



## MUTUAL FUNDS

### APPLICATION FORM FOR SIP PAUSE/RE-ACTIVATION AND CANCELLATION FACILITY

A Investor Details		
Folio Number	<input type="text"/>	First/Sole Applicant PAN No.
First/ Sole Applicant Name _____		
B SIP Details		
Scheme Name _____		
Plan	<input type="checkbox"/> Regular <input type="checkbox"/> Direct	Option <input type="checkbox"/> Growth <input type="checkbox"/> IDCW
SIP Type*	<input type="checkbox"/> Sampoorna SIP <input type="checkbox"/> CSIP <input type="checkbox"/> Normal SIP <input type="checkbox"/> CHOTI SIP	
(*SIP pause facility is not available for Sampoorna SIP and CSIP)		
Start Date	<input type="text"/>	End Date <input type="text"/>
Amount (In ₹) _____	Frequency <input type="checkbox"/> Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly	
C Please select any one of the below		
<input type="checkbox"/> <b>SIP Pause</b> <b>Pause Start Date:</b> <input type="text"/> <b>Pause End Date:</b> <input type="text"/> 1. Notice of Pause should be received <b>10</b> Business days prior to the subsequent SIP date. 2. The SIP Pause facility is only available for SIP registration with <b>Monthly</b> frequency. 3. SIP Pause facility is not available for Sampoorna SIP and CSIP. 4. Request received beyond <b>10</b> Business days the same will get processed from the subsequent month.	<input type="checkbox"/> <b>SIP Re-activation</b> <b>Revoke Pause from Date:</b> <input type="text"/> 1. Re-activate SIP sending a written request <b>10</b> Business days in advance of the immediate next due date or a later day. 2. SIP Pause facility is not available for Sampoorna SIP, Step up SIP and CSIP.	<input type="checkbox"/> <b>SIP Cancellation</b> <b>SIP Cancellation Date:</b> <input type="text"/> 1. To Cancel the existing SIP a written request <b>10</b> calendar days in advance of the immediate next due date. 2. Request received beyond <b>10</b> calendar days the same will get processed from the subsequent month.
Signature and Declaration		
<p>I/We hereby declare and confirm that the Information provide in this form is true and correct and is supported by the document proof enclosed along with the form. I/We also confirmed that I/We have read and understood the FATCA &amp; CRS Terms and Conditions and hereby accept the same. I/we further agree and confirm that in the event there is any discrepancy between the information provided herein and the supporting documents, the AMC/Mutual Fund shall be entitled to reject the form. The AMC/Mutual shall not be liable and/or responsible for any loss or damage that I/We may incur if the form is rejected.</p>		
<input type="text"/> First Applicant / Guardian	<input type="text"/> Second Applicant	<input type="text"/> Third Applicant
Date <input type="text"/>		

#### Acknowledgment Slip - Application form for Sip Pause/Re-activation and Cancellation Facility

SIP Pause     
  SIP Re-activate     
  SIP Cancellation

Investor Name: \_\_\_\_\_ Folio No: \_\_\_\_\_

Scheme Name: \_\_\_\_\_ SIP Amount: \_\_\_\_\_

SIP Start Date:  SIP End Date:

SIP Pause/Re-activation/Cancellation effective Date:

## Terms & Conditions

### A) General Instructions

1. Investors need to provide their folio number in this SIP Pause/Cancellation form.
2. The applicant will have the right to Pause/Reactivate/Cancel SIP which are directly registered with our AMC, at any time he or she so desires by filling the requisite information and submitting the same at the office of the Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. Notice of Cancellation / Pause / Re-activation should be received 10 business days prior to the subsequent SIP date.
3. Incomplete SIP Pause/Re-activation /Cancellation form (in any respect) are liable to be rejected.
4. The investor hereby agrees to indemnify and not hold responsible, the AMC and its employees, the R&T agent and the service providers in case his/her bank is not able to affect any of the payment instructions for whatsoever reason.

### B) SIP Pause

1. The applicant will have the right to Pause SIP at any time he or she so desires by filling in the SIP Pause/Cancellation form and submitting the same at the office of the Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. Notice of Pause should be received 10 business days prior to the subsequent SIP date.
2. The SIP shall restart from the immediate month after the completion of Pause period.
3. SIP Pause facility will allow existing investor to 'Pause' their SIP for a specified period, as per the request or until the SIP end date.

### 5. Exclusions: -

- A. Pause facility is not allowed in Century SIP, Step up SIP and Sampurna SIP.
6. SIP Pause is allowed only for ECS/NACH

### C) SIP Cancellation

1. The investor has the right to discontinue SIP at any time he/she so desires by sending a written request 10 calendar days in advance of the immediate next due date to any of the offices of Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. On receipt of such request SIP will be terminated.
2. If the trigger feed already been shared with service provider and credit is received units will be allotted. No refund shall be initiated within 15 days from the receipt of cancellation request.
3. In case 3 (three) consecutive instalments are not honoured/ failed on account of reasons attributable to the investors like insufficient balance etc. the SIP shall be discontinued.

### D) SIP Re-activation

1. There should be a valid SIP Pause which is being enabled in the system.
2. The investor has the right to Re-activate SIP at any time he/she so desires by sending a written request 10 Business days in advance of the immediate next due date or a later day whichever is later to any of the offices of Aditya Birla Sun Life Mutual Fund or its Authorized Collection Centres. On receipt of such request SIP will be Re-activated.