raman Cycle Industries, Krishna Nagar, Maharashtra, Wardha - 442 001 **Wayanad:** 2nd Floor, AFFAS Building, Kalpetta,Wayanad – 673 121 **Yamuna Nagar :** 124-B/R Model Town Yamunanagar Haryana Yamuna Nagar 135 001 **Yavatmal :** Pushpam, Tilakwadi, Opp. Dr. Shrotri Hospital, Yavatma - 445001.

*Cash towards subscription would be acceptable at these locations. Please refer SAI for further details on Cash investments. In addition to the above, CAMS, Registrar & Transfer Agents to Aditya Birla Sun Life Mutual Fund will be the official point of acceptance for all online / electronic transactions by investors who have subscribed to the Online Transaction Facility offered by Aditya Birla Sun Life AMC Limited (AMC). The investors can undertake purchase / sale / switch transactions and avail of such other online facilities as may be provided by AMC from time to time through its official website - www.mutualfund.adityabirlacapital.com, which is the official point of acceptance for electronic transactions and through other secured internet sites of specified banks, financial institutions, etc. with whom AMC has entered or may enter into specific arrangements for providing online facility. Secured internet sites operated by CAMS will also be official point of acceptance.

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Mutual Funds

Aditya Birla Sun Life Mutual Fund

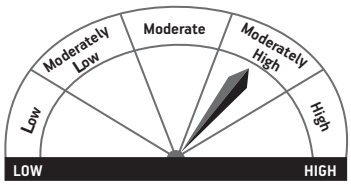
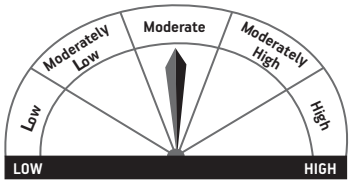
ADITYA BIRLA CAPITAL

1800-270-7000

KEY INFORMATION MEMORANDUM

ADITYA BIRLA SUN LIFE RETIREMENT FUND

An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier)

Name of Scheme/ Investment Plan	THIS PRODUCT IS SUITABLE FOR INVESTORS WHO ARE SEEKING*	RISKOMETER
Aditya Birla Sun Life Retirement Fund - 'The 30s Plan'	• Long term capital growth • investments in equity and equity related securities	 Investors understand that their principal will be at **moderately high** risk
Aditya Birla Sun Life Retirement Fund - 'The 40s Plan'	• Long term capital growth and income • investment predominantly in equity and equity related securities as well as debt and money market instruments	
Aditya Birla Sun Life Retirement Fund - 'The 50s Plan'	• regular income with capital growth over medium to long term • investments in debt and money market instruments as well as equity and equity related securities	
Aditya Birla Sun Life Retirement Fund - 'The 50s Plus - Debt Plan'	• Capital appreciation & income over long term to achieve retirement goals • investments in debt & money market instruments as well as equity and equity related securities	 Investors understand that their principal will be at **moderate** risk

***Investors should consult their financial advisers if in doubt whether the product is suitable for them**

Offer of units of ₹ 10/- each during the New Fund Offer and Continuous Offer for Units at NAV based prices.

NEW FUND OFFER OPENS ON	Tuesday, February 19, 2019
NEW FUND OFFER CLOSES ON	Tuesday, March 5, 2019
SCHEME RE-OPENS ON	Within 5 business days from date of allotment

NAME OF THE ASSET MANAGEMENT COMPANY	NAME OF THE TRUSTEE COMPANY
ADITYA BIRLA SUN LIFE AMC LIMITED (formerly known as Birla Sun Life Asset Management Co Ltd) One India Bulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound, 841, Senapati Bapat Marg, P, Mumbai - 400 013. Tel: 43568000 • Fax No: 43568110 / 8111 • CIN: U65991MH1994PLC080811	**ADITYA BIRLA SUN LIFE TRUSTEE PRIVATE LIMITED (formerly known as Birla Sun Life Trustee Company Pvt Ltd)** One India Bulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound, 841, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400 013. Tel: 43568000 • Fax No: 43568110 / 8111 • CIN: U74899MH1994PTC166755

This Key Information Memorandum (KIM) sets forth the information, which a prospective investor ought to know before investing. **For further details of the scheme/Mutual Fund, due diligence certificate by the AMC, Key Personnel, investors' rights & services, risk factors, penalties & pending litigations etc. investors should, before investment, refer to the Scheme Information Document and Statement of Additional Information available free of cost at any of the Investor Service Centres or distributors or from the website www.mutualfund.adityabirlacapital.com.**

The Scheme particulars have been prepared in accordance with Securities and Exchange Board of India (Mutual Funds) Regulations 1996, as amended till date, and filed with Securities and Exchange Board of India (SEBI). The units being offered for public subscription have not been approved or disapproved by SEBI, nor has SEBI certified the accuracy or adequacy of this KIM.

Name of the Scheme	Aditya Birla Sun Life Retirement Fund
Type of the Scheme	An open-ended retirement solution oriented scheme having a lock-in of 5 years or till retirement age (whichever is earlier)
Investment Objective	The primary investment objective of the Scheme is income generation and capital appreciation for its investors which will be in line with their retirement goals by investing in a mix of equity, equity related instruments along with debt and money market instruments. The Scheme does not guarantee/indicate any returns. There can be no assurance that the schemes' objectives will be achieved.
Asset Allocation Pattern of the Scheme	Under normal circumstances, the asset allocation of the Investment Plans under the Scheme will be as follows:

The 30s Plan

Instrument	Risk Profile	Range
Equity & Equity related instruments	Medium to High	80% - 100%
Debt & Money Market Instruments	Low to Medium	0%-20%

The 40s Plan

Instrument	Risk Profile	Range
Equity & Equity related instruments	Medium to High	65% - 80%
Debt & Money Market Instruments	Low to Medium	20%- 35%

The 50s Plan

Instrument	Risk Profile	Range
Debt & Money Market Instruments	Low to Medium	75%- 100%
Equity & Equity related instruments	Medium to High	0% - 25%

The 50s Plus - Debt Plan

Instrument	Risk Profile	Range
Debt & Money Market Instruments	Low to Medium	100%

The 30s Plan may invest a maximum of 20% in securitized debt, the 40s Plan may invest a maximum of 35% in securitized debt and the 50s and 50s Plus-Debt Plans may invest a maximum of 50% in securitized debt. Each Investment Plan under the Scheme may also invest up to 50% of the portfolio (i.e. net assets including cash) in such derivative

	instruments as may be introduced from time to time subject to framework specified by SEBI, for the purpose of hedging and portfolio balancing and other uses as may be permitted under SEBI Regulations. The cumulative gross exposure to equity, equity related instruments, debt, money market instruments and derivatives shall not exceed 100% of the net assets of the respective Investment Plans. Under normal circumstances, each Investment Plan offered under this Scheme shall not have an exposure of more than 25% of its net assets in foreign securities. However, the AMC with a view to protecting the interests of the investors, may increase exposure in foreign securities as deemed fit from time to time. The Investment Plans offered under the Scheme intend to invest in repo in corporate debt securities. The Investment Plans offered under the Scheme will not invest in Credit Default Swaps, Securities lending/short selling. **Change in Asset Allocation** The above mentioned investment pattern is indicative and may change for short duration. Subject to the SEBI (MF) Regulations, the asset allocation pattern indicated above may change from time to time, keeping in view market conditions, market opportunities, and political and economic factors. It must be clearly understood that the percentages stated above are only indicative and not absolute and that they can vary substantially depending upon the perception of the Investment Manager, the intention being at all times to seek to protect the interests of the unit holders. Such changes in the investment pattern will be for short term and defensive considerations. However, due to market conditions, the AMC may invest beyond the range set out above. Such deviations shall normally be for a short-term purpose only, for defensive considerations and the intention being at all times to protect the interests of the Unit Holders. The Fund Manager shall rebalance the portfolio within 30 days from the date of deviation to bring it in line with the asset allocation pattern as indicated in this SID. Further, in case the rebalancing is not done within the specified period, justification for the same shall be provided to the Investment Committee and the reason for the same shall be recorded in writing. The Investment Committee shall then decide on the course of action. Provided further and subject to the above, any change in the asset allocation affecting the investment profile of the Scheme shall be effected only in accordance with the provisions of sub regulation (15A) of Regulation 18 of the SEBI (MF) Regulations.
Investment Strategy	**The 30s Plan** The Plan aims to invest primarily in a well-diversified portfolio of equity and equity related securities. The fund manager proposes to concentrate on business and economic fundamentals driven by in-depth research techniques and employing the full potential of the research team at the AMC. The stock selection process proposed to be adopted is generally a bottom-up approach seeking to identify companies with long term sustainable competitive advantage. The fund would also use a top down discipline by ensuring representation of companies from all key sectors in respective benchmarks. The fund manager would primarily focus on long term growth for identifying stocks on the equity side. The objective would be to identify businesses with superior growth prospects and strong management available at reasonable valuation and offering higher risk adjusted returns. The fund would follow blend of bottom up approach (for stock selection) and top down approach (for sector allocation). The fund would follow flexi cap approach on market cap depending on risk return profile of various sub segments of the market. The decision to sell would be based on price reaching its fair value or availability of alternative investment opportunity offering higher risk adjusted returns or anticipated price appreciation no longer possible due to change in business fundamentals. **The 40s Plan** The Plan invests predominantly in equity and equity related instruments with marginal allocation to debt and money market instruments. On the equity front, the fund manager proposes to concentrate on business and economic fundamentals driven by in-depth research techniques and employing the full potential of the research team at the AMC. The stock selection process proposed to be adopted is generally a bottom-up approach seeking to identify companies with long term sustainable competitive advantage. The fund would also use a top down discipline by ensuring representation of companies from all key sectors in respective benchmarks. The fund manager would primarily focus on long term growth for identifying stocks. The objective would be to identify businesses with superior growth prospects and strong management available at reasonable valuation and offering higher risk adjusted returns. The fund would follow blend of bottom up approach (for stock selection) and top down approach (for sector allocation). The fund would follow flexi cap approach on market cap depending on risk return profile of various sub segments of the market. On the debt front, the Fund invests in various debt securities and money market instruments issued by corporates and/or state and central government. With the aim of controlling risks, rigorous in-depth credit evaluation of the instruments proposed to be invested in is carried out by the Investment Team of the AMC. The credit evaluation includes a study of the operating environment of the company, the past track record as well as the future prospects of the Issuer, the short as well as long-term financial health of the issuer. In addition, the Investment Team of the AMC studies the macro economic conditions, including the political, economic environment and factors affecting liquidity and interest rates. The AMC use this analysis to attempt to predict the likely direction of interest rates and position the portfolio appropriately to take advantage of the same. **The 50s Plan** The Plan invests predominantly in debt and money market instruments with marginal allocation to equity and equity related instruments. On the debt front, the Fund invests in various debt securities and money market instruments issued by corporates and/or state and central government. With the aim of controlling risks, rigorous in-depth credit evaluation of the instruments proposed to be invested in is carried out by the Investment Team of the AMC. The credit evaluation includes a study of the operating environment of the company, the past track record as well as the future prospects of the Issuer, the short as well as long-term financial health of the issuer. In addition, the Investment Team of the AMC studies the macro economic conditions, including the political, economic environment and factors affecting liquidity and interest rates. The AMC use this analysis to attempt to predict the likely direction of interest rates and position the portfolio appropriately to take advantage of the same. On the equity front, the fund manager proposes to concentrate on business and economic fundamentals driven by in-depth research techniques and employing the full potential of the research team at the AMC. The stock selection process proposed to be adopted is generally a bottom-up approach seeking to identify companies with long term sustainable competitive advantage. The fund would also use a top down discipline by ensuring representation of companies from all key sectors in respective benchmarks. The fund manager would primarily focus on long term growth for identifying stocks. The objective would be to identify businesses with superior growth prospects and strong management available at reasonable valuation and offering higher risk adjusted returns. The fund would follow blend of bottom up approach (for stock selection) and top down approach (for sector allocation). The fund would follow flexi cap approach on market cap depending on risk return profile of various sub segments of the market. **The 50s Plus – Debt Plan** The Plan invests in various debt securities and money market instruments issued by corporates and/or state and central government. The AMC aims to identify securities, which offer superior levels of yield at lower levels of risk. As per the asset allocation pattern, the Fund invests in various debt securities and money market instruments issued by corporates and/or state and central government. With the aim of controlling risks, rigorous in depth credit evaluation of the securities proposed to be invested in will be carried out by the investment team of the AMC. The credit evaluation includes a study of the operating environment of the company, the past track record as well as the future prospects of the issuer, the short as well as long-term financial health of the issuer. In addition, the Investment Team of the AMC studies the macro economic conditions, including the political, economic environment and factors affecting liquidity and interest rates.
Risk Profile of the Scheme	Mutual Fund Units involve investment risks including the possible loss of principal. Please read the Scheme Information Memorandum (SID) carefully for details on risk factors before investment. Scheme specific Risk Factors are summarized below: Investments in the Scheme are subject to various risk factors including but not limited to risks associated with: investment in Equity and Equity related instruments, investments in Fixed Income Securities such as Price-Risk or Interest-Rate Risk, Credit Risk, Liquidity or Marketability Risk, Reinvestment Risk etc., investments in Derivatives (The risks associated with the use of derivatives are different from or possibly greater than the risks associated with investing directly in securities and other traditional investments), investments in Repo Transactions in Corporate Bond, investments in Foreign Securities, investments in Securitised Debt assets, which would be in the nature of Mortgage Backed Securities (MBS) and Asset Backed Securities (ABS) with underlying pool of assets and receivables like Housing Loans, Auto Loans and Corporate Loans. The various risks associated with securitised assets include Prepayment Risk, Credit Risk, Liquidity Risk, Conversion risk, Price risks etc. The Scheme shall not engage in Stock lending or short selling activities. Different types of securities in which the Scheme would invest as given in the SID/Key Information Memorandum carry different levels and types of risk. Accordingly the scheme's risk may increase or decrease depending upon its investment pattern. E.g. corporate bonds carry a higher amount of risk than Government securities. The above are some of the common risks associated with investments in various securities. There can be no assurance that a Scheme's investment objectives will be achieved, or that there will be no loss of capital. Investment results may vary substantially on a monthly, quarterly or annual basis. Further, the Fund/AMC is not guaranteeing or assuring any returns. Further, it should be noted that the actual distribution of dividends and the frequency thereof are indicative and will depend, inter-alia, on availability of distributable surplus. Dividend payouts will be entirely at the discretion of the Trustee. Investors may, if they wish, consult their legal, tax, investment and other professional advisors to determine possible legal, tax, financial or other considerations of subscribing to or redeeming Units, i.e. before making a decision to invest/redeem Units. **Investors in the Scheme are not being offered any guaranteed returns. Please refer to SID for detailed scheme specific risk factors.**
Risk Control	Investments made by the Investment Plans under the Scheme would be in accordance with the investment objectives of the Scheme and provisions of SEBI (MF) Regulations. Since investing requires disciplined risk management, the AMC would incorporate adequate safeguards for controlling risks in the portfolio construction process. The risk control process involves reducing risks through portfolio diversification, taking care however not to dilute returns in the process. The Scheme will try and mitigate this risk by investing in sufficiently large number of companies, so as to maintain optimum diversification and keep stock specific concentration risk relatively low. The AMC believes that this diversification would help achieve the desired level of consistency in returns. The AMC aims to identify securities, which offer superior levels of yield at lower levels of risks. With the aim of controlling risks, the investment team of the AMC will carry out rigorous in-depth analysis of the securities proposed to be invested in. The Scheme may also use various derivatives products for the purpose of hedging and portfolio balancing from time to time, with an attempt to protect the value of the portfolio and enhance Unitholders' interest. While these measures are expected to mitigate the above risks to a large extent, there can be no assurance that these risks would be completely eliminated.
Plans/Options	The Scheme will have following Investment Plans: • The 30s Plan • The 40s Plan • The 50s Plan

- The 50s Plus – Debt Plan

Each Plan will be managed as a separate portfolio. Each of the above Investment Plans will have **Regular Plan** and **Direct Plan**** with common portfolios and separate NAVs. Investors should indicate the Plan for which the subscription is made by indicating the choice in the application form.

The above Regular and Direct Plan will have the following Options:

(1) **Dividend Option** (Payout Facility & Reinvestment)

(2) **Growth Option**

****DIRECT PLAN:**

i. **Direct Plan is only for investors who purchase /subscribe Units in a Scheme directly with the Mutual Fund and is not available for investors who route their investments through a Distributor.**

ii. **Eligible investors:** All categories of investors (whether existing or new Unitholders) as permitted under the Scheme Information Document of the Scheme are eligible to subscribe under Direct Plan.

iii. **Modes for applying:** Investments under Direct Plan can be made through various modes offered by the Mutual Fund for investing directly with the Mutual Fund [except through Stock Exchange Platforms for Mutual Funds and all other Platform(s) where investors' applications for subscription of units are routed through Distributors].

iv. **How to apply:**

a. Investors desirous of subscribing under Direct Plan of a Scheme will have to ensure to indicate "Direct Plan" against the Scheme name in the application form.

b. Investors should also indicate "Direct" in the ARN column of the application form.

The AMC / Trustees reserves the right to discontinue/ add more plans/ options at a later date subject to complying with the prevailing SEBI guidelines and Regulations.

Default Plan / Option / Sub-option
(In case the investor fails to specify his preference, the given default plan / option / sub-option would apply)

Default Option: Investors should mention the Investment Plan for which the subscription is made by indicating the choice in the appropriate box provided for this purpose in the application form.

In case of valid applications received without indicating any choice of Investment Plan, the application shall be rejected. Investors may also opt to invest in all the Investment Plans of the Scheme subject to minimum subscription requirements under each Investment Plan.

In case of valid application received without indicating choice between Growth and Dividend option, the same shall be considered as Growth Option and processed accordingly.

Default Plan:

Investors are requested to note the following scenarios for the applicability of "Direct Plan or Regular Plan" for valid applications received under the Scheme.

Scenario	*Broker Code mentioned by the investor*	*Plan mentioned by the investor*	*Default Plan to be captured*
1	*Not mentioned*	*Not mentioned*	*Direct Plan*
2	*Not mentioned*	*Direct*	*Direct Plan*
3	*Not mentioned*	*Regular*	*Direct Plan*
4	*Mentioned*	*Direct*	*Direct Plan*
5	*Direct*	*Not Mentioned*	*Direct Plan*
6	*Direct*	*Regular*	*Direct Plan*
7	*Mentioned*	*Regular*	*Regular Plan*
8	*Mentioned*	*Not Mentioned*	*Regular Plan*

In cases of wrong/ invalid/ incomplete ARN codes mentioned on the application form, the application shall be processed under Regular Plan. The AMC shall contact and obtain the correct ARN code within 30 calendar days of the receipt of the application form from the investor/ distributor. In case, the correct code is not received within 30 calendar days, the AMC shall reprocess the transaction under Direct Plan from the date of application without any exit load.

Applicable NAV (after the scheme opens for repurchase and sale)

In accordance with provisions of SEBI circular CIR/IMD/DF/21/2012 dated September 13, 2012, SEBI circular dated No. Cir/ IMD/ DF/ 19/ 2010 dated November 26, 2010, SEBI Circular No. IMD/ CIR No. 11 / 142521 / 08 dated October 24, 2008 and SEBI Circular SEBI/ IMD/ CIR No.11/ 78450/ 06 dated October 11, 2006 and further amendments if any, thereto, the following cut-off timings shall be observed by Mutual Fund in respect of purchase/ redemption/ switches of units of the scheme, and the following NAVs shall be applied in each case:

I. APPLICABLE NAV FOR SUBSCRIPTIONS/ PURCHASE INCLUDING SWITCH-IN OF UNITS:

For an amount less than ₹ 2 lacs:

- In respect of valid applications received upto 3.00 p.m. by the Mutual Fund alongwith a local cheque or a demand draft payable at par at the place where the application is received, the closing NAV of the day on which application is received shall be applicable.
- In respect of valid applications received after 3.00 p.m. by the Mutual Fund alongwith a local cheque or a demand draft payable at par at the place where the application is received, the closing NAV of the next business day shall be applicable.

For an amount of ₹ 2 lacs and above#:

In respect of valid applications for purchase of units with amount equal to or more than ₹ 2 lacs, the closing NAV of the day (or immediately following Business Day if that day is not a Business day) on which the funds are available for utilization, shall be applicable.

In respect of subscriptions/purchase/Switch-in application with amount equal to or more than Rs. 2 lacs, for allotment of units at applicable NAV as above, it shall be ensured that:

i. Application is received before the applicable cut-off time (i.e. 3.00 p.m.)

ii. Funds for the entire amount of subscription / purchase /switch-in as per the application are credited to the bank account of the respective scheme before the applicable cut-off time (i.e. 3.00 p.m.).

iii. The funds are available for utilization before the applicable cut-off time without availing any credit facility whether intra-day or otherwise, by the respective scheme.

II. APPLICABLE NAV FOR REDEMPTIONS INCLUDING SWITCH-OUT OF UNITS:

- In respect of valid applications received upto 3.00 p.m. by the Mutual Fund, same day's closing NAV shall be applicable.
- In respect of valid applications received after 3.00 p.m. by the Mutual Fund, the closing NAV of the next business day shall be applicable.

While the Applicable NAV shall be as per cut-off time specified above, the NAV shall be declared in accordance with the provisions as mentioned in the SID.

#Investors are requested to note that the following practice of aggregating multiple / split applications / transactions shall be followed and accordingly the closing Net Asset Value (NAV) of the day on which the funds are available for utilization is being implemented where the aggregated amount of investments is ₹ 2 lacs and above.

(a) All transactions received on same Business Day (as per cut-off timing and Time stamping rule prescribed under SEBI (Mutual Funds) Regulations,1996 or circulars issued thereunder from time to time).

(b) Transactions shall include purchases, additional purchases, and exclude Switches, Systematic Investment Plans (SIP) / Systematic Transfer Plans (STP) and trigger transactions.

(c) Aggregation of transactions shall be done on the basis of investor(s) Permanent Account Number (PAN). In case of joint holding in folios, transactions with similar holding pattern will be aggregated.

(d) Such aggregation shall be done irrespective of the number of folios under which the investor is investing and irrespective of source of funds, mode of payment, location and time of application

(e) All transactions will be aggregated where investor holding pattern is same as stated above, irrespective of whether the amount of the individual transaction is above or below ₹ 2 lacs.

(f) Only transactions in the same scheme shall be clubbed. This will include transactions at plan / options level (i.e. Regular Plan, Direct Plan, Dividend Option, Growth Option, etc).

Minimum Application Amount/ Number of Units

Purchase (Incl. Switch-in)	Additional Purchase (Incl. Switch-in)	Repurchase
Minimum of ₹ 1,000/- and in multiples of ₹ 1/- thereafter during the NFO period and on an ongoing basis.	Minimum of ₹ 1,000/- and in multiples of ₹ 1/- thereafter during the NFO period and on an ongoing basis.	In Multiples of ₹ 1/- or 0.001 units.

Despatch of Proceeds of Repurchase (Redemption) Request

Within 10 working days of the receipt of the redemption request at the official points of acceptance of Aditya Birla Sun Life Mutual Fund.

Benchmark Index

Plan Name	Benchmark Index
The 30s Plan	S&P BSE 200
The 40s Plan	CRISIL Hybrid 35+65 -Aggressive Index
The 50s Plan	CRISIL Short Term Debt Hybrid 75+25 Fund Index
The 50s Plus - Debt Plan	CRISIL Short Term Bond Fund Index

The AMC/Trustees reserve the right to change the benchmark for evaluation of the performance of the scheme from time to time, subject to SEBI (MF) Regulations and other prevailing guidelines, if any.

Dividend Policy	Dividends will be declared subject to availability of distributable surplus and at the discretion of the AMC/Trustee. On payment of Dividends, the NAV will stand reduced by the amount of dividend and dividend distribution tax, if any.
Name of the Fund Manager	Mr. Ajay Garg and Mr. Pranay Sinha
Name of the Trustee Company	Aditya Birla Sun Life Trustee Private Limited
Performance of the Scheme	This Scheme does not have any performance track record.
Expenses of the Scheme **(i) Load Structure**	**New Fund Offer Period** The NFO expenses of the scheme shall be borne by the AMC. **Entry Load:** Nil **Exit Load:** Nil *Investors are requested to note that on exercise of switch option between Investment Plan(s) and Plans/Options within the Investment Plan(s), the amount which is switched-out shall be treated as redemption and shall be subject to Income-tax provisions as applicable on such redemption. This may result in capital gain / capital loss to the investors, entailing tax consequences. Hence, investors should consult their financial and tax advisors in this regard.* The Load Structure is subject to change from time to time and shall be implemented prospectively. For further details on Load Structure, please refer SID.

(ii) Recurring expenses (As a % of daily net assets)

Maximum estimated permissible expenses, including investment management and advisory fees, as a % per annum of daily net assets:

Maximum estimated permissible expense as a % per annum of daily net assets		
A. Expense Head / Nature of expense	**% of daily net assets (For The 30s & The 40s Plan)**	**% of daily net assets (For The 50s & The 50s Plus - Debt Plan)**
Investment Management and Advisory Fees (AMC fees)	Upto 2.50%	Upto 2.25%
Trustee Fees		
Registrar & Transfer Agent (RTA) Fees		
Audit Fees		
Custodian Fees		
Marketing & Selling expense including agent commission		
Cost related to investor communications		
Cost of fund transfer from location to location		
Cost of providing account statements/allotment advice and dividend/ redemption cheques and warrants		
Costs of Statutory advertisements		
Cost towards investor education & awareness (at least 2 bps)^		
Brokerage & transaction cost over and above 12 bps and 5 bps for cash and derivative market trades respectively.		
Goods & Service Tax (GST) on expenses other than investment management and advisory fees		
GST on brokerage and transaction cost		
Other expenses		
Maximum total expense ratio (TER) permissible under Regulation 52(6)(c)	**Upto 2.50%**	**Upto 2.25%**
A. Additional expense for gross new inflows from specified cities under Regulation 52 (6A) (b) to improve geographical reach of scheme.	Upto 0.30%	Upto 0.30%

The above estimates for recurring expense are for indicative purposes only and have been made in good faith as per the information available to the AMC based on past experience.

Note:

(a) Atleast 10%# of the TER is charged towards distribution expenses/ commission in the Regular Plan. The TER of the Direct Plan will be lower to the extent of the abovementioned distribution expenses/ commission (at least 10%#) which is charged in the Regular Plan. For eg: In case the TER charged under Regular Plan is 2.00% p.a., then in such case, the TER charged under Direct plan will be lower by atleast 0.20% p.a. (i.e. 10% of 2.00% p.a.).

#The expected difference in Total Expense Ratio to be charged to Direct Plan and Regular Plan under the Scheme.

(b) ^In terms of SEBI Circular No. CIR/IMD/DF/21/2012 dated September 13, 2012, the AMC / Mutual Fund shall annually set apart at least 2 basis points (i.e. 0.02%) on daily net assets of the scheme within the maximum limit of Total Expense Ratio as per Regulation 52 of the SEBI (MF) Regulations for investor education and awareness initiatives.

(c) In terms of SEBI Circular No. CIR/IMD/DF/21/2012 dated September 13, 2012, AMC may charge the following Fees and expenses as mentioned below:

a. **Investment Management and Advisory Fees:** AMC may charge GST on investment management and advisory fees to the scheme in addition to the maximum limit of Total Expense Ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations.

b. **Other than Investment Management and Advisory Fees:** AMC may charge GST on expenses other than investment management and advisory fees to the scheme within the maximum limit of Total Expense Ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations. Further, GST on Brokerage and transaction cost incurred for execution of trades, will be within the maximum limit of Total Expense Ratio as prescribed under Regulation 52 of the SEBI (MF) Regulations.

(d) **Fungibility of Maximum Permissible expense:** The maximum Total Expense Ratio (TER) that can be charged to the scheme will be subject to such limits as prescribed under the SEBI (MF) Regulations. The said maximum TER shall either be apportioned under various expense heads as enumerated above, without any sub limit or allocated to any of the said expense head(s) at the discretion of AMC. Also, the types of expenses charged shall be as per the SEBI (MF) Regulations.

Investors should note that the total recurring expenses of the scheme excluding issue or redemption expenses, whether initially borne by the Mutual Fund or by the AMC, but including the investment management and advisory fee, shall not exceed the limits as prescribed under Regulation 52 of the SEBI (MF) Regulations. Subject to the SEBI (MF) Regulations, expenses over and above the prescribed ceiling will be borne by the AMC.

Waiver of Load for Direct Applications	Not Applicable
Tax treatment for the Investors (Unitholders)	Investors are advised to refer to the details in the Statement of Additional Information and also independently refer to his tax advisor.
Daily Net Asset Value (NAV) Publication	The NAV will be calculated and disclosed for every Business Day. The NAVs of the Scheme will be calculated upto three decimals for the 30s Plan and the 40s Plan & four decimals for the 50s Plan and the 50s Plus-Debt Plan. AMC shall update the NAV on the AMFI website (www.amfiindia.com) and on the website of the Mutual Fund (www.mutualfund.adityabirlacapital.com) by 9.00 pm on the day of declaration of the NAV.

For Investor Grievances please contact

Aditya Birla Sun Life AMC Limited
One Indiabulls Centre, Tower 1, 17th Floor, Jupiter Mill Compound, 841, Senapati Bapat Marg, Elphinstone Road, Mumbai - 400013.
Contact Nos: 1800-22-7000 / 1800-270-7000 (Toll free)
Email: care.mutualfunds@adityabirlacapital.com
CIN: U65991MH1994PLC080811

Registrar & Transfer Agent:
Computer Age Management Services Pvt. Ltd. (CAMS)
Rayala Towers, 158, Anna Salai, Chennai - 600002.
Contact Details:1800-425-2267
E-mail: adityabirlacapital.mf@camsonline.com
Website Address: www.camsonline.com

Unitholders' Information

Allotment: The process of allotment of units will be completed within 5 (five) business days from the date of closure of the New Fund Offer Period.

FOR INVESTORS WHO OPT TO HOLD UNITS IN PHYSICAL (NON-DEMAT) MODE AND DO NOT HAVE DEMAT ACCOUNT:

Account Statements:

- AMC shall send allotment confirmation specifying the number of units allotted to the investor by way of email and/or SMS's to the investors' registered email address and/or mobile number not later than 5 (five) business days from the date of closure of the New Fund Offer Period.
- Thereafter, a Consolidated Account Statement (CAS) shall also be sent to the unitholder in whose folio transactions viz. subscriptions, redemptions, switches, dividend payout etc. have taken place during that month, on or before 10th of the succeeding month by e-mail/mail. CAS shall contain details relating to all the transactions** carried out by the investor, including details of transaction charges paid to the distributor, if any, across all schemes of all mutual funds, during the month and holding at the end of the month.

  ***The word 'transaction' shall include purchase, redemption, switch, dividend payout, dividend reinvestment, Systematic Investment Plan, Systematic Withdrawal Plan, Systematic Transfer Plan and bonus transactions.*
- In case of specific request is received from investors, account statement shall be issued to the investors within 5 (five) business days from the receipt of such request without any charges. The unitholder may request for a physical account statement by writing/calling the AMC/ISC/R&T.
- **Half Yearly Consolidated Account Statement:**
  - o A CAS detailing holding across all schemes of all mutual funds at the end of every six months (i.e. September/ March), shall be sent by mail/e-mail on or before 10th day of succeeding month, to all such Unitholders in whose folios no transaction has taken place during that period.
  - o The half yearly consolidated account statement will be sent by e-mail to the Unitholders whose e-mail address is available, unless a specific request is made to receive in physical.
- Investors should note that, no separate account statements will be issued to investors opted to hold units in electronic (demat) mode since the statement of account furnished by depository participant will contain the details of transactions.

For more details, Investors are requested to refer the Scheme Information Document (SID) and Statement of Additional Information (SAI).

FOR INVESTORS WHO OPT TO HOLD UNITS IN DEMAT MODE:

- On acceptance of the application for subscription during the NFO period, an allotment confirmation specifying the number of units allotted to the investor shall be send by way of email and/or SMS's to the investors' registered email address and/or mobile number not later than 15 (fifteen) days from the date of closure of the New Fund Offer Period.

- Thereafter, Single Consolidated Account Statement (SCAS), based on PAN of the holders, shall be sent by Depositories, for each calendar month within 10th day of the succeeding month to the unitholders in whose folio(s)/demat account(s) transactions have taken place during that month.
- SCAS shall be sent by Depositories every half yearly (September/ March), on or before 10th day of succeeding month, detailing holding at the end of the sixth month, to all such unitholders in whose folios and demat accounts there have been no transactions during that period.
- In case of demat accounts with nil balance and no transactions in securities and in mutual fund folios, the depository shall send account statement in terms of regulations applicable to the depositories.
- Consolidation shall be done on the basis of Permanent Account Number (PAN). In the event the folio / demat account has more than one registered holder, the first named Unit holder / Account holder shall receive the SCAS. For the purpose of SCAS, common investors across mutual funds / depositories shall be identified on the basis of PAN. Consolidation shall be based on the common sequence / order of investors in various folios/demat accounts across mutual funds / demat accounts across depository participants.
- In case of multiple accounts across two depositories, the depository with whom the demat account has been opened earlier will be the default depository which will consolidate the details across depositories and Mutual Fund investments and dispatch the SCAS to the unitholders.
- Unitholders whose folio(s)/demat account(s) are not updated with PAN shall not receive SCAS. Unitholders are therefore requested to ensure that their folio(s)/demat account(s) are updated with PAN.
- For Unitholders who have provided an e-mail address in KYC records, the SCAS will be sent by e-mail.
- The Unitholders may request for account statement for mutual fund units held in physical mode. In case of a specific request received from the Unitholders, account statement shall be provided to the unitholders within 5 business days from the receipt of such request.
- No account statements will be issued to unitholders opted to hold units in demat mode, since the statement of account furnished by depository participant periodically will contain the details of transactions.
- SCAS sent within the time frame mentioned above is provisional and is subject to realisation of payment instrument and/or verification of documents, including the application form.

Annual Report:

The scheme wise annual report or an abridged summary thereof shall be provided to all Unitholders not later than four months from the date of closure of the relevant accounting year whose email addresses are registered with the Mutual Fund. The physical copies of Scheme wise Annual report will also be made available to the unitholders, at the registered offices at all times. The scheme wise annual report will also be hosted on the website on its website (www.mutualfund.adityabirlacapital.com) and on the website of AMFI (www.amfiindia.com).

The physical copy of the abridged summary shall be provided to the investors without charging any cost, if a specific request through any mode is received from the unitholder. Further, the Mutual Fund / AMC shall publish an advertisement disclosing the hosting of scheme wise annual report on its website www.mutualfund.adityabirlacapital.com and on the website of AMFI (www.amfiindia.com).

Portfolio Disclosures:

In terms of SEBI Regulations, Mutual Funds/ AMCs will disclose portfolio (along with ISIN) as on the last day of the month / half-year for all Schemes on its website www.mutualfund.adityabirlacapital.com and on the website of AMFI (www.amfiindia.com) within 10 days from the close of each month/ half-year respectively in a user-friendly and downloadable spreadsheet format. The Mutual Fund/AMCs will send to Unitholders a complete statement of the scheme portfolio, within ten days from the close of each month / half-year whose email addresses are registered with the Mutual Fund. Further, the Mutual Fund / AMC shall publish an advertisement disclosing the hosting of such half yearly scheme portfolio on its website www.mutualfund.adityabirlacapital.com and on the website of AMFI (www.amfiindia.com). Mutual Funds/ AMCs will also provide a physical copy of the statement of its scheme portfolio, without charging any cost, on specific request received from a unitholder.

Half Yearly Results:

Mutual Fund / AMC shall within one month from the close of each half year, (i.e. 31st March and on 30th September), host a soft copy of its unaudited financial results on its website (www.mutualfund.adityabirlacapital.com). Further, the Mutual Fund / AMC shall publish an advertisement disclosing the hosting of such unaudited half yearly financial results on their website.

Creation of Segregated Portfolio

Credit event means downgrade in credit rating by a SEBI registered Credit Rating Agency (CRA), as under:

- Downgrade of a debt or money market instrument to 'below investment grade, or
- Subsequent downgrades of the said instruments from 'below investment grade, or
- Similar such downgrades of a loan rating.

In case of difference in rating by multiple CRAs, the most conservative rating will be considered.

Creation of segregated portfolio will be based on issuer level credit events and as mentioned above implemented at the ISIN level.

Process of creation of segregated portfolio:

ABSLAMC will decide on creation of segregated portfolio on the day of credit event and will seek approval of Trustee. Post that ABSLAMC will immediately issue a press release disclosing its intention to segregate such debt and money market instrument and its impact on the investors. All subscription(s) and redemption(s) in the Scheme shall be suspended for processing with respect to creation of units and payment on redemptions upto one business day from the day of credit event.

The segregated portfolio shall be effective from the day of credit event, post approval of Trustee.

ABSLAMC will issue a press release immediately post approval of Trustee with all relevant information pertaining to the segregated portfolio. An e-mail or SMS will be sent to all unit holders of the concerned Scheme. All existing unit holders in the Scheme as on the day of the credit event shall be allotted equal number of units in the segregated portfolio as held in the main portfolio.

No redemption and subscription shall be allowed in the segregated portfolio. However, units of segregated portfolio will be listed on recognized stock exchange within 10 working days of creation of segregated portfolio.

Valuation and processing of subscriptions and redemptions

The valuation will take into account the credit event and the portfolio will be valued based on the principles of fair valuation (i.e. realizable value of the assets) in terms of the relevant provisions of SEBI (Mutual Funds) Regulations, 1996 and Circular(s) issued thereunder.

All subscription and redemption requests for which NAV of the day of credit event or subsequent day is applicable will be processed as per the existing circular on applicability of NAV. However, in case of segregated portfolio, applicability of NAV will be as under:

1. Investors redeeming their units will get redemption proceeds based on the NAV of the Main Portfolio and will continue to hold the units of Segregated Portfolio.
2. Investors subscribing to the Scheme will be allotted units only in the Main Portfolio based on its NAV.

In case Trustees does not approve the proposal of segregated portfolio, all subscription(s) and redemption(s) applications will be processed based on the NAV of Total Portfolio.

Disclosure requirements

A statement of holding indicating the units held by the investors in the Segregated Portfolio along with the NAV of both Segregated Portfolio and Main Portfolio as on the day of the credit event will be communicated to the investors within 5 working days of creation of the Segregated Portfolio. Further, adequate disclosure of the Segregated Portfolio will also appear in the monthly and half-yearly portfolio disclosures and in the annual report of the Fund and the Scheme. Further, the NAV of the Segregated Portfolio will be declared on a daily basis.

The investors of the Segregated Portfolio will be duly informed of the recovery proceedings of the investments of the Segregated Portfolio and status update will be provided to the investors at the time of recovery and also at the time of writing-off of the segregated securities. Upon recovery of money, whether partial or full, it will be immediately distributed to the investors in proportion to their holding in the Segregated Portfolio.

Total Expense Ratio ("TER") for the Segregated Portfolio

ABSLAMC will not charge investment and advisory fees on the segregated portfolio. However, TER (excluding the investment and advisory fees) can be charged, on a pro-rata basis only upon recovery of the investments in segregated portfolio. The TER so levied shall not exceed the simple average of such expenses (excluding the investment and advisory fees) charged on daily basis on the Main Portfolio (in % terms) during the period for which the Segregated Portfolio was in existence. The legal charges related to recovery of the investments of the Segregated Portfolio will be charged to the segregated portfolio in proportion to the amount of recovery. However, the same will be within the maximum TER limit as applicable to the main portfolio. The legal charges in excess of the TER limits, if any, will be borne by ABSLAMC. The costs related to Segregated Portfolio will in no case be charged to the Main Portfolio.

Creation of Segregated Portfolio will be optional and at the discretion of ABSLAMC.

Transaction Charges (For Lumpsum Purchases and SIP Investments routed through distributor / agent)

SEBI has, with the intent to enable investment by people with small saving potential and to increase reach of Mutual Fund products in urban areas and in smaller towns, wherein the role of the distributor is considered vital, allowed AMCs vide its circular No. Cir/ IMD/ DF/13/ 2011 dated August 22, 2011 to deduct transaction charges for subscription of ₹ 10,000/- and above.

In accordance with the said circular, ABSLAMC / Mutual Fund will deduct the transaction charges from the subscription amount and pay to the distributors as shown below (who have opted-in to receive the transaction charges on basis of type of product). Thereafter, the balance of the subscription amount shall be invested.

1. Transaction charges shall be deducted for Applications for purchase/ subscription relating to new inflows and routed through distributor/ agent:

Investor Type	Transaction charges^
First Time Mutual Fund Investor (across Mutual Funds)	₹ **150** for subscription application of ₹ 10,000 and above.
Investor other than First Time Mutual Fund Investor	₹ **100** for subscription application of ₹ 10,000 and above.

2. ^The transaction charge, if any, shall be deducted by the ABSLAMC from the subscription amount and paid to the distributor; and the balance shall be invested and accordingly units allotted. The statement of account shall clearly state the net investment as gross subscription less transaction charge and depict the number of units allotted against the net investment amount.

   However, Transaction charges in case of investments through Systematic Investment Plan (SIP) from first time mutual fund investor and investor other than first time mutual fund investor shall be deducted only if the total commitment (i.e. amount per SIP installment x No. of installments) amounts to ₹ 10,000/- or more. The transaction charges shall be deducted in 3-4 installments.

3. **Transaction charges shall not be deducted/applicable for:**
   (a) Purchases / subscriptions for an amount less than ₹ 10,000/-;
   (b) Transaction other than purchases / subscriptions relating to new inflows such as Switches, etc.
   (c) **Purchases / subscriptions made directly with the Mutual Fund (i.e. not routed through any distributor / agent).**
   (d) Transactions carried out through the Stock Exchange Platforms for Mutual Funds.
4. Investor should note that, as per SEBI circular no. SEBI/IMD/CIR No. 4/ 168230/09, dated June 30, 2009, the upfront commission, if any, on investment made by the investor shall continue to be paid by the investor directly to the Distributor by a separate cheque, based on his assessment of various factors including the service rendered by the Distributor.

Notwithstanding anything contained in the Key Information Memorandum, the provisions of SEBI (Mutual Funds) Regulations, 1996 and Guidelines thereunder shall be applicable. Further, investors may ascertain about any further changes from the Mutual Fund/Investor Service Centres / Distributors or Brokers.

Date: February 6, 2019 **Place: Mumbai**